

# ***The City of Canal Fulton***

## **PARKS & RECREATION BOARD MEETING MINUTES**

**June 10, 2004**

### **REGULAR PARKS & RECREATION BOARD MEETING**

Fred Fleming called the June 10, 2004 Parks & Recreation Board meeting to order at 7:00 PM.

### **PLEDGE OF ALLEGIANCE**

### **CLERK OF COUNCIL'S MEMO TO THE PARK BOARD**

Mr. Fleming stated that Clerk of Council, Patti Schauwecker, wrote a memo asking everyone to speak their name when making motions, and that she is having a problem when she does meeting minutes where she does not know who is talking during our meetings. She asked that when the Board members (or guests) speak to state their name. Also, have any guests (public or otherwise) state their name and address. In addition, if anyone is referring to a paper they are holding, passing out, etc., they need to state what that item is – the name of it – or what it is about – anything so she can refer to same in the minutes. Regarding Roll Call absentees, please state the absent party's name(s) and make a motion to excuse them.

### **CALLING OF THE ROLL**

*Present:* Fred Fleming, Mary Ann Higgins, and Mary Ann Hupp

*Absent:* Robert Wagner, Rebecca Shimer, David Prather and Patrick Tohill

Mrs. Higgins made a motion to excuse Robert Wagner and Rebecca Shimmer; seconded by Mrs. Hupp. **ROLL CALL: Yes - ALL**

### **APPROVAL OF MAY 13, 2004 MINUTES**

Corrections were made in **bold** below to the May 13, 2004 Minutes (*Note from Clerk of Council:* The corrected May 13, 2004 minutes were placed on the website June 23, 2004):

*Regarding the approval of the April 8, 2004 corrections:* A motion was made by **Mrs. Higgins** and seconded by **Mrs. Hupp** to approve the April 8 2004 minutes, with the corrections.

*Regarding Cub Scout Pack 921:* **Mrs. Higgins** made a motion to approve the Cub Scout use of the Park for their Cross-over activities on June 6, 2004; **Mrs. Shimer** seconded the motion.

*Regarding Off-Leash Park: Estimate for Fencing:* The **\$1,950** estimate is for a heavier rail (only about ½-inch difference in both directions); it will not give as easily. The other estimate of **\$1,765** for a 2-inch x 4-inch, but it's only 1½ -inch by 5½-inch.

*Regarding Off-Leash Park: Estimate for Fencing:* Mrs. **Higgins** made a motion that we accept the bid/proposal from Southway for the Dog Park fence and Discovery Park fence, with a condition that Southway gives us an invoice before the payment is due with an established amount of days to give to Council for consideration.

*Regarding Guests in Attendance:* Ms. Kimberly **Moore**

*Regarding the Concession Stand in the Park:* **Mr. Fleming** stating it was a wreck. Also, **Mr. Fleming stated in the future it may have to go up for bids.**

Mrs. Hupp made a motion to approve the May 13, 2004 Meeting Minutes with the corrections appended to it; seconded by Mrs. Higgins. **ROLL CALL: Yes - ALL**

## **OLD BUSINESS**

### **Off-Leash Park: Ordinance of Rules & Regulations**

Mr. Fleming stated this ordinance is for the Law Director and is on the Tuesday night's City Council Agenda; it will be one reading and will most likely pass under emergency. Mr. Fleming went to the off-leash park; they have it all fenced in but the gates weren't mounted. The committee thinks the park's location is perfect. Mrs. Higgins made a motion to approve the ordinance related to the mandatory rules and regulations to be followed using the off-leash park located in the City of Canal Fulton; seconded by Mrs. Hupp. **ROLL CALL: Yes - ALL**

### **Off-Leash Park: Supplies/Signage/Driveway/Parking**

Mr. Fleming talked about signs for the off-leash park. He said one idea is to have a kiosk with the rules and regulations on one side in bold print; the last part of the ordinance deals with liability. The other section of the sign, you can put placards on it for any donations that are received for any of the supplies or anything else in the future. Mr. Fleming went on to say on the lower part, he envisions a place for a bulletin board where people can put their cards up (the vets, groomers, dog sitters, comments or whatever). The other thing is that if they ever have to change or make a new addition to the ordinance, they'll have to do something while the sign is being remade. Mrs. Higgins commented on Stark Parks at the trailhead in Massillon - they have signs with little roofs over them and a plexi-glass type area where they put brochures or announcements underneath, so maybe they can ask Bob Fonte' (who does theirs for them) to get something similar. Mr. Fleming stated that Mr. Mayberry has somebody who can make the signs. There was a suggestion to put a sign on the chain-linked fence. As soon as Council approves the ordinance, they are ready to place signs. Mrs. Higgins asked about who would supply the doggy bags (for feces pickup); Mr. Fleming had some internet sites for this issue, along with receptacles. When it comes to the feces bags' receptacles, they have to be picked up once each day. Mr. Mayberry had questioned if they are set up with EPA on this issue; he will also need a Ph neutralizer for the grass (he'd been talking to Massillon Parks about their off-leash dog park maintenance). Mr. Fleming stated they need a couple of trash barrels for normal trash and some kind of a specialized receptacle for the feces, bags, Ph neutralizer, signage, and staking with reflectors. Mrs. Higgins thought you would need a garbage can for the dogs where the cars are parked; the dog feces receptacles should be clearly labeled. It was suggested that two picnic benches should be purchased for the off-leash park; one in each side, so people can sit while their dogs are running around. Mr. Fleming said Dennis Mayberry said we have a couple of picnic tables somewhere to put in the off-leash dog park too.

### **2004 Summer Recreation Program**

Mrs. Higgins said all was going OK, but there aren't many registrants. Most register in June or July; the program doesn't start for another 1-1/2 months. She did the request forms for the Northwest buses; there's one week during the summer when the Northwest buses are not available due to inspections, so Pam from the YMCA is checking to see if they can make an exception since they only use one bus, and there are three trip days during that time that they will need the bus. Sue Menefee checked last year's supplies (i.e., balls, games, etc.), and the information was passed onto Pam (there wasn't a lot left over). Pam has budgeted for those needs, so they will be fine. Mrs. Higgins still needs to do the thank you letter to the VFW. On June 16, there will be another evening registration.

### **Ball Field Renovations (tabled)**

### **Tennis Courts – Report from Mr. Fleming**

Mr. Fleming distributed a letter from Dan Mayberry to Mr. Greg Keller, State Public Assistance Officer, 2855 W. Dublin-Granville Road, Columbus, Ohio 43235 regarding Repair of Community Park Tennis Courts, FIPS NO. 151-11304-00, Declaration No. FEMA-OH-DR1484 that accompanied the tennis court application. The letter reads, "At your request, I have been working towards locating records of expenditures for maintenance of the tennis courts located in Canal Fulton Community Park. As you will recall, the tennis courts were the subject of my earlier transmittal of May 4, 2004 in which the City of Canal Fulton Park Board requested FEMA consider this repair project for relocation. Due to the disposal of records this has been a difficult task. I have been able to produce one letter from 1993 indicating an expenditure of \$4,700 for tennis court renovations (Exhibit A). The Street Superintendent reported that \$300 each year is spent in materials and man hours in an effort to crack seal the courts. Additionally, man hours and equipment utilized to remove debris and silt from fence and playing surface would cost an estimated \$500 each flood event. For your use, I have enclosed photos of the fourth flood event of 2004 (Exhibit B) along with a photograph seen in the Akron Beacon Journal on May 25, 2004 of this most recent flood (Exhibit C). These are for your use in evaluating the relocation request. The residents' loss of use of the courts during flood events results in a loss of public confidence. This cost cannot be estimated; however the impact on support for this public facility is enormous. The Canal Fulton Park Board trusts you will look favorably on this relocation request." Mr. Fleming stated that they'd wait and see.

**Nature Trail** – no report.

**Phase I of Community Park (Plan to start about July 15, 2004)**

Mr. Fleming stated they are working there now on electricity and some other things. The basketball courts are gone; he doesn't know where the backboards are now. They now have to decide what they'll have to do to get basketball courts somewhere else in the City that people can use; several possible locations were discussed.

**Discovery Park (Fencing and Park Design)**

Mr. Fleming got a nice phone call today from a lady (he's got her name and number) who lives on one of the cul-de-sacs off of Ericcson; she volunteered herself and her neighbors to plant flowers or do whatever the Park Board wants them to do at Discovery Park – just call her and let her know when they will need them. She loved the fence and asked if there was going to be a little play area there. Mr. Fleming stated there is a fence along the lot line of that house way up in the back (if you're on Beverly) that goes across there, and then there's going to be a pathway (according to the Plan) that comes across and between the two would be a nice little play area. He told here there are no plans to do that at this time, but that's not to say we're not going to do that sometime in the future.

It was suggested that they put in flowers by the sign; the sign (Future Site of Discovery Park) is an easement on the property by Schalmo Builders. Mr. Fleming stated, "Discovery Park is the allotment; it's not just that particular lot of land." That's why all the streets are named after discoverers (Ericcson, Livingston, etc.). It was stated that Scott Svab and the Community Service workers made the sign for the Park. The park looks great, it's mowed nicely, they are using the picnic tables and they are fishing (bluegill) in the pond.

Mr. Fleming is going to call Cawrse and Associates to see if he can get them back to Discovery Park to "take a look at what they designed, along with the problem with the access to that back corner." He said Dan Mayberry suggested that we build a wall and fill it in. It was suggested the Park Board look at that option after we get somebody down there to tell us where the back corner of that guy's lot is because we could not find it; thinks it's been buried.

**Concession Stand** (tabled)

**NEW BUSINESS**

**Park Requests**

Mr. Fleming had a request from Peter Schafer, Coordinator of religious Education and Youth Ministry, SS. Phillips and James Catholic Church that read: "I am writing to request permission to use the Pavilion at the Community Park on Saturday, July 31, 2004 for a Youth Group Outing. We will be joining other youth groups from Stark County for a Canoe trip at the Canal Fulton Canoe Livery, and then having lunch in the Park. We will be setting up in the morning, and we will be cleaned up and done with the pavilion by 1p. The group will include high school students as well as at least one adult chaperone per six students. The total group size will probably be between 30 – 40 people. Please contact me at the Parish if this will be a problem." Mrs. Higgins made a motion to approve SS. Phillips and James Catholic Church the use of the Community Park Pavilion on July 31, 2004, as long as there's no schedule conflict with another group, construction work, or any other activity (sport or otherwise) that's using the pavilion; seconded by Mrs. Hupp **ROLL CALL: Yes – ALL**

**Tri-Co Trail Association for Hitching Post**

On May 10, 2004, Tawna Graber, Tri-Co Trail Association President, wrote a letter requesting permission to put in a hitching post at the park on the west side, in a small wooded area, away from the public and easy access for the horses. Bob Fonte' is very interested; he wants it on the other side of the river on the horse trail. He wants a meeting with Tri-Co Trail Association and Mr. Fleming ASAP. Tammy Luther is setting up the meeting for next week.

**ADJOURNMENT**

Our next regular meeting will be July 8, 2004 at 7:00 PM in Council Chambers at City Hall. Mr. Fleming adjourned the meeting.

---

Fred Fleming, Chair