CITY OF CANAL FULTON
CITY COUNCIL MEETING AGENDA
January 7, 2014

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **REPORTS OF STANDING COMMITTEES**
5. **CITIZENS' COMMENTS – AGENDA MATTERS (Five Minutes per Individual – No Yield)**
6. **COMMITTEE ON COMMITTEES**
7. **CORRECTING & ADOPTING THE RECORD OF PROCEEDINGS**
   - December 17, 2013
8. **REPORTS OF ADMINISTRATIVE OFFICERS**
   - Senior Citizens
   - Community Service Coordinator
   - Fire Chief
   - Police Chief
   - Engineer/Streets/Public Utilities – Dan Mayberry Report
   - Finance Director
   - City Manager
   - Report of Mayor
   - Parks & Recreation Board
   - Law Director
9. **THIRD READINGS**
10. **SECOND READINGS**

    Resolution 29-13: A Resolution by the Council of the City of Canal Fulton, Ohio to enter into a Supplemental Sewer Service Agreement with Stark County, Ohio.

    Resolution 30-13: A Resolution by the Council of the City of Canal Fulton to enter into an Amended Agreement with CTI Engineers, Inc. to Provide Professional Services for the Locust/Portage Street Resurfacing/Rehabilitation Improvements.

    Ordinance 33-13: An Ordinance Establishing Ticket Prices for St, Helena Boat Rides for Operations Commencing in 2014 and Repealing any Ordinance in Conflict Therewith.

11. **FIRST READINGS**
12. **P.O.s**

    P.O. 9001 to Verizon Wireless in the amount of $11,700 for Cell Phones

    P.O. 9002 to Star 2 Star Communications in the amount of $11,000.00 for VOIP Phone Service

    P.O. 9003 to Ohio Edison in the amount of $210,000.00 for Electricity

    P.O. 9004 to The Health Plan in the amount of $196,100.00 for City's Medical Insurance Premiums

    P.O. 9005 to VSP – Vision Service Plan in the amount of $12,500 for Vision Insurance Premiums

    P.O. 9006 to MetLife in the amount of $24,300.00 for the City's Dental Premiums

    P.O. 9007 to MultiVendor in the amount of $74,000.00 for Fuel

    P.O. 9008 to LOGIC in the amount of $32,000 for Fire Dispatching

    P.O. 9009 to LOGIC in the amount of $55,000 for Police Dispatching

    P.O. 9011 to Dominion in the amount of $24,000 for Natural Gas

    P.O. 9012 to CMI in the amount of $7,595.00 for CMI Software Maintenance Agreement

    P.O. 9013 to Cargill in the amount of $20,000.00 for Road Salt

    P.O. 9014 to Access Point in the amount of $17,000 for Special Purpose Phone Lines

    P.O. 9015 to Multi-Vendor in the amount of $45,000 for Income Tax Refunds

    P.O. 9016 to Shamrock Companies in the amount of $4,000 for 2013 Income Tax Return Packets

    P.O. 9017 to Economic Development Data Service, Inc. in the amount of $50,000 for Joint Police District Study

    P.O. 9019 to Michael D. Esposito, Attorney at Law in the amount of $6,130.45 for Legal Services – this is a Then and Now Certificate

13. **BILLS**
14. **OLD/NEW/OTHER BUSINESS**
15. **REPORT OF PRESIDENT PRO TEMPORE**
16. **REPORT OF SPECIAL COMMITTEES**
17. **CITIZENS COMMENTS – Open Discussion (Five Minute Rule)**
18. **ADJOURNMENT**

CITY OF CANAL FULTON
CITY COUNCIL MEETING MINUTES
December 17, 2013

CALL TO ORDER

Mayor Harbaugh called the meeting to order at 7:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Richard Harbaugh, Council Members – Nellie Cihon, Sue Mayberry, Scott Svab, Danny Losch, Paul Bagocius and Linda Zahirsky

Others Present: Police Chief Doug Swartz, Assistant Fire Chief Ray Green, City Manager Mark Cozy, Finance Director William Rouse, Service Director Dan Mayberry, and Council Clerk Teresa Dolan.

Others Present: Chell Rossi, Earl Minks, Joan Porter, Bud Graham, John Barkan, Ronald Michalec, Charlie Bowman and James Deans

REPORTS OF STANDING COMMITTEES
No Reports.

CITIZENS' COMMENTS – AGENDA MATTERS (Five Minutes per Individual – No Yield)

CORRECTING & ADOPTING THE RECORD OF PROCEEDINGS
December 3, 2013

A motion was made to approve the December 3, 2013 meeting minutes by Linda Zahirsky, second by Nellie Cihon. Paul Bagocius and Danny Losch abstained from the vote. All other Council Members voted yes. Motion approved.

REPORTS OF ADMINISTRATIVE OFFICERS
Senior Citizens – No Report

Community Service Coordinator - Report

Fire Chief - Assistant Fire Chief Ray Green was in attendance. Assistant Chief Green stated that the department assisted North Lawrence on a structure fire. One of our fire fighters was sent to the emergency room with cardiac symptoms. They were sent home and will be returning to work within a week.

Police Chief – Police Chief Doug Swartz announced that Patrolman Jesse Claar had resigned. The Chief asked for an executive session to discuss employment of an officer.

Officer John Barabasch has been nominated for the Officer of the Year.

Officer Sara Wilson upon investigating a vehicle break in, was lead to a plot to commit aggravated murder. Officer Wilson has gone above and beyond. She was able to help in saving a life. SWAT, Canton and Canton City also were involved in the investigation.

Engineer/Streets/Public Utilities – Service Director Dan Mayberry stated that the Resolution 28-13 needed to be passed under emergency to pass purchase order 8080. Purchase order 8089 is to reinforce roof trusses at the Waste Water Treatment Plant. Mr. Mayberry stated that he asked for three quotes and only received one. He said he believes that the price is good for the work

Finance Director – Finance Director William Rouse included a written report in the packet. The year to date income tax collected is holding study with one percent increase compared to 2012.

Mr. Rouse reported that we are trending higher at this time with fund balances.

Mr. Rouse reported that Councilman Scott Svab had asked for a breakdown in telephone costs. Mr. Rouse said in the breakdown we are decreasing costs each year. Mr. Rouse said we are saving some money but feels that more could be saved.

The November bill listing is higher than typical, with the reason being debt payments and special year end payroll.

A motion was made to accept the November Financials by Linda Zahirsky, second by Nellie Cihon. All Council Members voted yes. Motion approved.

City Manager – City Manager Mark Cozy reported that gentleman from EDDS were here for questions in regards to the legislation for the police study. Charlie Bowman, Ron Mihalic and John Barkan were in attendance and presented information on a police consolidation study. They would like to start the study

in January, thus the need for emergency approval. Linda Zahirsky asked if they had looked at the study that was done with the prior Chief. They have looked at the study.

Law Director Scott Fellmeth stated that there was no need to pass under emergency and that this should maybe go to the Safety Services Committee.

Police Chief Doug Swartz asked what the deadline was for the project. Mr. Cozy stated that it would take two years for the project to be completed.

Paul Bagocius stated that he would like to approve tonight and move forward with the study.

Mr. Cozy also stated that the grant for tornado sirens had been approved. He is assuming the city portion will be up front. Mrs. Zahirsky asked if that was in the budget for this year. Mr. Cozy stated that it would be in the 2014 budget.

Mr. Cozy stated that the OPWC Grand for Locust/Cherry was not granted. The engineering plans were not complete. We have one more chance at the grant in September. We will move forward and apply again.

Report of Mayor – Mayor Harbaugh read a letter to Sam Wilson for acknowledgement and support for plans for a proposed Veteran's Memorial in Mulhauser Park based on the recommendation of the Park Board. There were no objections to the letter.

Parks & Recreation Board – No Report

Law Director – No Report.

Paul Bagocius asked about the Michael Mouse lawsuit. Mr. Fellmeth said at this time nowhere. Mr. Fellmeth stated that the lead council will contact him if there are any changes.

THIRD READINGS

Resolution 26-13: A Resolution by the Council of the City of Canal Fulton, Ohio to enter into an Agreement with the Stark County Regional Planning Commission for the Purpose of Updating the City's Zoning Ordinance.

A motion was made to approve Resolution 26-13 by Scott Svab, second by Linda Zahirsky.

Sue Mayberry stated she would vote yes if there was an approve to form on the contract. If not, she would vote no.

Mayor Harbaugh said we have a roll call.

Mrs. Mayberry asked if this was an original or if anything had been added to the contract. She stated there was no approve to form so she was going to vote no.

Scott Svab asked if Mr. Fellmeth's initials on the form were an approve to form. Scott Fellmeth said yes. Mrs. Mayberry said that that was not an approved to form.

Mr. Fellmeth said when he drafts legislation, the contract is incorporated by reference, which means he read it and approved of it, and then he drafts the legislation to approve it. Mrs. Mayberry said that was not an approve to form. Mr. Fellmeth said, it's not, than what is? Mrs. Mayberry said the words approve to form, your signature and the date on the contract. That is what it is per the charter. Mr. Fellmeth stated that the charter did not say that it has to be approved to form on the contract. It has to be approved to form by a law director. He said he asked the Clerk to use City money to purchase a stamp. Mrs. Dolan asked if it should be stamped after the meeting or right now. Mr. Fellmeth stated that Mrs. Mayberry has to approve it as to form.

Mrs. Mayberry stated that she took offense to making her look like an idiot in a council meeting, and she is not an idiot. She stated that she had read the charter and she was going to read something. She said people are thinking that this is not important, and it is important because if verbiage is on a contract, at one point and it is not on a contract at another point, then when you have a conflict if it is on one contract at one time and not at another, it is like a conflict there. Why is it on this and not this. Mr. Fellmeth stated that he did not want to hold up certain contracts that are under pressure or emergency measures. He stated he reads every single contract that comes before this council as to form. Because his signature does not appear on every one, does not mean that he has not read it. Mrs. Mayberry stated that she was not saying he had not read it. Who's to say that your initials at the bottom, that someone is going to look at a contract and your initials and you are no longer our law director and there is no approve to form that is in our charter. Mrs. Mayberry asked what is so difficult of not doing it. Mr. Fellmeth said it does not have to be presented on the contract. Mrs. Mayberry said that he had done it before. Mr. Fellmeth said yes, on certain contracts, but the charter does not require that his signature appear on every single contract that the City executes. Mrs. Mayberry stated that at the charter commission meeting of June 19, 2000, and

she had a copy of the minutes. Mr. Dale Kinkaid stated that the law requires no contract be signed by the village unless the law director approves to form. This is not in this charter which was the past village charter that we used as a model. And is a real pain in the neck, it is required in general and in statutory law. Mr. Fellmeth, which is yourself Mr. Fellmeth asked him to draft this for insertion in the charter. Mrs. Mayberry said to her that was important.

Mr. Fellmeth said yes, and he does exam as to form. It is in the charter, but it does not have to be on the contract.

Mrs. Mayberry said that is fine Mr. Fellmeth. I voted no, go on with the rest of the voted. Mr. Fellmeth stated that she did not know what she was talking about. Mr. Fellmeth said he would be happy to educated her and meet with her to try and explain. Mrs. Mayberry stated no. Mr. Fellmeth said she got this completely wrong. Mrs. Mayberry said she voted to go on.

Susan Mayberry voted No. All other Council Members voted yes. Motion approved.

Ordinance 30-13: An Ordinance by the Council of the City of Canal Fulton, Ohio for Final Acceptance of Discovery Park Phase 4.

A motion was made to approve Ordinance 30-13 by Linda Zahirsky, second by Scott Svab. All Council Members voted yes. Motion approved.

Ordinance 31-13: An Ordinance to Authorize Appropriations for the current Expenses and Other Expenditures of the City of Canal Fulton, County of Stark, Ohio for the Fiscal Year Ending December 31, 2014.

A motion was made to approve Ordinance 31-13 by Nellie Cihon, second by Scott Svab. All council members voted yes. Motion approved.

Resolution 27-13: A Resolution Establishing the Budget for the City of Canal Fulton, County of Stark, Ohio for the Fiscal Year Ending December 31, 2014.

A motion was made to approve Resolution 27-13 by Linda Zahirsky, second by Nellie Cihon. All Council Members voted yes. Motion approved.

SECOND READINGS

FIRST READINGS

Resolution 28-13: A Resolution by the Council of the City of Canal Fulton, Ohio to enter into an Agreement with CTI Engineers, Inc. to Provide Professional Engineering Services for Sanitary Sewer Lift Analysis.

A motion was made to suspend the rules by Linda Zahirsky, second by Nellie Cihon. All Council Members voted yes. Motion approved.

A motion was made to approve Resolution 28-13 under suspension of the rules by Linda Zahirsky, second by Nellie Cihon. Sue Mayberry voted No, all other Council Members voted yes. Motion approved.

Resolution 29-13: A Resolution by the Council of the City of Canal Fulton, Ohio to enter into a Supplemental Sewer Service Agreement with Stark County, Ohio.

Resolution 30-13: A Resolution by the Council of the City of Canal Fulton to enter into an Amended Agreement with CTI Engineers, Inc. to Provide Professional Services for the Locust/Portage Street Resurfacing/Rehabilitation Improvements.

Resolution 31-13: A Resolution by the Council of the City of Canal Fulton Ohio to enter into a Contract with Economic Development Data Services to Provide Consulting Services to Study the Creation of a Joint Police District and Declaring an Emergency.

A motion was made to suspend the rules by Scott Svab, second by Linda Zahirsky. Danny Losch and Nellie Cihon voted No. All other Council Members voted yes. Motion approved.

A motion was made to approve Resolution 31-13 under suspension of the rules by Scott Svab, second by Linda Zahirsky.

Mr. Svab thanked EDDS for coming. Mr. Svab said he did not serve on the committee and he realized Mr. Fellmeth's point as the Law Director. Mr. Svab said he had not worked as closely as Councilman Paul

Bagocius, but he knows that he went through the process and the Township signed and was on board. He understood where EDDS was coming from and why wait, he was going to vote yes.

Sue Mayberry, Danny Losch and Nellie Cihon voted No. Danny Losch said he wanted to comment with support of this in theory, he had talked to a number of officers and felt that we have new trustees and councilman on board and after thinking about this he thought maybe one more reading would be why he would vote no. He did want to share his support.

Mr. Fellmeth stated that the reason being that we must have three readings of a zoning change, and we were talking about consolidating two police departments and doing under emergency without having any citizen comments. That is one of the major problems he has with it. Mr. Svab said that he understood where Mr. Fellmeth was coming from, but this is merely a study that is from a grant that we are only putting in $5,000 and the township has already committed to $5,000 and in looking at the charter, we cannot do anything unless it goes to the voter. We can't amend, we can't consolidate, and we cannot minimize our police department without going directly and changing our charter. The people would have the final say whether we would think of merging or doing anything with this. That is why Mr. Svab said he did not have a problem with it.

Linda Zahirsky, Paul Bagocius and Scott Svab voted yes. Mayor Richard Harbaugh voted yes to break the tie. Motion approved.

Resolution 32-13: A Resolution by the Council of the City of Canal Fulton, Ohio to Enter into a Contract with the FOP/Ohio Labor Council, Inc. and Declaring an Emergency.

Mr. Bagocius asked if we could go into executive session prior to voting on this. Mr. Cozy stated that he was thinking we could go into executive session now and Council could table this, go into executive session and then bring it off the table.

It was decided to come back to Resolution 32-13 after executive session.

Ordinance 33-13: An Ordinance Establishing Ticket Prices for St, Helena Boat Rides for Operations Commencing in 2014 and Repealing any Ordinance in Conflict Therewith.

P.O.s

P.O. 8080: to CTI Engineers, Inc. in the amount of $7,670.00 for Flow Study of Lift Station Wastewater Pumps

A motion was made to approve P.O. 8080 by Scott Svab, second by Linda Zahirsky. All Council Members voted yes. Motion approved.

P.O. 8084: to Terry's Truck and Trailer in the amount of $3,622.00 for Install of New 9ft Base Plow and trade of Meyer Plow

A motion was made to approve P.O. 8084 by Nellie Cihon, second by Linda Zahirsky. All Council Members voted yes. Motion approved.

P.O. 8089: to PEM Properties in the amount of $3,800.00 for Complete Repair of Roof Trusses and WWTP

A motion was made to approve P.O. 8089 by Nellie Cihon, second by Scott Svab. All Council Members voted yes. Motion approved.

P.O. 8093: to Craun Liebing Co. in the amount of 8,830.72 for various repair parts/equipment for lift station.

A motion was made to approve P.O. 8093 by Linda Zahirsky, second by Nellie Cihon. All Council Members voted yes. Motion approved.

P.O. 8094: to Cargill, Inc. in the amount of $5,000.00 for road salt.

A motion as made to approve P.O. 8094 by Nellie Cihon, second by Scott Svab. All Council Members voted yes. Motion approved.

BILLS November Bills $492,523.12

A motion was made by to approve the November Bills by Scott Svab, second by Nellie Cihon. All Council Members voted yes. Motion approved.

OLD/NEW/OTHER BUSINESS

Sue Mayberry wished everybody a Merry Christmas and a Happy New Year. She said it was hard to believe that four years had gone by. She wanted to thank the residents for re-electing her to City Council. It had been an honor and a privilege to serve the community.

Mrs. Mayberry personally thanked Paul Bagocius for serving the community for the past four years.

REPORT OF PRESIDENT PRO TEMPORE

Linda Zahirsky thanked Paul Bagocius for the four years of service on Council.

Linda Zahirsky also thanked Teresa Dolan and others who were involved in the Christmas on the Canal Parade. She said it was one of her favorites.

REPORT OF SPECIAL COMMITTEES

CITIZENS COMMENTS – Open Discussion (Five Minute Rule)

James Deans – 426 Heritage.

Mr. Deans reported on the Christmas on the Canal Event. The event was a success for the cold temperatures. There will be a wrap up meeting.

Earl Minks – 627 S. Canal Street.

Mr. Minks stated that he feels we need an Economic Development person. There are a lot of empty buildings and he would like to see some manufacturing jobs come into Canal Fulton. This is the time due to the economy moving.

Mayor Harbaugh asked Mr. Minks if he would be interested in doing that job. Mr. Minks said not at this time. Mr. Deans stated that there was an Economic Development committee in place.

Don Maurer – 2047 Summer Evening

Mr. Maurer presented Council with photos of a green truck parking on Summer Evening. He feels that the truck is a safety problem. The person that owns the truck can't park it in his allotment due to association rules, therefore he parks it on Summer's Evening.

Chief Swartz said it is legal where the truck is parked. It does not matter about common sense. It is legal to be there and that is the issue.

Mr. Fellmeth said that this could be brought up at the Safety Services Committee. Ms. Dolan could get him scheduled at the next meeting in the new year.

Mr. Cozy reminded Council that the Street Superintendent, Service Director, and both safety service Chiefs did recommend that we install no parking signs on that street which we did. Then the consequence of that was that people living on that road submitted a majority petition to have the signs removed. We still have the authority to put the signs up.

Mr. Bagocius stated that many communities have it where there is no parking from 2:00am to 6:00am. Mrs. Cihon said this guy does not care. Mr. Bagocius said you can have a no parking ban on the street for those hours. Mr. Maurer said at least on that curve.

Mr. Maurer thanked Council for hearing him.

A motion was made to go into Executive Session by Linda Zahirsky at 8:15pm to discuss Employment of a public official or employee, compensation of a public employee or official and preparing for, conducting or reviewing negotiations or bargaining sessions with public employees, second by Nellie Cihon. All Council Members voted yes. Motion approved.

A motion was made to return to public session at 9:10pm by Linda Zahirsky, second by Scott Svab. All Council Members voted yes. Motion approved.

Mrs. Zahirsky said the Police Chief had made a recommendation to hire Sara Wilson as a provisional full-time employee subject to a physical and completion of her FTO training.

A motion was made to promote Sara Wilson pending completion of her training and any other requirements such as a physical to a full time officer by Sue Mayberry, second by Danny Losch.

Mr. Bagocius asked if she fell under the Civil Service. Mr. Cozy said yes.

All Council members voted yes. Motion approved.

Resolution 32-13: A Resolution by the Council of the City of Canal Fulton, Ohio to Enter into a Contract with the FOP/Ohio Labor Council, Inc. and Declaring an Emergency.

After executive session a motion was made to suspend the rules by Scott Svab, second by Nellie Cihon. All Council Members voted yes. Motion approved.

A motion was made to approve Resolution 32-13 under suspension by Linda Zahirsky, second by Nellie Cihon.

Mrs. Zahirsky stated it was bothersome to a number of them that there were no givebacks on the part of the union, especially with concerns on what is going to happen with health insurance. Being the business person that she is, she understands it would probably cost us more to go in front of an arbitrator and we probably would not get any better than where we are right now. Mr. Svab said he agreed with Mrs. Zahirsky. Mr. Svab said he was satisfied with the increases that were on the board and sometimes we do take our safety for granted. You only really appreciate them when you see an occurrence that happens. We have a good department and he wanted to maintain it and keep it up as well as keep us competitive. He commended the Chief and the City Manager.

Danny Losch said he would second that.

Paul Bagocius abstained from the vote. Mr. Fellmeth asked why Mr. Bagocius abstained. Mr. Bagocius said he had not made up his mind yet.

Mrs. Mayberry said she was going to trust that this was going to get stamped approved to form and vote yes. All other Council Members voted yes. Motion approved.

Mr. Fellmeth asked why Mr. Bagocius abstained. Mr. Bagocius said he had not made up his mind yet.

Mrs. Zahirsky said the issue with the Teamsters that most of Council would like more time.

Mark Cozy stated that he promoted Geoff Marchand to an Operator A today. He now has his water license and will have his waste water license by next year. He has advanced to a level where he can fulfill the duties of Operator A. Mr. Svab asked how long he had been here. Mark Cozy said over a year. Mrs. Svab asked what the jump from C to A paid. Mr. Cozy stated it was two dollar increase. Mr. Losch asked if he jumped just by getting the license. Mr. Cozy said he will have dual licenses and be able to operate both plants, which not many in the department can do that right now. Mr. Svab asked if this came from Dan Mayberry, and Mr. Cozy said he got the recommendation from Mr. Mayberry and George Lukinac. Mr. Svab asked why we had operator C and B if everyone was an A. Mr. Cozy stated in the contract job description that once they hit certain levels of skill, they advance. Geoff Marchand is very capable. The request came in July and was sent back and resent in September. It was sent back then. Mr. Cozy said he reviewed it again today, and since that time he did pass his waste water test which now means he fulfilled the requirements. Mr. Svab said it was a $5,000 raise for someone that just started a year ago. Mayor Harbaugh asked what his age was. Mr. Mayberry stated roughly 25 or 26. Mayor Harbaugh said the reason he asked was that we are going to replace people down the road and it is good to have a young guy in there to step in. Mrs. Mayberry said he was already given the promotion so there what nothing much Council could do about it, even if they wanted to.

Mr. Fellmeth said they had the power to overrule the City Manager.

Mr. Cozy said he had not been notified as of yet. Mrs. Cihon said if some people really love their job, don't some of them try to better themselves with test, or try to step up from where they are at.

Mr. Mayberry stated it was apparent to him that Geoff was in Canal Fulton moving himself into position to take charge of the utilities someday. Obviously more years of experience would be desirable. Licensing by the state of Ohio is not going to teach some things that are learned in the field. He has accomplished that for the City with a Class 1 Water and presently enrolled in Class 2 Wastewater. He can come along side of George Lukinac and mentor him and Ohio EPA and agencies outside. Mr. Mayberry said he was a fine young man and he is doing the things that he needs to do.

Scott Svab stated that he was not stating that he was not. Mr. Svab said it was a very rapid employment. He remembers other positions taking eight years to get from a C to an A and now they do it overnight. Mr. Svab said he hated micro-managing . Mr. Fellmeth stated that they needed four votes to override. Mr. Svab said he was not going to override, but at what point was there any control over wages of any department or personnel. Mr. Cozy stated that the policy was in place that when employees reach a certain skill level that they are promoted. It is in the contract and the job descriptions. Mr. Cozy stated he sat on it for six months. Mr. Mayberry stated that Geoff has done what he needed to do. Mr. Svab said he was not saying Geoff himself, he was just saying that having so experience and can move $5,000 is amazing to him and that was his point.

Mr. Mayberry stated that in the EPA's eyes he was able to sit for a state exam and passed it. That is experience. Mr. Cozy stated that he received one of the highest scores on the Civil Service test that he has seen too.

Mr. Bagocius said if there was not going to be a motion that we should move ahead.

ADJOURNMENT

A motion was made to adjourn the meeting at 9:25pm.

MEMO

January 3, 2014

To: Mayor Harbaugh

City Council

From: Daniel P Mayberry, Service Directors

Subject: Service Directors Report, December 2013

OEPA Annual Sanitary Survey, Community Water System- For your information I have attached the subject report for 2013. Superintendent Lukinac is to be commended for his excellence in the oversight of the operation and maintenance of the Canal Fulton Water Works. You will note that the report recommends that the City remain vigil over its Water Rates and adjust as necessary insuring an adequate and safe water will be consistently delivered to its customers.

Water and Sewer Receipts December 2013- For your information I have attached the subject report.

Snow Removal- To date we have used approximately 120 tons of salt at a cost of $5,800.00.

John R. Kasich, Governor
Mary Taylor, Lt. Governor
Scott J. Nally, Director

December 23, 2013

RE: STARK COUNTY
CANAL FULTON, CITY OF
COMMUNITY WATER SYSTEM
PWS ID NO. #OH7600912

Mr. Dan Mayberry
Director of Public Services
City of Canal Fulton
155 East Market Street
Suite B
Canal Fulton, OH 44614

Dear Mr. Mayberry:

On November 22, 2013, I met with Mr. George Lukinac to conduct a sanitary survey of the Canal Fulton Public Water System (PWS). Mr. Lukinac was interviewed and the water system was inspected in his presence.

The purpose of this evaluation is to determine the ability of the facility to provide adequate, safe and potable water that meets the requirements of the Ohio Administrative Code (OAC). The eight major elements that are generally reviewed during a sanitary survey include: Source; treatment; distribution system; finished water storage; pumps, pump facilities and controls; monitoring, reporting and data verification; water system management and operation; and operator compliance with State requirements. General supervision of the operation and maintenance of public water systems is a function of this Agency as set forth in Chapter 6109 of the Ohio Revised Code (ORC).

Identified below are regulatory requirements necessary for compliance and recommendations made to optimize operations or to reduce the potential for future violations or contamination. The following sections are the result of findings discussed during the evaluation or documented in the attached Sanitary Survey Evaluation Report.

Per Ohio Administrative Code rule 3745-81-60 (D), a public water system must respond, in writing, within thirty days, indicating how and on what schedule the system will address the following requirements.

REQUIREMENTS

No deficiencies noted.

ITEMS FROM THE PREVIOUS SURVEY DATED DECEMBER 9, 2010

1. Rate Structure - The Canal Fulton water rates appear to fall below the recommended range of 1.3% to 3.1% of the median household income of the system's service area based on an average use of 7,756 gallons per month. We recommend the water rates be re-evaluated and increased as necessary so the City of Canal Fulton will be able to seek funding for future improvements.

The Ohio Rural Community Assistance Program (RCAP) offers training seminars for local officials in water & wastewater capacity development. Further information is available at **www.glrcap.org/ohio** or 800-775-9767.

A review of the 2013 water rates indicates the water rates remain below the recommended range. The City of Canal Fulton should modify the rate structure as necessary to be able to successfully fund future water system projects.

2. Tank Maintenance – We understand the East tank was recently recoated. However, it appears the exterior of the West tank is in need of inspection / recoating. AWWA D101-53, Section A-1.1 states every steel water storage tank, standpipe or reservoir should be carefully inspected prior to repair and /or repainting and at any time when leakage or some other apparent deterioration is observed. In any event, all water tanks should be thoroughly inspected at intervals of not more than five (5) years and repaired as necessary.

We understand repainting the West Tank is part of the 2014 project list which also includes new filter media in #1 aeralator and new clearwell level controls.

GENERAL INFORMATION

Distribution System – Canal Fulton conducts the following distribution programs:

Backflow Prevention – The Backflow Prevention Program covers approximately 233 locations which need backflow prevention devices. Annual inspections and repairs are conducted by certified backflow technicians acceptable to Canal Fulton.

Leak Detection - Leak detection is performed on an as needed basis.

Valve Exercising – Canal Fulton exercises many of the 800 valves each year and other valves approximately every two years.

Hydrant Flushing – Canal Fulton flushed 220 fire hydrants this year.

These continued efforts help to improve the estimated 15-22% unaccounted-for water percentage (depending on usage at unmetered city services).

White Distribution Report - Enclosed is a copy of the revised Distribution Report. This report can be used to help track progress on distribution system programs such as: required backflow prevention device inspections; valve exercising; hydrant flushing; storage tank turnover; water line break/depressurization response; complaint response and chlorine residual tracking. We hope this form will be helpful in your distribution system maintenance program. Please forward copies of completed distribution reports to our office.

Stage 2 Disinfectants/Disinfection Byproducts Rule (DBPR) – Canal Fulton is conducting Stage 2 DBPR monitoring from two locations in the distribution system. Locational Running Annual Averages (LRAAs) will be established for each location to determine Stage 2 DBPR compliance. Please be sure to use the Stage 2 DBPR monitoring location codes (DS201 & DS202) on each sample report to ensure proper reporting of results.

Record Maintenance – Canal Fulton maintains thorough records on the operation and maintenance of the water system. Continue to maintain the following records: Operator of Record on site work including the date and time of arrival and departure for the operator of record; operation and maintenance activities that affect or have the potential to affect the quality or quantity of the finished water; results of tests performed and samples taken; preventative maintenance and repairs; and identification of persons making entries.

Additional information on drinking water regulations and requirements can be found on our Web site at http://www.epa.ohio.gov/ddagw. If you have any questions regarding this letter, or any other matter involving your public water system, please contact me at 330-963-1236.

Respectfully,

Dave Bowland

Dave Bowland
Environmental Specialist II
Division of Drinking & Ground Waters

DB:dl

enclosure: White Distribution Report

cc: George Lukinac, Superintendent
Ohio EPA, DDAGW-OFAS, CO
Stark County Health Dept.

ec: Stivo DiFranco, Ohio EPA, DDAGW NEDO

WATER SEWER RECIEPTS FOR *Dec-13*

ACCOUNT		*COLLECTIONS*	
341..4435	*Water Capital Collections*	$	30,753.22
351..4435	*Sewer Capital Collections*	$	17,495.45
351..4439	*Sewer tap-in*	$	197.64
441..4431	*Water Debt*	$	7,859.55
451..4431	*Sewer Debt*	$	2,965.55
541..4431	*Water Collections*	$	29,776.39
541..4437	*Turn on/off Reconnect fees*	$	50.00
541..4610	*Misc. Water*		
551..4431	*Sewer Collections*	$	38,800.50
750..4702	*Utilities security deposit*	$	50.00
2756		$	1.42
TOTAL		**$**	**127,949.72**

Recap		
Bank Deposits	$	109,671.05
Bank ACH Deposits	**$**	**10,063.44**
Credit Card Reciepts	$	8,215.23
Miscellaneous		
Total	$	127,949.72
Variance	$	-

RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc., Form No. 39045

Resolution No. 29-13 Passed _____, 20____

A RESOLUTION BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO TO ENTER INTO A SUPPLEMENTAL SEWER SERVICE AGREEMENT WITH STARK COUNTY, OHIO.

WHEREAS, the City and the County entered into a sewer service agreement on August 6, 1981, Supplemental No. 1 on March 11, 1997, Supplemental No. 2 on June 8, 1999, and Supplemental No. 3 on February 17, 2010 said Agreements referred to as the Basic Agreement; and

WHEREAS, the City and the County find it necessary to enter into a supplemental agreement for the purpose of modifying the Basic Agreement; and

WHEREAS, the County has heretofore established Stark County Metropolitan Sewer District (hereinafter referred to as the "District") for the purpose of preserving and promoting the public health and welfare, the boundaries thereof being all of the unincorporated territory in the County, together with the Villages of East Sparta, Hills and Dales, Meyers Lake, East Canton, Waynesburg and the Stark portion of the Village of Magnolia; and

WHEREAS, the City and the County have determined accordingly to enter into a Supplemental Agreement to give effect to their common objectives as recited herein, the City being authorized to do so by Article XVIII of the Ohio Constitution and, to the extent required, by Ohio Revised Code, Sections 307.14 et.seq., and the County being so authorized by the Ohio Revised Code, including also Revised Code Sections 307.14 et.seq., and, in addition, Chapter 6117 thereof.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

The City of Canal Fulton agrees to enter into an agreement with Stark County, Ohio known as the Canal Fulton-Stark County Sewer Service Agreement Supplemental No. 4 which is attached hereto as Exhibit "A" and incorporated by reference herein.

_____
Richard Harbaugh, Mayor

ATTEST:

_____
Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Resolution_____-13, duly

RECORD OF RESOLUTIONS

Gaylon Legal Blank, Inc., Form No. 20045

Resolution No. _____ *Passed* _____, 20____

adopted by the Council of the City of Canal Fulton, on the date of _____, 2013, and that publication of the foregoing Resolution was duly made by posting true and correct copies thereof at five of the most public places in said corporation as determined by Council as follows: Post Office, Public Library, Giant Eagle Supermarket, Heritage Square Pharmacy, and entrances to Council Chambers each for a period of fifteen days, commencing on the _____day of _____, 2013.

_____
Teresa Dolan, Clerk-of-Council

SEF/bp

Exhibit "A"

Distribution:
Journal
Sanitary Engineer
Auditor
Canal Fulton
File

Canal Fulton

CANAL FULTON - STARK COUNTY SEWER SERVICE AGREEMENT SUPPLEMENTAL NO. 4

THIS SUPPLEMENTAL AGREEMENT made and entered into this ____ day of _____, 2013 by and between the County of Stark, Ohio (hereinafter referred to as the "County"), duly authorized by a resolution adopted by the Board of County Commissioners on the ____ day of _____, 2013, and the City of Canal Fulton, Ohio (hereinafter referred to as the "City"), duly authorized in its behalf by Ordinance No. _____passed by its Council on the ____day of _____, 2013.

WHEREAS, the City and the County entered into a sewer service agreement on August 6, 1981, Supplemental No. 1 on March 11, 1997, Supplemental No. 2 on June 8, 1999, and Supplemental No. 3 on February 17, 2010 said Agreements referred to as the Basic Agreement; and

WHEREAS, the City and the County find it necessary to enter into a supplemental agreement for the purpose of modifying the Basic Agreement; and

WHEREAS, the City has received a National Pollutant Discharge Elimination System (NPDES) permit from the Ohio Environmental Protection Agency (OEPA) which is effective October 1, 2011 and contains a 30 month compliance schedule to meet additional discharge limits related to phosphorus; and

WHEREAS, additional facility improvements are needed due to aging of various equipment and components; and

WHEREAS, the County has heretofore established Stark County Metropolitan Sewer District (hereinafter referred to as the "District") for the purpose of preserving and promoting the public health and welfare, the boundaries thereof being all of the unincorporated territory in the County, together with the Villages of East Sparta, Hills and Dales, Meyers Lake, East Canton, Waynesburg and the Stark portion of the Village of Magnolia; and

WHEREAS, the City and the County have determined accordingly to enter into this Supplemental Agreement to give effect to their common objectives as recited herein, the City being authorized to do so by Article XVIII of the Ohio Constitution and, to the extent required, by Ohio Revised Code, Sections 307.14 et. seq., and the County being so authorized by the Ohio Revised Code, including also Revised Code Sections 307.14 et. seq., and, in addition, Chapter 6117 thereof;

WHEREAS, the same terms used herein have the definitions as described in the Basic Agreement;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants hereinafter set forth, and of other good and valuable considerations, Canal Fulton and Stark hereby promise and agree that:

ARTICLE 1.0 - Wastewater Treatment Plant Improvements

1.01 The rehabilitation of the wastewater treatment plant includes installation of a new influent bar screen to meet EPA screening standards. The estimated cost

of the bar screen is $173,928.00 which is to be received as a loan by the Ohio Public Works Commission. The County share being $69,571.20, or 40% as provided in the Basic Agreement. Starting in the calendar year 2014, the County will pay from sewer revenue its share of the loan on a semiannual basis as invoiced by the City.

1.02 Other plant improvements include a chemical phosphorus removal system to meet new EPA permit limits, the repair of existing tank #1, replacement of sludge pumps and valves and other incidental improvements. The estimated cost for these improvements is $198,564.00 as shown in Exhibit A. The County's share being $79,425.60, or 40% as provided in the Basic Agreement. Starting in the calendar year 2014, the County will pay from sewer revenue its share of these improvements on a quarterly basis as invoiced by the City.

1.03 Upon completion and approval by the City of the improvements, the City shall provide the County with certified project costs. The County's share of costs shall be adjusted accordingly.

If and to the extent required, any and all other provisions of the Basic Agreement which may be inconsistent with the terms of this Supplemental Agreement, are hereby amended so as to conform hereto.

Except as amended hereby, the Basic Agreement is hereby confirmed in all other respects.

This Agreement includes the exhibits hereto, which is as fully a part of this Agreement as if herein fully set forth in writing.

IN WITNESS WHEREOF, the County and the City have caused this Supplemental Agreement to be executed by their respective officers thereunto duly authorized and the Agreement shall be in effect as of the day and year first above written.

APPROVED AS TO FORM:

_____
Canal Fulton Law Director

CITY OF CANAL FULTON

_____
Mayor

APPROVED AS TO FORM:

_____
Assistant Prosecuting Attorney
Stark County

COUNTY OF STARK

_____
Commissioner

_____
Commissioner

_____
Commissioner

EXHIBIT A

CANAL FULTON PLANT IMPROVEMENTS

Project Name	Total Cost	Notes
WWTP Influent Bar Screen	$173,928.00	OPWC Loan; County will reimburse 40%
Repair WWTP Tank #1	$19,000.00	County will reimburse 40%
Root Grit Removal	$2,000.00	County will reimburse 40%
Lab Equipment	$4,000.00	County will reimburse 40%
Composite Sampler	$8,000.00	County will reimburse 40%
PO4 Pump	$4,000.00	County will reimburse 40%
Increase Well Pump / Clean Well	$12,000.00	County will reimburse 40%
WWTP Phosphorus Removal	$107,064.00	County will reimburse 40%
Hoffman Blower Air Filters	$20,000.00	County will reimburse 40%
Replace 2 WWTP Sludge Pumps	$16,500.00	County will reimburse 40%
Replace 5 WWTP Sludge Valves	$6,000.00	County will reimburse 40%
	$372,492.00	

RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc. Form No. 30045

Resolution No. 30-13 Passed _____, 20____

A RESOLUTION BY THE COUNCIL OF THE CITY OF CANAL FULTON TO ENTER INTO AN AMENDED AGREEMENT WITH CTI ENGINEERS, INC. TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE LOCUST/PORTAGE STREET RESURFACING/REHABILITATION IMPROVEMENTS.

WHEREAS, The City of Canal Fulton, Ohio has sought an amended proposal for the Locust/Portage Street Resurfacing/Rehabilitation Improvements.

WHEREAS, CTI Engineers, Inc. has submitted a proposal acceptable to the City to provide the professional engineering services needed to administer, coordinate and review the preliminary and final design of the project.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

The City of Canal Fulton agrees to enter into an amended agreement with CTI Engineers, Inc. to provide professional engineering services for the Locust/Portage Street Resurfacing/Rehabilitation Improvements pursuant to proposal attached as Exhibit "A" and incorporated by reference herein.

_____
Richard Harbaugh, Mayor

ATTEST:

_____
Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Resolution_____-13, duly adopted by the Council of the City of Canal Fulton, on the date of _____. 2013, and that publication of the foregoing Resolution was duly made by posting true and correct copies thereof at five of the most public places in said corporation as determined by Council as follows: Post Office, Public Library, Giant Eagle Supermarket, Heritage Square Pharmacy, and entrances to Council Chambers each for a period of fifteen days, commencing on the _____day of _____, 2013.

_____
Teresa Dolan, Clerk-of-Council

SEF/bp

Exhibit "A"

CTI Engineers, Inc.
One Cascade Plaza
Suite 710
Akron, Ohio 44308
Phone 330.294.5996
Fax 330.315.0945
www.ctiengr.com

December 3, 2013

Mr. Mark Cozy, City Manager
City of Canal Fulton
155 E. Market St.
Canal Fulton, Ohio 44614

Subject: Proposed Amendment Number 1
Locust/Portage St. Resurfacing/Rehabilitation Improvements
CTI Project E13011

Dear Mr. Cozy:

CTI has continued to provide professional engineering for the additional construction phase services for the extended Locust/Portage St. Resurfacing/Rehabilitation Improvements. At this time, we would like to request an Amendment to our Agreement to cover these additional services. As you are aware, the project limits were increased pursuant to the favorable construction bids received, increasing the length from 1.3 miles in the City (3.1 miles total) to 1.8 miles in the City (3.6 miles total). This 38% increase in length required more time in the field for construction observation and more time in the office to administer the project, including change orders and plan revisions necessitated by the extension of work.

CTI proposes to perform continued construction phase tasks as outlined in the original Scope of Services for an increased amount of Nine Thousand Dollars ($9,000.00) (a 24% increase in our fee), resulting in a total cost-plus fee not to exceed Forty-Six Thousand Dollars ($46,000.00). This total amount includes an estimated amount of Three Thousand Dollars ($3,000.00) to be reimbursed by the Stark County Engineer for their share of CTI's effort on the bidding and construction phase services. Also, this new total is less than the $47,000.00 amount listed for Construction Administration in the OPWC Agreement, of which OPWC will pay 74%.

We have attached two (2) originals of Amendment Number 1; please sign both and return one to us.

Please contact us if you have any questions or require further information.

Very truly yours,

CTI Engineers, Inc.

Richard W. Reed, P.E.
Vice President

David L. Koontz, P.E.
Project Manager

Enclosures

AMENDMENT NO. 1
AGREEMENT FOR ENGINEERING SERVICES

WHEREAS, the City of Canal Fulton (CLIENT) and CTI Engineers, Inc. (CTI) entered into an Agreement dated April 11, 2013 to perform certain professional services in connection with the bidding, and construction phase assistance for the construction of the Locust/Portage St. Resurfacing/Rehabilitation Improvements (hereinafter referred to as the project); and
WHEREAS, the CLIENT now desires CTI to perform additional services not authorized in the original agreement, said services being to provide construction phase services for an additional length of project.

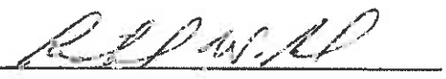
NOW, THEREFORE, the CLIENT and CTI do hereby agree as follows:

1. Appendix B - Scope of Services, is amended to include construction phase design services for additional project length, increased from 3.1 miles to 3.6 miles total.

3. The Schedule of Fees included in the original agreement shall be amended to add a not-to-exceed amount of $9,000.00 in compensation for the additional construction phase services, resulting in a new total not-to-exceed compensation amount of $46,000.00.

4. All other portions of the original Agreement remain in force.

IN WITNESS WHEREOF, both parties have caused this Amendment No. 1 to be executed by their duly authorized representatives.

ACCEPTED BY CLIENT:	ACCEPTED BY CTI:
CITY OF CANAL FULTON	CTI ENGINEERS, INC.
BY _____	BY 
NAME _____	NAME Richard W. Reed, P.E.
TITLE _____	TITLE Vice President
DATE _____	DATE 12-3-13

CTI Engineers, Inc.
One Cascade Plaza
Suite 710
Akron, Ohio 44308
Phone 330.294.5996
Fax 330.315.0945
www.ctiengr.com

December 3, 2013

Mr. Mark Cozy, City Manager
City of Canal Fulton
155 E. Market St.
Canal Fulton, Ohio 44614

Subject: Proposed Amendment Number 1
Locust/Portage St. Resurfacing/Rehabilitation Improvements
CTI Project E13011

Dear Mr. Cozy:

CTI has continued to provide professional engineering for the additional construction phase services for the extended Locust/Portage St. Resurfacing/Rehabilitation Improvements. At this time, we would like to request an Amendment to our Agreement to cover these additional services. As you are aware, the project limits were increased pursuant to the favorable construction bids received, increasing the length from 1.3 miles in the City (3.1 miles total) to 1.8 miles in the City (3.6 miles total). This 38% increase in length required more time in the field for construction observation and more time in the office to administer the project, including change orders and plan revisions necessitated by the extension of work.

CTI proposes to perform continued construction phase tasks as outlined in the original Scope of Services for an increased amount of Nine Thousand Dollars ($9,000.00) (a 24% increase in our fee), resulting in a total cost-plus fee not to exceed Forty-Six Thousand Dollars ($46,000.00). This total amount includes an estimated amount of Three Thousand Dollars ($3,000.00) to be reimbursed by the Stark County Engineer for their share of CTI's effort on the bidding and construction phase services. Also, this new total is less than the $47,000.00 amount listed for Construction Administration in the OPWC Agreement, of which OPWC will pay 74%.

We have attached two (2) originals of Amendment Number 1; please sign both and return one to us.

Please contact us if you have any questions or require further information.

Very truly yours,

CTI Engineers, Inc.

Richard W. Reed, P.E.
Vice President

David L. Koontz, P.E.
Project Manager

Enclosures

AMENDMENT NO. 1
AGREEMENT FOR ENGINEERING SERVICES

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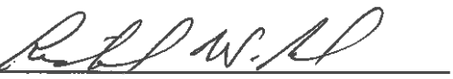
NOW, THEREFORE, the CLIENT and CTI do hereby agree as follows:

1. Appendix B - Scope of Services, is amended to include construction phase design services for additional project length, increased from 3.1 miles to 3.6 miles total.

3. The Schedule of Fees included in the original agreement shall be amended to add a not-to-exceed amount of $9,000.00 in compensation for the additional construction phase services, resulting in a new total not-to-exceed compensation amount of $46,000.00.

4. All other portions of the original Agreement remain in force.

IN WITNESS WHEREOF, both parties have caused this Amendment No. 1 to be executed by their duly authorized representatives.

ACCEPTED BY CLIENT:	ACCEPTED BY CTI:
CITY OF CANAL FULTON	CTI ENGINEERS, INC.
BY _____	BY 
NAME _____	NAME Richard W. Reed, P.E.
TITLE _____	TITLE Vice President
DATE _____	DATE 12-3-13

AMENDMENT NO. 1
AGREEMENT FOR ENGINEERING SERVICES

WHEREAS, the City of Canal Fulton (CLIENT) and CTI Engineers, Inc. (CTI) entered into an Agreement dated April 11, 2013 to perform certain professional services in connection with the bidding, and construction phase assistance for the construction of the Locust/Portage St. Resurfacing/Rehabilitation Improvements (hereinafter referred to as the project); and
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4. All other portions of the original Agreement remain in force.

IN WITNESS WHEREOF, both parties have caused this Amendment No. 1 to be executed by their duly authorized representatives.

ACCEPTED BY CLIENT:	ACCEPTED BY CTI:
CITY OF CANAL FULTON	CTI ENGINEERS, INC.
BY _____	BY
NAME _____	NAME Richard W. Reed, P.E.
TITLE _____	TITLE Vice President
DATE _____	DATE 12-3-13

RECORD OF ORDINANCES

Dayton Legal Blank, Inc. Form No. 30043

Ordinance No. 33-13 Passed _____, 20____

AN ORDINANCE ESTABLISHING TICKET PRICES FOR ST. HELENA III CANAL BOAT RIDES FOR OPERATIONS COMMENCING IN 2014 AND REPEALING ANY ORDINANCE IN CONFLICT THEREWITH.

WHEREAS, the Canal Fulton, Ohio City Council has authority to set prices for seasonal rides on the St. Helena III Canal Boat, and

WHEREAS, Council desires to establish prices for public rides commencing in 2014.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

Ticket Prices for Canal Boat rides on St. Helena III shall be established as follows:

Adults: (Ages 18 – 59): $8.00
Seniors (Age 60+) and Veterans: $7.00
Children (Ages 6-17 years): $5.00
Children (Ages 5 & Under): Free
Charter: Pursuant to attached Exhibit "A"

_____
Richard Harbaugh, Mayor

ATTEST:

_____
Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Ordinance_____13, duly adopted by the Council of the City of Canal Fulton, on the date of _____ 2013, and that publication of the foregoing Ordinance was duly made by posting true and correct copies thereof at five of the most public places in said corporation as determined by Council as follows: Post Office, Public Library, Giant Eagle Supermarket, Heritage Square Pharmacy, and entrances to Council Chambers each for a period of fifteen days, commencing on the _____day of _____, 2013.

_____
Teresa Dolan, Clerk-of-Council

SEF/bp

Exhibit "A"

2014 School Charter Agreement

ST. HELENA III Canal Boat Charters

City of Canal Fulton
155 E. Market St.
Canal Fulton, OH 44614
Call (330) 854-6835 or Email: canalway@cityofcanalfulton-oh.gov

Please review this information. If you make any changes please initial and date it.
Please return this page with your deposit. Thank you.

School Charter Pricing Worksheet

Date of Visit _____

Base Price for one Chartered boat ride (up to and including 40 total students and chaperones) $ 185.00

Plus (number of students and chaperones in excess of 40) _____ times $5.00: $ _____

Equals total cost of Charter (max. of $275.00): $ _____

Less $50 deposit to reserve your Charter (must be received 14 days in advance): $ _____

Total amount due upon arrival: $ _____

Please make checks out to and mail to:
The City of Canal Fulton
155 E. Market St
Canal Fulton, OH 44614

Number of Chartered Boat Rides: _____ Time of Arrival: _____

Boat Ride Time: _____ Museum Tour Time: _____

DVD Presentation Time: _____ Oberlin House Tour Time: N/A

Contact Person _____ Phone Number _____

School Name _____ Email _____

Address _____

Total Number of Passengers in Group _____ Number of Students _____

Number of Adults _____

Signature of Contact Person _____ Date_____

BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER 9001
P.O. DATE 1/1/14
DEPARTMENT Various
CREATED BY
VENDOR NO. 00646

DELIVER TO:

VENDOR:

Verizon Wireless - #00646

ACCOUNT NUMBER	AMOUNT
101.120.5480	1,000.00
101.180.5480	500.00
101.510.5480	500.00
201.360.5480	1,500.00
210.250.5480	2,300.00
222.210.5480	3,100.00
541.310.5480	1,400.00
551.330.5480	1,400.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Cell Phones		$11,700.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

It is hereby certified that the amount required to meet the contract, agreement , obligation, payment or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director — Date

City Manager / Mayor — Date

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND EITHER THE CITY MANAGER OR MAYOR

BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

DELIVER TO:

PURCHASE ORDER

P.O. NUMBER 9002
P.O. DATE 1/1/14
DEPARTMENT VARIOUS
CREATED BY
VENDOR NO. 2498

VENDOR:

STAR 2 STAR Communications
02498

ACCOUNT NUMBER	AMOUNT
101.120.5480	1300.00
101.140.5480	500.00
101.510.5480	500.00
101.130.5480	500.00
201.360.5480	500.00
210.250.5480	3,500.00
222.210.5480	3,000.00
541.310.5480	500.00
551.330.5480	700.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		VOIP Phone service		11,000.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

It is hereby certified that the amount required to meet the contract, agreement , obligation, payment or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director — Date

City Manager / Mayor — Date

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND EITHER THE CITY MANAGER OR MAYOR

BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER 9003
P.O. DATE 1/1/14
DEPARTMENT VARIOUS
CREATED BY
VENDOR NO. 0094

DELIVER TO:

VENDOR:

Ohio Edison #00094

ACCOUNT NUMBER	AMOUNT
101.170.5465	3,500.00
101.360.5460	16,000.00
101.510.5465	7,000.00
201.360.5465	5,000.00
204.360.5465	16,000.00
210.250.5465	8,000.00
222.210.5465	8,000.00
541.310.5465	25,000.00
551.330.5465	85,000.00
551.330.5467	37,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Electricity		210,000.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

It is hereby certified that the amount required to meet the contract, agreement , obligation, payment or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director — Date

City Manager / Mayor — Date

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND EITHER THE CITY MANAGER OR MAYOR

~~BILL~~ TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

DELIVER TO:

PURCHASE ORDER

P.O. NUMBER 9004
P.O. DATE 1/1/14
DEPARTMENT VARIOUS
CREATED BY
VENDOR NO. 01214

VENDOR:

The Health PLAN

ACCOUNT NUMBER	AMOUNT
101.120.5220	5,000.00
101.130.5220	7,100.00
101.140.5220	3,300.00
101.170.5220	3,700.00
201.360.5220	15,000.00
210.250.5220	86,000.00
222.210.5220	2,000.00
541.310.5220	37,000.00
551.330.5220	37,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		City's Medical Insurance Premiums		196,100.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

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Finance Director ~~Date~~

City Manager / Mayor Date

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

DELIVER TO:

PURCHASE ORDER

P.O. NUMBER 9005
P.O. DATE 1/1/14
DEPARTMENT VARIOUS
CREATED BY
VENDOR NO. 00515

VENDOR:

VSP – Vision Service Plan

ACCOUNT NUMBER	AMOUNT
101.120.5220	500.00
101.130.5220	500.00
101.140.5220	500.00
101.170.5220	500.00
201.360.5220	1,000.00
210.250.5220	5,000.00
222.210.5220	200.00
541.310.5220	2000.00
551.330.5220	2000.00

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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Vision Insurance Premiums		12,500.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

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Finance Director _____ Date _____

City Manager / Mayor _____ Date _____

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER 9006
P.O. DATE 1/1/14
DEPARTMENT VARIOUS
CREATED BY
VENDOR NO. 01742

DELIVER TO:

VENDOR:

MetLife

ACCOUNT NUMBER	AMOUNT
101.120.5220	800.00
101.130.5220	700.00
101.140.5220	800.00
101.170.5220	500.00
201.360.5220	2,500.00
210.250.5220	9,000.00
222.210.5220	500.00
541.310.5220	4,500.00
551.330.5220	4,500.00
101.120.5990	500.00

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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		City's Dental Premiums		24,300.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

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Finance Director _____ Date _____

City Manager / Mayor _____ Date _____

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER MV 9007
P.O. DATE 1/1/14
DEPARTMENT Various
CREATED BY
VENDOR NO. 09008

DELIVER TO:

VENDOR:

Multi-Vendor

ACCOUNT NUMBER	AMOUNT
101.120.5650	1,500.00
201.360.5650	20,000.00
210.250.5650	28,000.00
222.210.5650	11,000.00
285.520.5650	500.00
541.310.5650	6,000.00
551.330.5650	7,000.00

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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		M.V. For Fuel		$74,000.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

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Finance Director _____ Date _____

City Manager / Mayor _____ Date _____

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER 9008
P.O. DATE 1/1/14
DEPARTMENT Fire
CREATED BY
VENDOR NO. 00401

DELIVER TO:

VENDOR:

LOGIC (Red Center)

ACCOUNT NUMBER	AMOUNT
222.210.5420	32,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Fire Dispatching		32,000.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

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Finance Director — Date

City Manager / Mayor — Date

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER 9009
P.O. DATE 1/1/14
DEPARTMENT Police
CREATED BY
VENDOR NO. 00401

DELIVER TO:

VENDOR:
LOGIC (Red Center)

ACCOUNT NUMBER	AMOUNT
210.250.5420	55,000.00

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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Police Dispatching		55,000.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

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Finance Director Date

City Manager / Mayor Date

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER 9011
P.O. DATE 1/1/14
DEPARTMENT VARIOUS
CREATED BY
VENDOR NO. 00033

DELIVER TO:

VENDOR:

DOMINION

ACCOUNT NUMBER	AMOUNT
101.170.5470	2,500.00
101.510.5470	700.00
201.360.5470	6,500.00
210.250.5470	2,000.00
222.210.5470	10,000.00
541.310.5470	1,500.00
551.330.5470	800.00

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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		NATURAL GAS		24,000.00

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Finance Director — Date

City Manager / Mayor — Date

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

DELIVER TO:

PURCHASE ORDER

P.O. NUMBER 9012
P.O. DATE 1/1/14
DEPARTMENT VARIOUS
CREATED BY
VENDOR NO. 00027

VENDOR:

CMI

ACCOUNT NUMBER	AMOUNT
101.130.5370	5,317.00
541.310.5370	1,139.00
551.330.5370	1,139.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		CMI Software Maintenance Agreement		7,595.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

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Finance Director Date

City Manager / Mayor Date

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER 9013
P.O. DATE 1/1/14
DEPARTMENT Motor Vehicle License Fun
CREATED BY
VENDOR NO. 00649

DELIVER TO:

VENDOR:
Cargill

ACCOUNT NUMBER	AMOUNT
206.360.5630	20,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Road Salt		20,000.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

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Finance Director Date

City Manager / Mayor Date

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER 9014
P.O. DATE 1/1/14
DEPARTMENT Various
CREATED BY
VENDOR NO. 02348

DELIVER TO:

VENDOR:

Access Point

ACCOUNT NUMBER	AMOUNT
101.120.5480	2,000.00
101.140.5480	1,000.00
101.510.5480	1,000.00
201.360.5480	1,000.00
210.250.5480	1,000.00
222.210.5480	2,000.00
541.310.5480	1,500.00
551.330.5487	7,000.00

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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Special Purpose Phone Lines		17,000.00

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Finance Director — Date

City Manager / Mayor — Date

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER INV 9015
P.O. DATE 1/1/14
DEPARTMENT INCOME TAX
CREATED BY
VENDOR NO. 09001

DELIVER TO:

VENDOR:

multi-vender
for INCOME TAX Refunds

ACCOUNT NUMBER	AMOUNT
101.140.5980	45,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		INCOME TAX Refunds		45,000.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

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Finance Director Date

City Manager / Mayor Date

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER 9016
P.O. DATE 1/1/14
DEPARTMENT INCOME TAX
CREATED BY
VENDOR NO. 000647

DELIVER TO:

VENDOR:

Shamrock Companies
24090 Detroit Rd
Westlake, Ohio 44145

ACCOUNT NUMBER	AMOUNT
101.140.5410	4,000.00

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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		2013 FINAL Return Packets		4,000.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

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Finance Director _____ Date _____

City Manager / Mayor _____ Date _____

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

DELIVER TO:

PURCHASE ORDER

P.O. NUMBER 9018
P.O. DATE 1/1/14
DEPARTMENT Police
CREATED BY
VENDOR NO. 02581

VENDOR:

Economic Development Data
Services, INC.
915 Catlin Court
Kent, Ohio 44240

ACCOUNT NUMBER	AMOUNT
210.250.5410	50,000.00

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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Joint Police Dist. Study		50,000.00

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Finance Director Date

City Manager / Mayor Date

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BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER 9019
P.O. DATE 1/1/14
DEPARTMENT Admin.
CREATED BY
VENDOR NO.

DELIVER TO:

VENDOR:

Michael D. Esposito, Atty. At Law
2351 Arlington Rd, Suite A
Akron, Ohio 44319

ACCOUNT NUMBER	AMOUNT
101.150.5410	6,130.45

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FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Legal Services		6,130.45
		Then And Now Certificate: I certify Funds for this Purchase Were Available When _/_/_ Available Now _/_/_		

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

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Finance Director — Date

City Manager / Mayor — Date

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