

**CITY OF CANAL FULTON
CITY COUNCIL MEETING AGENDA**

January 5, 2016

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ELECTION OF PRESIDENT PRO TEMPORE**
5. **ELECTION OF VICE PRESIDENT**
6. **ELECTION OF COMMITTEE ON COMMITTEES MEMBERS (2)**
7. **ADOPT COUNCIL RULES**
8. **REPORTS OF STANDING COMMITTEES**
9. **CITIZENS' COMMENTS – AGENDA MATTERS (Five Minutes per Individual – No Yield)**
10. **CORRECTING & ADOPTING THE RECORD OF PROCEEDINGS**

December 15, 2015
11. **REPORTS OF ADMINISTRATIVE OFFICERS**
 - o Senior Citizens
 - o Community Service – Yearly Report
 - o Fire Chief
 - o Police Chief
 - o Engineer/Streets/Public Utilities
 - o Finance Director
 - o City Manager
 - o Mayor
 - o Parks & Recreation Board
 - o Law Director
12. **THIRD READINGS**
13. **SECOND READINGS**

Resolution 38-15: A Resolution by the Council of the City of Canal Fulton, Ohio to Enter into a Contract with Wenger Excavating, Inc. for the Construction of the Wooster/Milan and Poplar/Steiner Waterline Replacements and Locust Street Waterline Abandonment Project

Resolution 40-15: A Resolution by the City of Canal Fulton, Ohio to Enter into a Memorandum of Understanding (MOU) with the Ohio & Erie Canalway Association to Participate in the Ohio & Erie Strategic Initiative Program.
14. **FIRST READINGS**

Resolution 1-16: A Resolution by the Council of the City of Canal Fulton, Ohio to enter into an Agreement with NEO Digital, Inc. for IT Services and Support
15. **P.O.s**

P.O. 10656 to Health Plan in the amount of \$224,500.00 for City Medical Insurance Premiums

P.O. 10657 to Ohio Edison Co in the amount of \$256,000.00 for Electricity

P.O. 10658 to Star 2 Star Communications in the amount of \$12,600.00 for VOIP Phone Service

P.O. 10659 to Verizon Wireless in the amount of \$13,000.00 for Wireless Service

P.O. 10660 to Dominion East Ohio in the amount of \$23,200.00 for Natural Gas

P.O. 10661 to Vision Service Plan – OH in the amount of \$12,500.00 for Vision Insurance Premiums

P. O. 10662 to Metlife Group Benefits in the amount of \$24,800.00 for City's Dental Premiums

P.O. 10664 to LOGIC in the amount of \$37,000.00 for Fire Dispatching

P.O. 10665 to LOGIC in the amount of \$58,000.00 for Police Dispatching

P.O. 9325 to Multi-Vendor in the amount of \$51,200.00 for FUEL

P.O. 10666 to Huntington Public Cap Corp in the amount of \$28,920.71 for Dumptruck Lease Payment

P.O. 10667 to Auditor of State in the amount of \$12,500.00 for 2016 Financial Statement Preparation

P.O. 10670 to Cargill, Inc. in the amount of \$20,000.00 for Road Salt
16. **BILLS:**
17. **OLD/NEW/OTHER BUSINESS**
18. **REPORT OF PRESIDENT PRO TEMPORE**
19. **REPORT OF SPECIAL COMMITTEES**
20. **CITIZENS COMMENTS – Open Discussion (Five Minute Rule)**
21. **ADJOURNMENT**

**CITY OF CANAL FULTON
CITY COUNCIL MEETING MINUTES
December 15, 2015**

CALL TO ORDER

Mayor Harbaugh called the meeting to order at 7:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor/Council Members Present: Mayor Richard Harbaugh, James Deans, Sean Craney, Danny Losch, and Nellie Cihon & Sue Mayberry

A motion as made to excuse Scott Svab by Sean Craney, second by Nellie Cihon. All Council Members present voted yes. Motion approved.

Others Present: City Manager Mark Cozy, Council Clerk Teresa Dolan, Police Chief Doug Swartz Fire Chief Ray Durkee, Finance Director William Rouse, Law Director Scott Fellmeth,

Others Present: Chell Rossi, Dan Bucher Jr., Joe Schultz, Janet Deans, David Hatfield, Earl Minks, Linda Zahirsky, John Hatfield, Ina Hatfield, George Lukinac, Mark Petersen

REPORTS OF STANDING COMMITTEES

James Deans reported that the Safety Committee met prior to the meeting to discuss fire department wages and staffing. The committee recommended a three percent pay increases. Chief Mark Stewart also presented holiday and shift information to be looked at and discussed at a future meeting.

A motion was made to approve three percent pay increases for fire department employees by Jim Deans, second by Nellie Cihon. All Council Members present voted yes. Motion approved.

PROCLAMATION & BEAUTIFICATION AWARD- JOHN HATFIELD

Mayor Harbaugh presented a proclamation to John Hatfield commemorating his induction into the Ohio Veteran's Hall of Fame. Mr. Hatfield was also awarded a Beautification Award for the recent upgrades he has made to his building on Canal Street. Mr. Hatfield thanked those that were involved over the years for both proclamation and award.

At this time the meeting was paused to have cake in celebration for the services rendered over the years by Mayor Richard Harbaugh and Councilman Jim Deans.

CITIZENS' COMMENTS -- AGENDA MATTERS (Five Minutes per Individual -- No Yield)

None

CORRECTING & ADOPTING THE RECORD OF PROCEEDINGS

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A motion was made to approve the December 5, 2015 minutes by Nellie Cihon, second by Jim Deans. All Council Members present voted yes. Motion approved.

REPORTS OF ADMINISTRATIVE OFFICERS

Senior Citizens -- No Report

Community Service -- No Report

Fire Chief -- Fire Chief Ray Durkee thanked Council for the pay increases. Chief Durkee stated that the West Side Fire Station is being used for training with North Canton Fire. Chief Durkee stated that the department will be working on some grants that have become available.

Police Chief - Chief Doug Swartz submitted a monthly report in the packet. Chief Swartz thanked Mayor Harbaugh for his service. He also thanked Mr. Deans for his service to the community. Chief Swartz commended his department on the recent high speed chase through town that made local news. In video you can definitely see our departments in full force.

Mayor Harbaugh and James Deans thanked Chief Swartz for a fantastic job.

Engineer/Streets/Public Utilities -- No Report

George Lukinac asked about the Lawrence Township Building for sale and the status of an environmental study phase one. Law Director Scott Fellmeth stated that he did have the report and it was determined there were chemicals in the soils. Mr. Fellmeth recommended that the

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environmental study phase two be completed. Mark Cozy will discuss this with Lawrence Township.

Finance Director – November Financials were included in the packet. Finance Director William Rouse stated that income tax is up by five percent for the year. The bills listed this month are higher than normal due to debt payments, which is typical for this time of year.

Mr. Rouse stated that the Civil Service Commission met and there will be a test administered for the tax administrator position on January 23, 2016 at 9:30am.

Mr. Rouse stated that legislation listed tonight includes the establishment of a fund for capital reserve as requested titled Resolution 41-15, as well as Ordinance 35-15 to transfer the funds into the new reserve fund for vehicles and equipment

Mr. Rouse asked for passage of Resolution 39-15 under suspension of the rules for the old school demolition. Purchase order 10639 goes with the resolution for demolition.

A motion was made to accept the November Financials by Danny Losch, second by Nellie Cihon. All Council Members present voted yes. Motion approved.

City Manager – City Manager Mark Cozy distributed a report. Mr. Cozy thanked Mayor Harbaugh for his service. He noted that he had a lot of respect for Mayor Harbaugh and he would be missed Mr. Cozy thanked Jim Deans also.

Mr. Cozy reported on Resolution 40-15 as a first reading for the memorandum of understanding with the Ohio and Erie Canalway Association for their \$15,000 grant. He stated that because it was federal funding, prevailing wage and competitive bid applies.

Mr. Cozy recommended the passage of Resolution 39-15 under suspension of the rules and passage of purchase order 10639 be passed for demolition of the old school. The passage would get the project underway as quickly as possible.

Mr. Cozy stated that he was in contact with Pete DeLong of NEO Digital to look into our IT needs. The company is recommended by Jackson Township, Perry Police, the RED Center and some Stark County facilities. A resolution and contract will be presented at the next meeting.

Mr. Cozy reported that employee evaluations are complete for the year.

Sue Mayberry asked Mr. Cozy if there was any news on a hotel. Mr. Cozy said not at this time. The hotel study was given to Cerrus Enterprises two weeks ago and Mr. Cozy is waiting for feedback.

Mayor – No Report

Parks & Recreation Board – No Report

Law Director – Law Director Scott Fellmeth thanked Mayor Harbaugh for his years of service to the community.

Mr. Fellmeth stated that he would like to inform Council of two issues. One is Ken Roberts, Canal Street, and a failure to comply with a fencing issue. Mr. Fellmeth has been asked to file charges by the Historical Preservation Committee and would like Council to look over the information and direct him as to the direction Council would like to move. Second, Clay Hensel, Milan Street, the structure where he lives is in very poor shape and should be demolished per Zoning. Both issues have been ongoing. Mr. Fellmeth would like Council's backing before moving forward.

Jim Deans stated that he would like to move forward on the electric vehicle fueling station. Mr. Fellmeth stated that they would pursue the issue in the new year.

THIRD READINGS

Ordinance 31-15: An Ordinance Amending Ordinance 24-14, Rates of Pay for Non-Bargaining Employees, and Repealing any Ordinances in Conflict Therewith.

A motion was made to approve Ordinance 31-15 by Sue Mayberry, second by Sean Craney. All Council Members present voted yes. Motion approved.

Ordinance 32-15: An Ordinance Providing for the Distribution of Sewer Revenues, and Repealing any Ordinances in Conflict Therewith.

A motion was made to approve Ordinance 32-15 by Nellie Cihon, second by Sue Mayberry. All Council Members present voted yes. Motion approved.

Ordinance 33-15: An Ordinance Amending Ordinance 23-14, and Providing for Changes to Previously Authorized Appropriations.

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A motion was made to approve Ordinance 33-15 by Sean Craney, second by Nellie Cihon. All Council Members present voted yes. Motion approved.

Ordinance 34-15: An Ordinance To Authorize Appropriations for the Current Expenses and Other Expenditures of the City of Canal Fulton, County of Stark, Ohio, for the Fiscal Year Ending December 31, 2016.

A motion was made to approve Ordinance 34-15 by Jim Deans, second by Nellie Cihon. All Council Members present voted yes. Motion approved.

Resolution 36-15: A Resolution Establishing the Budget for the City of Canal Fulton, County of Stark, Ohio, for the Fiscal Year Ending December 31, 2016.

A motion was made to approve Resolution 36-15 by Nellie Cihon, second by Jim Deans. All Council Members present voted yes. Motion approved.

Resolution 37-15: A Resolution to Enter into an Amended Agreement with CTI Engineers, Inc. to Provide Post Design Services of Assistance and Review for the Wooster ST./Milan St./Steiner St. Waterline Replacement and the Locust St. Waterline Abandonment.

A motion was made to approve Resolution 37-15 by Nellie Cihon, second by Danny Losch. All Council Members present voted yes. Motion approved.

SECOND READINGS

No Second Readings

FIRST READINGS

Resolution 38-15: A Resolution by the Council of the City of Canal Fulton, Ohio to Enter into a Contract with Wenger Excavating, Inc. for the Construction of the Wooster/Milan and Poplar/Steiner Waterline Replacements and Locust Street Waterline Abandonment Project

Resolution 39-15: A Resolution by the Council of The City Of Canal Fulton, Ohio To Enter Into A Contract with Butcher and Son, Inc. for the Demolition and Asbestos Abatement of the Former Canal Fulton Elementary School.

A motion was made to suspend the rules by Sean Craney, second by Jim Deans. All Council Members present voted yes. Motion approved.

A motion was made to approve Resolution 39-15 under suspension of the rules by Sean Craney, second by Jim Deans. All Council Members present voted yes. Motion approved.

Resolution 40-15: A Resolution by the City of Canal Fulton, Ohio to Enter into a Memorandum of Understanding (MOU) with the Ohio & Erie Canalway Association to Participate in the Ohio & Erie Strategic Initiative Program.

Ordinance 35-15: An Ordinance Amending Ordinance 23-14, and Providing for Changes to Previously Authorized Appropriations, Transfers and Advances.

A motion was made to suspend the rules by Danny Losch, second by Jim Deans. All Council Members present voted yes. Motion approved.

A motion was made to approve Ordinance 35-15 under suspension of the rules by Sean Craney, second by Jim Deans. All Council Members present voted yes. Motion approved.

Resolution 41-15: A Resolution Establishing the Capital Projects Reserve Fund (Fund 390) to be used in Accumulating Resources for the Future Purchase of City Vehicles and Equipment.

A motion was made to suspend the rules by Sean Craney, second by Danny Losch. All Council Members present voted yes. Motion approved.

A motion was made to approve Resolution 41-15 under suspension of the rules by Danny Losch, second by Sean Craney. All Council Members present voted yes. Motion approved.

P.O.s

P.O. 10639 to Butcher & So, Inc. in the amount of \$145,000.00 to Demolish the Old Elementary School

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A motion was made to approve Purchase Order 10639 by Sean Craney, second by Nellie Cihon. All Council Members present voted yes. Motion approved.

P.O. 10641 to Wenger Excavating, Inc. in the amount of \$631,080.15 for OPWC Waterline Upgrades

A motion was made to approve Purchase Order 10641 by Sean Craney, second by Nellie Cihon. All Council Members present voted yes. Motion approved.

P.O. 10640 to CTI Engineers, Inc. in the amount of \$76,000.00 for Engineering Services for OPWC Waterline Upgrades

A motion was made to approve Purchase Order 10640 by Nellie Cihon, second by Jim Deans. All Council Members present voted yes. Motion approved.

P.O. 10638 to Creative Microsystems, Inc. in the amount \$8,374.00 for 2016 Software Maintenance

A motion was made to approve Purchase Order 10638 by Sue Mayberry, second by Danny Losch. All Council Members present voted yes. Motion approved.

BILLS: November Bills: \$631,213.06

A motion was made to approve the November Bills by Nellie Cihon, second by Sean Craney. All Council Members present voted yes. Motion approved.

OLD/NEW/OTHER BUSINESS

REPORT OF PRESIDENT PRO TEMPORE – Danny Losch thanked Mayor Harbaugh for his service. He also commended Mark Cozy and his team for the job that they have done and continue to do. Mr. Losch thanked the Council for allowing him to serve as President Pro Tempore this year.

REPORT OF SPECIAL COMMITTEES

No Reports

CITIZENS COMMENTS – Open Discussion (Five Minute Rule)

None

ADJOURNMENT

The Meeting was adjourned at 8:15pm

Meeting Minutes Prepared by: Teresa Dolan, Clerk of Council

Meeting Minutes Approved by: Mayor Richard Harbaugh



City Of Canal Fulton Community Service Report Year End 2015

2015

- 23 Defendants sentenced to Community Service.
- 246 Hours worked by defendants in 2015.
- 8 Defendants completing their community service.
- 7 Defendants sent back to court for non-compliance.
- 8 Defendants carried over to 2016

Dear Mayor and City Council,

In 2015 the community service program continued to help the city and it's citizens by working defendants 246 hours of labor. Most of the hours worked were to maintain city parks and properties and assisting the street department and parks department when extra hands when needed. Community Service helped with Canal Days clean up, maintenance on the St. Helena III canal boat, and helping the senior center with the swiss steak dinners, and leaf pick up and snow removal duties around the city also.

The 2015 Mayor's –Student Summer Works Program was successful with the hiring of 6 students for the summer. The students painted several items around the city including, both gazebos at Muhlhauser Park, parking bumpers at city hall, sprucing up the Buck Chevrolet Pavilion, and painting the playground equipment at the basketball park, staining the wooden window covers and fencing at the Canalway Center and finished up by scrubbing all the tables at the Senior Center.

In 2016 Community Service is looking forward to meet the needs of our citizens and continuing to help keep Canal Fulton the great place it is to live.

Respectfully submitted,

John Murphy
Community Service Coordinator

RECORD OF RESOLUTIONS

Dayton Legal Blanks, Inc., Form No. 30342

Resolution No.

38:15

Passed

20

A RESOLUTION BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO TO ENTER INTO A CONTRACT WITH WENGER EXCAVATING, INC. FOR THE CONSTRUCTION OF THE WOOSTER/MILAN AND POPLAR/STEINER WATERLINE REPLACEMENTS AND LOCUST STREET WATERLINE ABANDONMENT PROJECT.

WHEREAS, the City of Canal Fulton, Ohio has sought a proposal for the infrastructure improvements known as the Wooster/Milan and Poplar/Steiner Waterline Replacements and Locust Street Waterline Abandonment Project, and

WHEREAS, Wenger Excavating, Inc. has submitted a proposal acceptable to the City to provide the services needed to construct those improvements.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

The City of Canal Fulton agrees to enter into a contract with Wenger Excavating, Inc. for infrastructure improvement known as the Wooster/Milan and Poplar/Steiner Waterline Replacements and Locust Street Waterline Abandonment Project pursuant to agreement attached hereto as Exhibit "A" and incorporated by reference herein.

Richard Harbaugh, Mayor

ATTEST:

Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this a true and correct copy of Resolution ____ 15, duly adopted by the Council of the City of Canal Fulton, on the date of _____. 2015, and that publication of the foregoing Resolution was duly made by listing same on the city's web-site and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall each for a period of fifteen days, commencing on the ____ day of _____, 2015.

Teresa Dolan, Clerk-of-Council

SEF/bp

SECTION 00500

CONTRACT

THIS CONTRACT, made this _____ day of December, 2015, by and between the City of Canal Fulton, hereinafter called "Owner" and Wenger Excavating, Inc. doing business as a corporation hereinafter called "Contractor."

WITNESSETH: That for and in consideration of the payments and agreements hereafter mentioned:

1. The Contractor will commence and complete the Wooster/Milan and Poplar/Steiner Waterline Replacements and Locust Street Waterline Abandonment, hereinafter called the "Project".
2. The Contractor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the completion of the work described herein.
3. The Contractor will commence the work required by the Contract Documents within 7 calendar days after the contract start date of the written Notice to Proceed and will complete the work within 150 consecutive calendar days unless the periods of completion are extended otherwise by the Contract Documents. The Contractor further agrees to pay as liquidated damages, the sum of \$500.00 for each consecutive calendar day in default thereafter as hereinafter provided in the General Conditions.
4. The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum of \$ 631,080.15 or as shown in the Bid Schedule.
5. The term "Contract Documents" means and includes the following:
 - a. Advertisement for Bids
 - b. Information for Bidders
 - c. Bid
 - d. Bid Guaranty and Contract Bond

- e. Contract
- f. General Conditions
- g. Supplemental General Conditions
- h. Contract Bond
- i. Notice of Award
- j. Notice to Proceed
- k. Change Order(s)
- l. Drawings
- m. Specifications
- n. Addenda:

No. 1, dated November 11, 2015

No. 2, dated November 16, 2015

No. _____, dated _____, 2015

- 6. The Owner will pay to the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.
- 7. This Contract shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract in four (4) copies each of which shall be deemed an original on the date first above written.

OWNER:

CITY OF CANAL FULTON, OHIO

By _____

Name _____

(Please Print or Type)

Title _____

The foregoing Agreement is approved to form:

By _____

Name _____

Title Law Director

WITNESS:

Name _____

(Please Print or Type)

Title _____

(SEAL)

CONTRACTOR:

WENGER EXCAVATING, INC.

By _____

Name _____

(Please Print or Type)

Address 26 N. Cochran St.

P.O. Box 499

Dalton, OH 44618

ATTEST:

Name _____

(Please Print or Type)

Title _____

(SEAL)

Note: Attest for a corporation must be by the corporate secretary; for a partnership by another partner; for an individual by a Notary.

RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc., Form No. C0045

Resolution No. 40-15

Passed _____, 20____

A RESOLUTION BY THE CITY OF CANAL FULTON, OHIO TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE OHIO & ERIE CANALWAY ASSOCIATION TO PARTICIPATE IN THE OHIO & ERIE STRATEGIC INITIATIVE PROGRAM.

WHEREAS, the Ohio & Erie Canalway Association seeks to assist units of government, regional planning organizations, nonprofit organizations, and others in the preservation, interpretation, and development of the Ohio & Erie Canalway National Heritage Area, and has been appropriated federal matching funds for this purpose, under the Ohio & Erie Canalway National Heritage Corridor Act of 1996, and

WHEREAS, the purpose of the Ohio & Erie National Heritage Area is to preserve and interpret for the educational and inspirational benefit of present and future generations the unique and significant contributions to our national heritage of certain historic and cultural lands, waterways, and structures within the 110-mile Ohio & Erie Canalway Corridor, and

WHEREAS, the City of Canal Fulton has been offered a grant to assist in furtherance of those goals.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

The City of Canal Fulton agrees to enter into a Memorandum of Understanding with the Ohio & Erie Canalway Association to participate in the Ohio & Erie Strategic Initiative Program pursuant to MOU attached hereto as Exhibit "A" and incorporated by reference herein.

Richard Harbaugh, Mayor

ATTEST:

Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Resolution ____-15, duly adopted by the Council of the City of Canal Fulton, on the date of _____. 2015, and that publication of the foregoing Resolution was duly made by listing same on the city's web-site and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal

RECORD OF RESOLUTIONS

City of Fulton Legal Services, Inc. - Form No. 2001C

Resolution No. _____

Passed _____, 20__

Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall each for a period of fifteen days, commencing on the _____ day of _____, 2015.

Teresa Dolan, Clerk-of-Council

SEF/bp

Exhibit "A"



Ohio & Erie Canalway Strategic Initiative Program
MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING (MOU) made and entered into this 23 Day of November 2015 by and between the Ohio & Erie Canalway Association (hereinafter referred to as the "Award Provider") and City of Canal Fulton (hereinafter referred to as the "Award Recipient").

WITNESSETH

WHEREAS, Ohio & Erie Canalway seeks to assist units of government, regional planning organizations, nonprofit organizations, and others in the preservation, interpretation, and development of the Ohio & Erie Canalway National Heritage Area, and has been appropriated federal matching funds for this purpose, under the Ohio & Erie Canalway National Heritage Corridor Act of 1996,

WHEREAS, the purpose of the Ohio & Erie National Heritage Area is to preserve and interpret for the educational and inspirational benefit of present and future generations the unique and significant contributions to our national heritage of certain historic and cultural lands, waterways, and structures within the 110-mile Ohio & Erie Canalway Corridor,

WHEREAS, the award recipient has been awarded Ohio & Erie Canalway Strategic Initiative funds based on Awardees' Application effective this 27 Day of February, (hereinafter referred to as "Application.")

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the Grantor and the Grantee do hereby agree as follows:

1. Award Amount:

The Ohio & Erie Canalway shall provide Funds to be awarded in the amount of \$15,000. The total Project Budget is \$ 45,556.96

2. Term:

The term of this Memorandum of Understanding shall be from November 2015 until project completion. The projected end date for the project is September 31, 2016.

There must be sufficient project receipts submitted to disburse the full amount of the Funds no later than September 31, 2016.

Due, to recent directives from the National Park Service, the Ohio & Erie Canalway will not be able to grant extensions beyond the date of December 31, 2016. For this reason, all projects must be completed and all requests for re-imbursement must be submitted before this time in order to be eligible for full payment of the award.

3. Use of award Funds:

The Funds granted pursuant to this Memorandum of Understanding and any and all interest income accrued on such Funds shall be used by recipient for obligations incurred in the performance of this Memorandum of Understanding and shall be supported by contracts, invoices, vouchers, and other data as appropriate, evidencing the costs incurred and conforming to Office of Management and Budget (OMB) Circular A-110, "Uniform Administrative Requirements for Grants and Memorandum of Understandings With Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations", 43 CFR Subtitle A, Sub point F.

Allowable costs shall be governed by the OMB Circular A-122, "Cost Principles for Non Profit Organizations". If the Funds are not expended in accordance with the terms, conditions and time period set forth in this Memorandum of Understanding or the total amount of the Funds and any and all interest income exceeds the eligible costs of the Project, the amounts improperly expended or not expended shall be returned to the Grantor within thirty (30) days after the expiration or termination of this Memorandum of Understanding.

The recipient agrees to reference the Canalway Interpretive Plan, found in the 2003 Communications Plan and available at the Canalway website at www.ohioanderiecanalway.com, and will utilize said plan for all relevant projects. Special attention should be paid to projects in interpretation, education, site design, exhibit design, and visitor services. At a minimum, for projects identified by Ohio & Erie Canalway as relevant to the Canalway Interpretive Plan, the award recipient will have one meeting with an Ohio & Erie Canalway interpretative representative to discuss use of the plan and technical assistance for the recipient's project. The project must receive written approval for its approach to using the Canalway Interpretive Plan before final product development. Further technical assistance will be at the discretion of the Ohio & Erie Canalway. Failure to receive written approval may result in rescinding of Strategic Initiative award.

The award recipient agrees to reference the Canalway Signage Plan (2007), available at the Canalway website at www.ohioanderiecanalway.com, and will utilize it for projects relating to Towpath Trail wayfinding, Canalway interpretive waysides, informational kiosks and other exhibits, signs and publications funded by the Ohio & Erie Canalway. At a minimum, the recipient will have one meeting with an Ohio & Erie

Canalway representative to discuss use of the plan and technical assistance for the recipient's project. The project must receive written approval for compliance with the Canalway Signage Plan before final product development. Further technical assistance will be at the discretion of the Ohio & Erie Canalway. Failure to receive written approval may result in rescinding of grant award.

4. Matching Funds:

The award recipient shall provide cash matching funds for the approved project equal to or greater than the amount of the Strategic Initiative award. The award recipient will not receive any funds that are not matched as per the Strategic Initiative Award Information Form. No funds received by any other federally assisted project shall be used for such purpose, with the exception of Community Development Block Grant funds (CDBG). If the award recipient is using CDBG funds as project match, you must provide CDBG prevailing wage reports. The award recipient agrees to follow other provisions of OMB Circular A-110, "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations" as applicable.

The Strategic Initiative Funds will be used to accomplish the following: *\
Install walkway around historic canal boat.

The end product(s) will be the following: *

1. Construction	\$ 45,489.46
2.	\$
3.	\$
4.	\$
Total Project Budget	\$ 45,489.46

* This information should be consistent with Item "Use of Funds" on your Strategic Initiative Award Information Form submitted at time of award. If your form is not attached contact the Ohio & Erie Canalway at 216-870-4132.

5. Obligation to Disburse Funds:

The Ohio & Erie Canalway shall be under no obligation to disburse Funds to the recipient until such time as the recipient shall submit the following:

- a. Completed Strategic Initiative Award Information Form;
- b. Signed Memorandum of Understanding;
- c. Documentation of adequate cash match;
- d. Project receipts totaling twice the amount of your drawdown request;
- e. Proof that you have completed your National Environmental Policy Act (NEPA) and National Historic Preservation Act Section 106 (Section 106) compliance.

Or--

You submit a Strategic Initiative Activity Report including:

- a. Signed Memorandum of Understanding;
- b. Documentation of adequate cash match;
- c. Project receipts totaling twice the amount of your drawdown;
- d. Proof that you have completed your National Environmental Policy Act (NEPA) and National Historic Preservation Act Section 106 (Section 106) compliance.

Or—

Project is completed and final Strategic Initiative Activity Report submitted including:

- a. Copies of all project related receipts or documentation of expenditures (such as personnel and volunteer time sheets) equal to or greater than the total the project budget stated on Page 1 of this MOU;
- b. Report indicating site inspection completed;
- c. Copies of printed materials produced as part of grant project and/or photographs of grant project;
- d. Completed National Environmental Policy Act (NEPA) and National Historic Preservation Act Section 106 (Section 106) compliance

If there has been no disbursement of funds by September 31, 2016, Ohio & Erie Canalway has the right to rescind the grant award.

Additionally:

a. Awards <= \$10,000:

1. No more than two possible draw downs;
2. First draw down of funds must be at least 50% of Ohio & Erie Canalway total grant award and show evidence of cash match equal to or greater than the amount of the requested draw down;
3. 25% of the total grant award will be held until project close-out.

b. Awards > \$10,000:

1. No more than four possible draw downs;
2. First draw down of the fund: Must be at least 25% of the total Ohio & Erie Canalway grant award and show evidence of cash match equal to or greater than the amount of the draw down;
3. 25% of the total grant award will be held until project close-out.
4. If the project comes in below the budget stated in the Strategic Initiative Information Form, the award amount will be recalculated to reflect the existing match / award fund ratio and may result in an overall payment that is less than the original award.

All expenses, including match, must be documented. Only the personnel time sheets, the volunteer time sheets, and/or the multiple volunteer activity log sheets found in the Strategic Initiative Activity Report will be acceptable when claiming this source of match. Personnel rate verification must also be provided along with the time sheet. All other expenditures must have sufficient documentation including invoice, form of payment and proof payment has cleared your financial institution.

If match claimed is the result of work being performed by a contractor on a construction project, compliance with Davis Bacon Prevailing Wage laws must be evidenced in the form of a prevailing wage report.

Copies of all contracts that an award recipient enters into that pertain to the project must be provided to the Ohio & Erie Canalway.

If the award recipient is an agency that receives more than \$500,000 in federal funds for any of its projects or operating costs, they must submit a copy of the latest federal audit (A-133) to the Ohio & Erie Canalway.

Material must be sent to the attention of:

Strategic Initiatives Coordinator
Ohio & Erie Canalway
47 West Exchange St.
Akron, Ohio 44308

6. Accounting of award Funds:

The funds and any and all interest income therefrom shall be deposited and maintained in a separate account upon the books and records of the award recipient (the "Account"). The recipient shall keep all records of the Account in a manner which is consistent with generally accepted accounting principles and OMB Circular A-110 "Uniform" Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations", Subpart C. All disbursements from the Account shall be for obligations incurred in the performance of this Memorandum of Understanding and shall be supported by contracts, invoices, vouchers, and other data, as appropriate, evidencing the necessity of such expenditure. Failure to comply with this requirement may allow the Ohio & Erie Canalway to withhold payment allocation requests until such compliance is demonstrated.

7. Reporting:

The award recipient agrees to provide the Ohio & Erie Canalway with monthly Strategic Initiative Activity Reports of its progress in carrying out the use of Strategic Initiative Funds and itemized End Products as per this document, and such other reports as the Ohio & Erie Canalway requests, including Federal Audit reports (A-133), contracts related to the grant project, and prevailing wage reports.

The Semi-Annual Strategic Initiative Activity Reports, supplied by the Ohio & Erie Canalway, shall include the amount of leverage, defined as the amount of additional financial investment, beyond the Ohio & Erie Canalway award, associated with the recipient's project. The report shall be submitted along with a detailed year-to-date line item expenditure of funds no later than June 15, 2016. Said documents

shall be submitted to, Strategic initiative Coordinator, Ohio & Erie Canalway, 47 West Exchange St Akron, Ohio 44308.

Close out reports, supplied by the Ohio & Erie Canalway, shall include the amount of leverage, defined as the amount of additional financial investment, beyond the Ohio & Erie Canalway award, associated with the recipient's project at the time of its completion. The report shall be submitted along with a detailed year-to-date line item expenditure of funds no later than August 15, 2016. This report will be the final report for your project and will act as your final request for reimbursable funds.

If a Strategic Initiative Activity Report is late, the Ohio & Erie Canalway shall notify the award recipient that their report is late and the ramifications of this condition. Strategic Initiative Activity Reports not filed on time will not be eligible for disbursement until the situation is rectified.

If a Strategic Initiative Activity Report has mistakes, inaccuracies, lacks proper documentation or in any other way needs corrections, the award recipient will be notified and will have 15 business days to respond. If the award recipient does not respond in a timely manner, it will be subject to the late filing sanctions.

The award recipient is required to report deviations from budget and program plans and shall request prior approval for revisions in accordance with OMB Circular A-110, "Uniform Administrative Requirements for Grants and Agreements With Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations", Subpart C, .25. Deviations from original Expenditure Type allocations identified on the 424 A form of the Strategic Initiatives Activity Report should not exceed 10% of project budget. All requests for changes in budget must be made in writing to the Ohio & Erie Canalway.

8. Records, Access, and Maintenance:

The award recipient shall establish and maintain for at least three (3) years from the termination of this Memorandum of Understanding such records as are required by the Ohio & Erie Canalway, including, but not limited to, financial reports, intake and participant information, and all other relevant information. The parties further agree that records required by the Ohio & Erie Canalway with respect to any questioned costs, audit disallowance, litigation or dispute between the Ohio & Erie Canalway and the award recipient shall be maintained for the time needed for the resolution of said question and that in the event of early termination of this Memorandum of Understanding, or if for any other reason the Ohio & Erie Canalway shall require a review of the records related to the Project, the award recipient shall, at its own expense, segregate all such records related to the project from its other records of operation.

9. Audits and Inspections:

The award recipient shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 and Revised OMB Circular A-133 "Audits of

States, Local Governments, and Non-Profit Organizations". At any time during normal business hours, and as often as the Ohio & Erie Canalway may deem necessary and in such a manner as not to interfere with the normal business operations, the award recipient shall make available to the Ohio & Erie Canalway, for examination, and to appropriate agencies or officials, all of its records with respect to matters covered by the Memorandum of Understanding including, but not limited to, records of personnel and conditions of employment and shall permit the Ohio & Erie Canalway to audit, examine and make excerpts or transcripts from such records.

10. Property and Equipment Purchases:

All items purchased by the award recipient from the Funds granted herein are and shall remain the property of the award recipient unless the recipient defaults in the performance of the terms and conditions of this Memorandum of Understanding. If the recipient defaults in the performance of the terms and conditions of this Memorandum of Understanding, all property and equipment purchased by the recipient shall revert to the Ohio & Erie Canalway. The award recipient shall provide for the security and safekeeping of all items obtained through this Memorandum of Understanding.

11. Adherence to State and Federal Laws, Regulations:

The award recipient agrees to comply with all applicable federal, state, and local laws in the conduct of the work hereunder. The recipient accepts full responsibility for payments of all unemployment compensation, insurance premiums, workers compensation premiums, all income tax deductions, social security deductions, and any and all other taxes or payroll deductions required for all employees engaged by award recipient on the performance of the work authorized by this Memorandum of Understanding.

12. Governing Laws:

The Memorandum of Understanding shall be governed by OMB Circular A-110, "Uniform Administrative Requirements for Grants and Agreements With Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations", Circular, A-122, "Cost Principles for Non-Profit Organizations", A-133, "Audits of States, Local Governments, and Non-Profit Organizations", and 43 CFR Subtitle A, Subpart F to all matters, including but not limited to matters of validity, construction, effect and performance.

OMB Circulars can be found on the World Wide Web at the following addresses: A-100 - (<http://www.whitehouse.gov/WH/EOP/OMB/hmtycirculars/al10/al10.html>) A-122 - (<http://www.whitehouse.gov/WH/EOP/OMB/hmtl/circulars/a122/a122.html>) A-133 - (<http://www.whitehouse.gov/WH/EOP/OMB/hmtl/circulars/al33/al33.html>)

13. Default/Termination:

If it appears to the Ohio & Erie Canalway that the award recipient has failed to perform satisfactorily any requirements of this Memorandum of Understanding, or if the recipient is in violation of any provision of this Memorandum of Understanding, or if the recipient is not in compliance with OMB Circular A-110, or upon cause, the Ohio & Erie Canalway may declare the recipient in default and terminate the Memorandum of Understanding after providing the recipient with written notice, in accordance with the notice provisions of this Memorandum of Understanding, of its failure to perform to the Ohio & Erie Canalway's reasonable satisfaction any requirement of the Memorandum of Understanding. In the event of default/termination, the Ohio & Erie Canalway is released from further obligations to the award recipient and the recipient shall reimburse the Ohio & Erie Canalway for the full Strategic Initiative award disbursed to the recipient plus interest from the date of disbursement of awarded funds. The Ohio & Erie Canalway may take action to recover any funds previously disbursed to the award recipient, under rights and remedies made available under the law.

14. Forbearance Not a Waiver:

No act of forbearance or failure to insist on the prompt performance by the recipient of its obligations under this Memorandum of Understanding, either express or implied, shall be construed as a waiver by the Ohio & Erie Canalway of any of its rights hereunder.

15. Equal Employment Opportunity:

In performing this Memorandum of Understanding, the award recipient shall not discriminate against any employee, applicant for employment or other person because of race, religion, color, sex, national origin, disability or age. The award recipient will take affirmative action to ensure that applicants are employed and that employees are treated during their employment without regard to race, religion, color, sex, national origin, disability or age.

16. Copeland "Anti-kickback Act", Contract Work Hours and Safety Standards Act:

For construction or repair awards involving sub-grants in excess of \$2000, Copeland "Anti-kickback Act" will apply. Contract Work Hours and Safety Standards Act will apply to projects involving the employment of mechanics or laborers.

17. Codes of Conduct:

The award recipient shall maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts. No employee, officer or agent shall participate in the selection, award or administration of a contract supported by federal funds if a real or apparent conflict of interest would be involved.

18. Hold Harmless Indemnification:

The award recipient, in consideration for payment under this Memorandum of Understanding, agrees to indemnify and hold, the Ohio & Erie Canalway and all agents, representatives, or employees harmless from and against any and all losses, liabilities, penalties, damages, judgments, and/or settlements incurred by reason of injury to or death of any and all persons, or injury to any and all property, of any nature, arising out of the award recipient's negligent performance under this Memorandum of Understanding, and particularly, without limiting the foregoing caused by, resulting from, or rising, out of any act of omission on the part of the recipient in its negligent performance under this Memorandum of Understanding. The recipient shall incorporate the foregoing requirements of this paragraph in all of its contracts for any of the work prescribed herein (other than subcontracts for standard commercial supplies or raw materials), and will require all of its subcontractors for any part of such work to incorporate such requirements in all such subcontracts.

19. Insurance and Related Liability:

Applicable Not Applicable

Name of Award Recipient Insurance Company _____

Amount of Insurance Coverage _____

The award recipient shall procure and maintain during the term of the Memorandum of Understanding, insurance in a form satisfactory to the Ohio & Erie Canalway and by an insurance company acceptable to the Ohio & Erie Canalway. The policies shall name the Ohio & Erie Canalway as an additional insured, shall specify that the primary insured shall have no right of subrogation against the Ohio & Erie Canalway for payments and premiums or deductibles due thereunder, and shall specify that the insurance shall be assumed by, be for the account of, and be at the primary insured's sole risk. The amounts of the insurance shall not be less than as follows:

(1) Workman's Compensation and Employer's Liability Insurance: Compliance with applicable Federal minimum limits of two hundred thousand dollars (\$200,000) per person and five hundred thousand dollars (\$500,000) per occurrence for bodily injury and twenty thousand dollars (\$20,000) per occurrence of property damage shall be required.

(2) General Liability Insurance: General liability insurance in the minimum amount of one million dollars per person for any one claim and an aggregate limitation of three million dollars for any number of claims arising from any one incident.

20. Compliance with National Environmental Policy Act (NEPA) of 1969 and the National Historic Preservation Act (NHPA) of 1966.

NEPA:

Categorical Exclusion (CE) granted and informal document in file: yes no
Additional Documentation E.A. or E.I.S. needed before disbursement of Funds.
Mitigation Required: yes no Mitigation

Ohio & Erie Canalway representative must supervise mitigation. Mitigation compliance will be documented in writing by the Ohio & Erie Canalway upon completion. Failure to obtain compliance documentation will result in the rescinding of the Funds.

21. Notices

All notices, consents, demands, requests and other communications which may or are required to be given hereunder shall be in writing and shall be deemed duly given if personally delivered, emailed with delivery receipt confirmation or sent by United States mail, registered or certified, return receipt requested, postage prepaid, to the addresses set forth hereunder or to such other address as the other party hereto may designate in written notice transmitted in accordance with this provision.

Award Recipient

City of Canal Fulton _____

By: _____

Title: _____ Date: _____

Award Provider

Ohio & Erie Canalway
47 West Exchange St.
Akron, Ohio 44308

By: *Dan R. ...*

Title: *Co-Executive Director* Date: *11/23/15*

RECORD OF RESOLUTIONS

LEA/GRAPHICS 8/0-2015/8/24/FORM NO. 31245

Resolution No. 1-16

Passed _____, 20_____

A RESOLUTION BY THE COUNCIL OF
THE CITY OF CANAL FULTON, OHIO
TO ENTER INTO AN AGREEMENT WITH
NEO DIGITAL, INC. FOR IT SERVICES
AND SUPPORT.

WHEREAS, The City of Canal Fulton, Ohio has sought a proposal for Information Technology (IT) Services and Support to all departments, excluding Fire and Police, and

WHEREAS, Northeast Ohio Digital (NEO Digital, Inc.) has submitted a proposal acceptable to the City to provide the services needed to accomplish this.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

The City of Canal Fulton agrees to enter into a contract with NEO Digital, Inc. for IT related Services and Support pursuant to agreement attached hereto as Exhibit "A" and incorporated by reference herein.

Joseph Shultz, Mayor

ATTEST:

Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Resolution ____-15, duly adopted by the Council of the City of Canal Fulton, on the date of _____, 2015, and that publication of the foregoing Resolution was duly made by listing same on the city's web-site and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall each for a period of fifteen days, commencing on the _____ day of _____, 2015.

Teresa Dolan, Clerk-of-Council

Exhibit "A"



P.O. Box 460
Canal Fulton, OH 44614
p 330.854.9298 p 330.854.9321 f 330.854.9378

December 11, 2015

City of Canal Fulton Ohio
Mark Cozy – City Manager
155 E Market St.
Canal Fulton Ohio 44614

OBJECTIVE

This document is intended to outline a proposed schedule of Information Technology services to be provided by Northeast Ohio Digital Inc. to all departments, excluding fire and police, within The City of Canal Fulton Ohio.

This schedule will allow for assessments of current and future IT related services and support for all desktop, server and network infrastructure, which will be outlined below.

Northeast Ohio Digital Inc. is prepared to offer the below outlined services immediately.



P.O. Box 460
Canal Fulton, OH 44614
p 330.854.9298 p 330.854.9321 f 330.854.9378

STATEMENT OF SCOPE OF WORK

1. Daily Operational Coverage

- a. Provide day-to-day IT support to the City, including, but not limited to:
 - i. Support of all desktop and mobile workstations sanctioned for use by city employees, all related hardware, peripherals and accessories, software and applications.
 - ii. Support of all servers and storage/backup devices including all related hardware, peripherals and accessories, backup media, software and applications.
 - iii. Support of all network functionality and connectivity
 - i. Support of all servers and storage/backup devices including related hardware, software, peripherals and accessories, backup media and applications.
 - ii. Support of all network infrastructure functionality and connectivity.
 - iii. Consultative services in conjunction with outside vendors who provide critical support to the City
 - iv. Renewals of aforementioned services, software, applications and warranties.



P.O. Box 460
Canal Fulton, OH 44614
p 330.854.9298 p 330.854.9321 f 330.854.9378

2. As Needed Operational Coverage

- a. Provide consultative services in conjunction with the outside vendors who provide critical support to City departments.
- b. Provide assistance with vendor relationships associated with functionality and connectivity, and related infrastructure owned by the City. (IE: Internet and Telephony providers etc...)
- c. Provide assistance and troubleshooting with Internet and remotely based services, including but not limited to, firewall software monitoring and maintenance for hardware and software, electronic mail SPAM pre-scanning, network monitoring and workstation monitoring.

3. Planning and Resource Management

- a. Provide planning and a proposal for long-term IT support for the City for workstation, server and network management.
- b. Provide planning and a proposal for future Antivirus protection, Firewall monitoring and maintenance, data protection and backup services, and a disaster recovery plan.
- c. Provide recommendation and cost analysis of current ad hoc services versus a managed service plan for day-to-day IT operations and support.
- d. Provide a comprehensive assessment of all current IT related equipment owned and operated by the City.
- e. Provide recommendations for future resource planning and budgeting for the upkeep and an upgrade schedule of all above referenced equipment and any other equipment or services the City deems appropriate.



P.O. Box 460
Canal Fulton, OH 44614
P 330.854.9298 P 330.854.9321 F 330.854.9378

NORTHEAST OHIO DIGITAL, INC. CURRENT FEE SCHEDULE

WORK REQUEST PARAMETERS	RATE
Work requested to be performed Monday – Friday, 8:00AM – 5:00PM	\$85 per hour, for Government clients, billed in 15 minute increments, one half hour minimum.
Work requested in advance to be performed Monday – Friday before 8:00AM or after 5:00PM, on Saturday or Sunday – Any time or on a National Holiday	\$125 per hour, for Government clients, billed in 15 minute increments, one half hour minimum.
Work that is performed on an unplanned, “emergency” basis, outside of normal business hours and requires an on-site visit	\$150 per hour, for Government clients, billed in 15 minute increments, one hour minimum.

NEO Digital will be provided a PO for each department and will bill support hours and equipment purchases under the individual PO numbers that have been provided. Service/Labor hours will be tracked on a spreadsheet which will be emailed to the client quarterly or at any time upon written request.

Invoicing will be done on a weekly basis for service/labor hours and on an ad hoc basis for all purchases made on behalf of the City. The weekly invoices will be generated, by department, on Monday of each week following service and all invoices will be sent to the Finance Department for distribution to the appropriate Department head for approval and submission for payment.

All quotes for hardware/software purchases will be sent to the requestor of the quote.

Northeast Ohio Digital Inc. will provide a NET TERM of 30 days for **SERVICES**. NET TERMS of 15 days are offered for the purchase of **GOODS** which are defined as any purchase made by Northeast Ohio Digital Inc. on behalf of the client such as hardware, software etc.



P.O. Box 460
Canal Fulton, OH 44614
p 330.854.9298 f 330.854.9321 f 330.854.9378

It is agreed upon by the signing parties that this contract will stay in force for one (1) year from the signing date and can be renewed each year thereafter by both parties.

This document correctly sets forth the understanding of the proposed schedule of services and service contract to be provided to The City of Canal Fulton Ohio by Northeast Ohio Digital Inc.

Accepted by	Title	Date
-------------	-------	------

Accepted by	Title	Date
-------------	-------	------

BILL TO:

City of Canal Fulton

PURCHASE ORDER

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER

RG
10657

P.O. DATE

12-30-15

DEPARTMENT

CREATED BY

VENDOR NO.

00094



DELIVER TO:

Canal Fulton Administration
155 E. Market St.
Suite A
Canal Fulton, Oh 44614

VENDOR:

Ohio Edison Co
P.O. Box 3687
Akron, Oh 44309

ACCOUNT NUMBER	AMOUNT
101.170.5465	12,000.00
101.360.5460	19,000.00
101.510.5465	8,000.00
201.360.5465	5,000.00
204.360.5465	22,000.00
210.250.5465	12,000.00
222.210.5465	11,000.00
541.310.5465	40,000.00
551.330.5467	42,000.00
551.330.5465	85,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID #34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Electricity		\$256,000.00
<p>This Purchase Order in excess of \$5,000.00 was approved by a Motion of Canal Fulton Council on:</p> <p>_____/_____/_____</p>				\$256,000.00

CIRCLE IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I hereby certify that the amount required to meet the contract, agreement, obligation, or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection or credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director

Date

City Manager / Mayor

Date

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND EITHER THE CITY MANAGER OR MAYOR

BILL TO:

PURCHASE ORDER

R6
10658

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER

P.O. DATE

12-30-15

DEPARTMENT

CREATED BY

VENDOR NO.

#02498

DELIVER TO:

Canal Fulton Administration
155 E. Market St.
Suite A
Canal Fulton, Oh 44614

VENDOR:

Star 2 Star Communications
Dept. CH 16873
Paliatine, IL 60055

ACCOUNT NUMBER	AMOUNT
101.120.5480	\$1,500.00
101.140.5480	700.00
101.510.5480	800.00
101.130.5480	700.00
201.360.5480	800.00
210.250.5480	3,000.00
222.210.5480	2,500.00
541.310.5480	1,300.00
551.330.5480	1,300.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID: 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		VOIP Phone Service		\$12,600.00
<p>This Purchase Order in excess of \$5,000.00 was approved by a Motion of Canal Fulton Council on:</p> <p>_____ / _____ / _____</p>				\$12,600.00

CIRCLE IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I hereby certify that the amount required to meet the contract, agreement, obligation, or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection or credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director Date

City Manager / Mayor Date

BILL TO:

PURCHASE ORDER

R6
10659
12-30-15

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER

P.O. DATE

DEPARTMENT

CREATED BY

VENDOR NO. #00646



DELIVER TO:

Canal Fulton Administration
155 E. Market St.
Suite A

VENDOR:

Canal Fulton, Oh 44614

Verizon Wireless
P.O. Box 25505
Lehigh Valley, PA 18002

ACCOUNT NUMBER	AMOUNT
101.120.5480	\$1,000.00
101.150.5480	700.00
101.510.5480	500.00
201.360.5480	1,700.00
210.250.5480	2,600.00
222.210.5480	3,500.00
541.310.5480	1,500.00
551.330.5480	1,500.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
				\$13,000.00
<p>This Purchase Order in excess of \$5,000.00 was approved by a Motion of Canal Fulton Council on:</p> <p>_____ / _____ / _____</p>				\$13,000.00

CIRCLE IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I hereby certify that the amount required to meet the contract, agreement, obligation, or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection or credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director

Date

City Manager / Mayor

Date

BILL TO:

City of Canal Fulton

PURCHASE ORDER

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER # R6 10660

P.O. DATE 12-30-15

DEPARTMENT

CREATED BY

VENDOR NO. # 00033



DELIVER TO:

Canal Fulton Administration
155 E. Market St.
Suite A
Canal Fulton, Oh 44614

VENDOR:

Dominion East Ohio
P.O. Box 26785
Richmond, VA 23261

ACCOUNT NUMBER	AMOUNT
101.170.5470	\$2,500.00
101.510.5470	700.00
201.360.5470	6,500.00
210.250.5470	2,000.00
222.210.5470	8,000.00
541.310.5470	2,500.00
551.330.5470	1,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxec.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		NATURAL GAS		\$23,200.00
<p>This Purchase Order in excess of \$5,000.00 was approved by a Motion of Canal Fulton Council on:</p> <p>_____ / _____ / _____</p>				\$23,200.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I hereby certify that the amount required to meet the contract, agreement, obligation, and or expenditure stated in this purchase order has been lawfully appropriated, and or directed for such purpose and is in the Treasury or in the process of collection credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director

Date

City Manager / Mayor

Date



BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER #RG 10661
P.O. DATE 12-30-15
DEPARTMENT
CREATED BY
VENDOR NO. # 00515

DELIVER TO:

Canal Fulton Administration
155 E. Market St.
Suite A
Canal Fulton, Oh 44614

VENDOR:

Vision Service Plan-OH
P.O. Box 742109
Los Angeles, CA 90074

ACCOUNT NUMBER	AMOUNT
101.120.5220	500.00
101.130.5220	500.00
101.140.5220	500.00
101.170.5220	500.00
201.360.5220	1,000.00
210.250.5220	5,000.00
222.210.5220	500.00
541.310.5220	2,000.00
551.330.5220	2,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Vision Insurance Premiums		\$12,500.00
<p>This Purchase Order in excess of \$5,000.00 was approved by a Motion of Canal Fulton Council on:</p> <p>_____ / _____ / _____</p>				\$12,500.00

CIRCLE IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I hereby certified that the amount required to meet the contract, agreement, obligation, interest or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection from the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director

Date

City Manager / Mayor

Date

BILL TO:



PURCHASE ORDER

City of Canal Fulton
155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER # R6010662

P.O. DATE 12-30-15

DEPARTMENT

CREATED BY

VENDOR NO. #01742

DELIVER TO:

Canal Fulton Administration
155 E. Market St.
Suite A
Canal Fulton, Oh 44614

VENDOR:

Metlife - Group Benefits
P.O. Box 804466
Kansas City, MO 64180

ACCOUNT NUMBER	AMOUNT
101.120.5220	\$ 800.00
101.130.5220	600.00
101.140.5220	900.00
101.170.5220	500.00
201.360.5220	3,500.00
210.250.5220	10,000.00
222.210.5220	500.00
541.310.5220	4,500.00
551.330.5220	4,500.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 33-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		City's Dental Premiums		\$24,800.00
<p>This Purchase Order in excess of \$5,000.00 was approved by a Motion of Canal Fulton Council on:</p> <p>_____ / _____ / _____</p>				\$24,800.00

CIRCLE IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I hereby certify that the amount required to meet the contract, agreement, obligation, or expenditure stated in this purchase order has been lawfully appropriated, allocated or directed for such purpose and is in the Treasury or in the process of collection or credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director

Date

City Manager / Mayor

Date

BILL TO:



City of Canal Fulton PURCHASE ORDER

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER #P.O. 010664

P.O. DATE 12-30-15

DEPARTMENT

CREATED BY

VENDOR NO. #00401

DELIVER TO:

Canal Fulton Administration
155 E. Market St.
Suite A
Canal Fulton, Oh 44614

VENDOR:

Logic
5135 Wales Ave NW
Massillon, OH 44646

ACCOUNT NUMBER	AMOUNT
222.210.5420	\$37,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Fire Dispatching		\$37,000.00
<p>This Purchase Order in excess of \$5,000.00 was approved by a Motion of Canal Fulton Council on:</p> <p>_____/_____/_____</p>				\$37,000.00

CIRCLE IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I hereby certified that the amount required to meet the contract, agreement, obligation, or expenditure stated in this purchase order has been lawfully appropriated, allocated or directed for such purpose and is in the Treasury or in the process of collection from the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director

Date

City Manager / Mayor

Date



BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER **R6010665**
P.O. DATE **12-30-15**
DEPARTMENT
CREATED BY
VENDOR NO. **#000401**

DELIVER TO:

Canal Fulton Administration
155 E. Market St.
Suite A
Canal Fulton, Oh 44614

VENDOR:

Logic
5735 Wales Ave NW
Massillon, OH 44646

ACCOUNT NUMBER	AMOUNT
210.250.5420	\$58,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000496

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Police Dispatching		\$58,000.00
<p>This Purchase Order in excess of \$5,000.00 was approved by a Motion of Canal Fulton Council on:</p> <p>_____ / _____ / _____</p>				\$58,000.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I hereby certified that the amount required to meet the contract, agreement, obligation, debt or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection or credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director

Date

City Manager / Mayor

Date



BILL TO:

City of Canal Fulton
155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER MV 9325
P.O. DATE 12-30-15
DEPARTMENT
CREATED BY
VENDOR NO. #09008

DELIVER TO:

Canal Fulton Administration
155 E. Market St.
Suite A

VENDOR:

Canal Fulton, Oh 44614
Multi-Vendor
For Fuel

Table with 2 columns: ACCOUNT NUMBER and AMOUNT. Rows include 101.120.5650 (400.00), 201.360.5650 (15,000.00), 210.250.5650 (20,000.00), 222.210.5650 (5,500.00), 285.520.5650 (300.00), 541.310.5650 (4,000.00), 551.330.5650 (6,000.00).

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

Main table with 5 columns: QUANTITY, UNIT, DESCRIPTION, PRICE / UNIT, AMOUNT. Row 1: FUEL, \$51,200.00.

CIRCLE IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I hereby certified that the amount required to meet the contract, agreement, obligation, or expenditure stated in this purchase order has been lawfully appropriated, allocated or directed for such purpose and is in the Treasury or in the process of collection or credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director

Date

City Manager / Mayor

Date

BILL TO:

City of Canal Fulton

PURCHASE ORDER

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER 10666
P.O. DATE 12-30-15
DEPARTMENT
CREATED BY
VENDOR NO. NEW



DELIVER TO:

Canal Fulton Administration
155 E. Market St.
Suite A

VENDOR:

Canal Fulton, Oh 44614
Huntington Public Cap Corp.

ACCOUNT NUMBER	AMOUNT
481.130.5891	\$28,920.71

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 346099499

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Dump truck lease Payment		\$28,920.71
<p>This Purchase Order in excess of \$5,000.00 was approved by a Motion of Canal Fulton Council on:</p> <p>_____/_____/_____</p>				\$28,920.71

CIRCLE IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I hereby certify that the amount required to meet the contract, agreement, obligation, or expenditure stated in this purchase order has been lawfully appropriated, allocated or directed for such purpose and is in the Treasury or in the process of collection and is in the appropriate Fund(s), free from any obligation or certification now outstanding.

Finance Director

Date

City Manager / Mayor

Date

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND EITHER THE CITY MANAGER OR THE CITY COUNCIL.

BILL TO:

City of Canal Fulton PURCHASE ORDER

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER 10667
P.O. DATE 12-30-15
DEPARTMENT
CREATED BY
VENDOR NO. #00557



DELIVER TO:
Canal Fulton Administration
155 E. Market St.
Suite A

VENDOR:
Canal Fulton, Oh 44614
Auditor of State

ACCOUNT NUMBER	AMOUNT
101.130.5370	\$5,250.00
541.310.5370	3,625.00
551.330.5370	3,625.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID #34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		2016 Financial Statement Preparation		\$12,500.00
<p>This Purchase Order in excess of \$5,000.00 was approved by a Motion of Canal Fulton Council on:</p> <p>_____/_____/_____</p>				\$12,500.00

CIRCLE IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

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Finance Director Date

City Manager / Mayor Date

BILL TO:

PURCHASE ORDER

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER #10670

P.O. DATE 12-30-15

DEPARTMENT

CREATED BY

VENDOR NO: #00649



DELIVER TO:

Canal Fulton Administration
155 E. Market St.
Suite A

VENDOR:

Canal Fulton, Oh 44614

Cargill, Inc.
P.O. Box 415927
Boston, MA 02241

ACCOUNT NUMBER	AMOUNT
206.360.5630	\$20,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000-98

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		362.25 Tons of Road Salt at \$55.21 a ton		\$20,000.00
<p>This Purchase Order in excess of \$5,000.00 was approved by a Motion of Canal Fulton Council on:</p> <p>_____ / _____ / _____</p>				\$20,000.00

CIRCLE IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

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Finance Director

Date

City Manager / Mayor

Date