

**PARKS & RECREATION BOARD**

**June 14, 2007 – 7:00 PM**

**PARKS & RECREATION BOARD:**

Fred Fleming called the June 14, 2007 Parks & Recreation Board meeting to order at 7:00 PM.

**PLEDGE OF ALLEGIANCE**

**CALLING OF THE ROLL**

***Present:*** Fred Fleming, Chairman, Mary Ann Higgins, and Mary Ann Hupp.

***Absent:*** Ed Fousek and Rebecca Shimer.

***Others Present:*** Kathy McConnell, Canalway Center.

**APPROVAL OF MINUTES**

Will approve at the next meeting.

**OLD BUSINESS**

Puffenberger Property: None

Off Leash Park: The park is currently fully open. The grass came in nice.

Brick Donations: None

**PARKS AND RECREATION PROGRAMMING:**

YMCA Day Camp: Ms. McConnell stated the Y indicated they only had 3-4 individual's signed up so they were busing them to the Jackson Y. Individuals may still sign up.

Recreation Program Offerings: Ms. McConnell viewed the events that have taken place over the past month.

Mr. Fleming reported that there have been two concerts held. They have had approximately 102 people attend. Mr. Fleming stated he was impressed with the Clinton Community Band.

Mr. Fleming reported that they had \$1,650 in pledges and has received \$850.

Ms. McConnell stated the movies in the park have had a wonderful response.

Tennis Courts: Mr. Fleming stated a citizen had come into City Hall regarding the restrooms at Muhlhauser restrooms being locked during the day.

Mr. Fleming stated the skateboarders are skating on the tennis courts. He stated he will look at the courts and will look into signage for the courts, as well as at the Canalway Center. Mrs. Higgins stated there is a skateboard area that has been opened at Portage Lakes State Park in the parking area.

Canalway Center: Ms. McConnell distributed her monthly report. The monthly attendance for the month of May was 1,383.

The OECC grant was approved for the graphic panels and audio visual equipment in the amount of \$3,917. The equipment will soon be installed. They are building a shelf to put the projector on. She stated they should have a policy to not loan out the equipment.

The text is done for the interpretive panels and they are working on the pictures and timeline to be included. It is hoped that it will be completed at the end of this season.

Mr. Fleming asked Ms. McConnell about the procedures and instructions for the park reservations and how they were coming.

Ms. McConnell suggested working on this during the off-season. There are events that are scheduled through Stark Parks and Ohio Erie Corridor. The City isn't always aware of these events. There was continued discussion on getting the procedures and instructions for park reservations put into place.

Discovery Park: The sign has been ordered. First Merit Bank, Fulton Auto Body, Avalon Food Service, Fulton Hardware, DiStefano Insurance and Alan Keith, DDS has made a commitment to donate money for the signage for the park.

The park benches have not been reinstalled to date. It is anticipated that this will be done in the fall.

Mr. Fleming stated one of the abutting neighbors wanted a gap in the gate for him to gain access to the park from his property. Mr. Fleming instructed him if he wanted access he could put in a gate, at his expense, and that he must keep a lock on it on his side.

Mr. Fleming stated there was an instance of a neighbor's invisible fence being cut during the installation of the fencing. It was determined that the invisible fence was placed on City property.

The park is complete with the exception of placing the picnic tables for the handicap that had been constructed by the community service workers and the benches that will be installed in the fall.

Newsletter Items: Articles are due on Monday, July 18, 2007. Ms. McConnell stated she was going to do a sheet on concerts and movies in the park, the talent event for Olde Canal Days, and Canalway Center information. If rooms permits, the park amenities sheet will be included.

Budget: No report.

Skate Park: No report.

Community Service Coordinator: No report.

Olde Canal Days: Mr. Fleming is awaiting news on the bike and helmet donation. Ms. McConnell has registration form for the Canal Fulton's Got Talent. There are different categories to choose from and age groups. Each participant will receive a small prize.

There was discussion on the frisbees that the board will hand out during the festival.

Mr. Storsin joined the meeting. He introduced Katie Mertz, who will possibly be replacing Brandi on the board.

Concerts:

Trash Receptacles: Mr. Fleming stated Mr. Mayberry had asked him about getting more receptacles for Muhlhauser.

St. Helena Park: Mr. Fleming reported the gate has been fixed. Mr. Fleming let Mr. Mayberry know that they approved up to \$4,000 for the new roof for the concession stand.

Used Cell Phone Recycle Program: Mrs. Higgins reported she checked with the vendors references and they reported they use several vendors, but they receive more money back from Jeremy and the turn around time for money is relatively quick. He seems to be going smoothly for them.

Mrs. Higgins moved to approve the starting of the cell phone recycling program to raise funds for parks and recreation programs, based upon the City Law Director's approval of the agreement, seconded by Mrs. Hupp.  
ROLL: Yes, ALL.

## **NEW BUSINESS**

### Park Reservations:

True Life Community Church (David Derry): Mr. Derry is requesting to hold a free community sports camp, July 16-20 from 9:00 – 11:00 AM. It was stated this was previously approved.

American Legion Riders: They are holding a Poker Run on June 17, 2007. They are requesting to use the parking lot. They are anticipating about 100 participants.

Mrs. Higgins moved for approval American Legion Riders request for the Poker Run riders to use the parking lot on June 17, 2007 at St. Helena Park from 12:00 noon to 5:00 PM, seconded by Mrs. Hupp. ROLL: Yes, ALL.

Canal Queen's Meet the Judges: Ms. Sara Baton is requesting use of the Canalway Center on June 29. Mr. Fleming stated he would open and close for them. They stated they are willing to pay the open/close fee, but are requesting a waiver of the rental/deposit fees.

Mrs. Hupp moved for approval for the Canal Queen's Meet the Judges candidates use the Canalway Center on June 29 from 5:30-9:00 PM and to waive the rental/deposit fees and only charge the \$50 opening/closing fee, seconded by Mrs. Higgins. ROLL: Yes, ALL.

Student Advisors: Mr. Storsin reported Mr. Jones is still seeking another candidate to fill the student advisors seat. Mr. Fleming explained to Miss Mertz that it is a non-voting position. The board asks for the student advisors views on issues.

Mr. Fleming reported that Mr. Downing had told him if the Board couldn't get a booth at Olde Canal Days, they could go in with his space. Mrs. Hupp is going to check with Donna Lemon regarding to see if they have a space for Olde Canal Days and will email members of the status.

## **ADJOURNMENT**

Mr. Fleming adjourned the June 14, 2007 Parks and Recreation Board meeting.

The next meeting is scheduled for July 12, 2007, which is the first day of Olde Canal Days. It has been decided to change the meeting to July 5, 2007.

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Fred Fleming, Chairman