

**CITY OF CANAL FULTON  
CITY COUNCIL MEETING AGENDA**

**February 2, 2016**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. SWEARING IN**

**Police** – Ryan Mossor – Part Time ,Eric Peltz – Reserve

**Fire** – Bryant Earnsberger, Michael Eisenhauer, Ross Wymer

**5. REPORTS OF STANDING COMMITTEES**

**6. CITIZENS' COMMENTS – AGENDA MATTERS (Five Minutes per Individual – No Yield)**

**7. CORRECTING & ADOPTING THE RECORD OF PROCEEDINGS**

January 19, 2016

**8. REPORTS OF ADMINISTRATIVE OFFICERS**

- o Senior Citizens
- o Community Service
- o Fire Chief
- o Police Chief
- o Engineer/Streets/Public Utilities
- o Finance Director
- o City Manager
- o Mayor
- o Parks & Recreation Board
- o Law Director

**9. THIRD READINGS**

**Resolution 1-16:** A Resolution by the Council of the City of Canal Fulton, Ohio to enter into an Agreement with NEO Digital, Inc. for IT Services and Support

**Ordinance 1-16:** An Ordinance Amending Ordinance 10-15, Rates of Pay for Safety Forces Part-Time Employees, and Repealing any Ordinances in Conflict Therewith

**10. SECOND READINGS**

**Resolution 2-16:** A Resolution by the Council of the City of Canal Fulton, Ohio to Enter into a Contact with the City of Massillon Ohio Law Department Providing for Prosecution of Criminal and Traffic Offenders in the Massillon Municipal Court and Performance of Other Related Traffic and Criminal Legal Services for Canal Fulton, Ohio

**Ordinance 2-16:** An Ordinance by the Council of the City of Canal Futon, Ohio to Vacate a Portion of Milan Street and Forge Street

**11. FIRST READINGS**

**Ordinance 3-16:** An Ordinance Amending the Rules and Regulations of the Civil Service Commission of the City of Canal Fulton

**12. P.O.s**

P.O. 10698 to CCI Inc. in the amount of \$9,067.50 for St. Helena II Preservation Projection Construction Service

P.O. 10705 to Huntington National Bank, in the amount of \$53,312.50 for Northwest Schools Waterline Debt Payment

P.O. 10706 to First Merit Bank in the amount of \$20,581.94 for 2012 International Lease Payment

P.O. 10707 to Huntington National Bank in the amount of \$113,900.00 for Fire Station Bond Payments

P.O. 10708 to Ohio Treasurer of State in the amount of \$105,579.36 for OPWC Loan Payments

P.O. 10714 to Massillon Law Department for in the amount of \$26,000.00 for Prosecutor Legal Services

**13. BILLS:**

**14. OLD/NEW/OTHER BUSINESS**

**15. REPORT OF PRESIDENT PRO TEMPORE**

**16. REPORT OF SPECIAL COMMITTEES**

**17. CITIZENS COMMENTS – Open Discussion (Five Minute Rule)**

**18. ADJOURNMENT**

**CITY OF CANAL FULTON  
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January 19, 2016**

**CALL TO ORDER**

Mayor Joe Schultz called the meeting to order at 7:00pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Council Members in attendance: Sean Craney, Scott Svab, Nellie Cihon, Dan Bucher, Jr. Danny Losch and Sue Mayberry.

City Staff in attendance: City Manager Mark Cozy, Finance Director William Rouse, Fire Chief, Ray Durkee, Police Chief Doug Swartz, Street Superintendent Mark Petersen, Law Director Scott Fellmeth and Council Clerk Teresa Dolan

Others in attendance: Earl Minks, Dana Heffner, Andrew Murray, Mason Slocum, Chell Rossi, Sam Wilson and Joan Porter

**REPORTS OF STANDING COMMITTEES**

Danny Losch reported that the Committee on Committees met prior to the meeting to set various Council Committees.

**A motion was made to appoint Scott Svab, Dan Bucher, Jr. Danny Losch and Sue Mayberry to the Finance Committee by Danny Losch, second by Scott Svab. All Council Members voted yes. Motion approved.**

**A motion was made to appoint Sue Mayberry, Nellie Cihon, Scott Svab and Sean Craney to the Personnel/Rules Committee by Danny Losch, second by Scott Svab. All Council Members voted yes. Motion approved.**

**A motion was made to appoint Danny Losch, Dan Bucher, Jr., Nellie Cihon and Sean Craney to the Safety Committee by Danny Losch, second by Nellie Cihon. All Council Members voted yes. Motion approved.**

**A motion was made to appoint Danny Losch, Sean Craney, Nellie Cihon, and Scott Svab to the Economic Development Committee by Danny Losch, second by Sean Craney. All Council Members voted yes. Motion approved.**

**A motion was made to appoint Dan Bucher, Jr., Sean Craney, Sue Mayberry and Scott Svab to the Public Service Committee by Danny Losch, second by Nellie Cihon. All Council Members voted yes. Motion approved.**

**CITIZENS' COMMENTS – AGENDA MATTERS (Five Minutes per Individual – No Yield)**

None

**CORRECTING & ADOPTING THE RECORD OF PROCEEDINGS**

January 5, 2016

**A motion was made to approve the January 5, 2016 minutes by Nellie Cihon, second by Dan Bucher, Jr. All Council Members voted yes. Motion approved.**

**REPORTS OF ADMINISTRATIVE OFFICERS**

Senior Citizens – No Report

Community Service – No Report

Fire Chief – Fire Chief Ray Durkee stated that the monthly and yearly reports were included in the packet. Chief Durkee asked Council for two members for the Voluntary Fire Fighters Disability Board.

**A motion as made to appoint Sue Mayberry and Nellie Cihon to the Volunteer Fire Fighters Disability Board by Sean Craney, second by Scott Svab. All Council Members voted yes. Motion approved.**

Chief Durkee asked for a voice motion to promote Rich Bibighaus to Lieutenant. Mayor Joe Schultz stated that he had met with Mr. Bibighaus in regards to the matter and was in favor of the promotion.

**A motion was made to promote Rich Bibighaus to Lieutenant by Sue Mayberry, second by Sean Craney. All Council Members voted yes. Motion approved.**

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Police Chief - A monthly report was included in the packet

Engineer/Streets/Public Utilities – Street Superintendent stated that he would like to take a used snow plow from 1999 and sell it to Henderson. Henderson will give us credit at the trucking store.

**A motion was made to sell the 1999 snow plow to Henderson Trucking for credit at Henderson Trucking by Sean Craney, second by Nellie Cihon. All Council Members voted yes. Motion approved.**

- *Storm Water Utility Assessment Discussion*- Street Superintendent Mark Petersen presented Council with information on a Storm Water Utility Assessment. Mr. Petersen stated this was something that has been needed for a while and that the Engineer recommended that the idea go to committee. Mr. Petersen stated that this assessment would be strictly for storm water. A Public Service Committee meeting will be set at the next Council meeting, after chairs for committees are met.

Finance Director - Finance Director William Rouse included the December Financials in the packet. Utility was up 2.8% and the utility fund ended healthy. Income tax was up 5% than last year and exceeded projection. Mr. Rouse stated he felt that with the general fund being up that the City was in the position to reevaluate capital improvements.

**A motion was made to accept the December Financials by Danny Losch, second by Scott Svab. All Council Members voted yes. Motion approved.**

City Manager – City Manager Mark Cozy stated that there have been several people that said the time capsule at the old school playground is under the flag pool. The City will look for it there once the security fence is moved.

Mr. Cozy stated that Resolution 40-15 was up for a third reading. The Resolution is for a Memorandum of Understanding with the Ohio Erie Canalway Association for the restoration of the St. Helena II and would obligate the City to expend matching funds for the project.

Mayor - Mayor Joe Schultz introduced Dana Heffner from First Energy. Ms. Heffner is our new representative. Ms. Heffner explained some of her position and passed out materials to reference when trying to reach someone for outages.

Parks & Recreation Board – Earl Minks updated Council on Ball Field usage. He stated that many are happy with the updates that have been made to the field. Mr. Minks said he has had requests for portable fencing that can be used and removed for ball games to keep separate the baseball fields from the soccer fields. The next Park Board meeting will be February 10, at 6:30pm

Law Director – No Report.

**THIRD READINGS**

**Resolution 38-15:** A Resolution by the Council of the City of Canal Fulton, Ohio to Enter into a Contract with Wenger Excavating, Inc. for the Construction of the Wooster/Milan and Poplar/Steiner Waterline Replacements and Locust Street Waterline Abandonment Project

**A motion was made to approve Resolution 38-15 by Scott Svab, second by Nellie Cihon. All Council Members voted yes. Motion approved.**

**Resolution 40-15:** A Resolution by the City of Canal Fulton, Ohio to Enter into a Memorandum of Understanding (MOU) with the Ohio & Erie Canalway Association to Participate in the Ohio & Erie Strategic Initiative Program.

**A motion was made to approve Resolution 40-15 by Nellie Cihon, second by Sean Craney. All Council Members voted yes. Motion approved.**

**SECOND READINGS**

**Resolution 1-16:** A Resolution by the Council of the City of Canal Fulton, Ohio to enter into an Agreement with NEO Digital, Inc. for IT Services and Support

**Ordinance 1-16:** An Ordinance Amending Ordinance 10-15, Rates of Pay for Safety Forces Part-Time Employees, and Repealing any Ordinances in Conflict Therewith

**FIRST READINGS**

**Resolution 2-16:** A Resolution by the Council of the City of Canal Fulton, Ohio to Enter into a Contact with the City of Massillon Ohio Law Department Providing for Prosecution of Criminal and Traffic Offenders in the Massillon Municipal Court and Performance of Other Related Traffic and Criminal Legal Services for Canal Fulton, Ohio

**Ordinance 2-16:** An Ordinance by the Council of the City of Canal Futon, Ohio to Vacate a Portion of Milan Street and Forge Street

**CITY OF CANAL FULTON  
CITY COUNCIL MEETING AGENDA**

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**Resolution 3-16:** A Resolution by the Council of the City of Canal Fulton Ohio Declaring a Portion of 431 Milan Street Insecure, Unsafe, Structurally Defective and unfit for Human Habitation and Declaring an Emergency

**A motion was made to suspend the rules by Danny Losch, second by Scott Svab. All Council Members voted yes. Motion approved.**

**A motion was made to pass Resolution 3:16 under suspension of the rules by Danny Losch, second by Nellie Cihon. All Council Members voted yes. Motion approved.**

**P.O.s**

P.O. 10676 to Auditor of State in the amount of \$32,000.00 for Annual Financial Audit

**A motion was made to approve P.O. 10676 by Scott Svab, second by Nellie Cihon. All Council Members voted yes. Motion approved.**

P.O. 10677 to AT & T in the amount of \$18,400.00 for Dedicated Phone Lines

**A motion was made to approve P.O. 10677 by Nellie Cihon, second by Scott Svab. All Council Members voted yes. Motion approved.**

P.O. 10678 to CTI Engineers, Inc. in the amount of \$65,000.00 for General Engineering Services.

**A motion was made to approve P.O. 10678 by Dan Bucher, Jr., second by Sean Craney. All Council Members voted yes. Motion approved.**

P.O. 10679 to Miller Builders, LLC in the amount of \$12,369.00 for Grit Building Change Orders

**A motion was made to approve P.O. 10679 by Sue Mayberry, second by Dan Bucher, Jr. All Council Members voted yes. Motion approved.**

P.O. 10680 to Access Point in the amount of \$17,000.00 for Special Purpose Phone Lines

**A motion was made to approve P.O. 10680 by Sean Craney, second by Nellie Cihon. All Council Members voted yes. Motion approved.**

P.O. 10681 to Stephen A. Ginella Jr. in the amount of \$20,000.00 for Collection Services

**A motion was made to approve P.O. 10681 by Sue Mayberry, second by Scott Svab. All Council Members voted yes. Motion approved.**

P.O. 9329 to Multi Vendor in the amount of \$20,500.00 for Employee Reimbursement for Deductible & Prescription

**A motion was made to approve P.O. 9329 by Sean Craney, second by Scott Svab. All Council Members voted yes. Motion approved.**

P.O. 9330 to Multi Vendor in the amount of \$48,000.00 for Income Tax Refunds

**A motion was made to approve P.O. 9330 by Nellie Cihon, second by Scott Svab. All Council Members voted yes. Motion approved.**

P.O. 10682 to Bonded Chemicals, Inc. in the amount of \$33,000.00 for Water & Sewer Chemicals

**A motion was made to approve P.O. 10682 by Scott Svab, second by Nellie Cihon. All Council Members voted yes. Motion approved.**

P.O. 10690 to Emergi-tech in the amount of \$12,680.00 for Cloud Services/Software/Maintenance for MDTs

**A motion was made to approve P.O. 10690 by Dan Bucher, Jr., second by Sean Craney. All Council Members voted yes. Motion approved.**

**BILLS:** \$424,729.19

**A motion was made to approve the December bills by Scott Svab, second by Sean Craney. All Council Members voted yes. Motion approved.**

**OLD/NEW/OTHER BUSINESS**

Danny Losch stated that he would like Sam Wilson's request for honoring veterans by dedicating a road be sent to Public Service Committee.

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**REPORT OF PRESIDENT PRO TEMPORE**

Sean Craney made a clarification in regards to the electric fueling station. Mr. Craney said he spoke with Jimmy Smith and was told that it is impossible to short the station out.

Mr. Craney also stated that he has been in conversation with Jason Clark from Tri C Concrete about ramps in the bike park. Mr. Clark is willing to donate his time and labor to save us some funds. Mr. Craney is searching for sponsors for the concrete.

Mr. Craney also noted that he has heard that the Olde Canal Days Committee has announced several changes that he is not too keen with. He is reaching out to the committee to discuss some things. Mr. Craney feels that the City is known for the festival and would like to keep the City from getting blamed for changes.

Mr. Craney stated that he would like a voice motion to have an annexation plat prepared for the area that includes the waste water treatment plant and the dog park on Butterbridge Road. Mr. Craney stated this needs to be in the City. Sue Mayberry stated she was surprised that this did not go to committee. Danny Losch stated that the Council had talked about it a long time ago. Mr. Craney stated that this is only for the annexation plat.

**A motion was made to move forward on the preparation of an annexation plat for 92.63 acres including the Waste Water Treatment Plant and the Canal Fulton Dog Park by Sean Craney, second by Nellie Cihon. Sue Mayberry voted no, all other Council Members voted yes. Motion approved.**

Sean Craney challenged other Council Members to get involved and find ways and avenues to do things in the City. An example is the Tourism Committee.

**REPORT OF SPECIAL COMMITTEES**

None

**CITIZENS COMMENTS – Open Discussion (Five Minute Rule)**

Rochelle Rossi

Ms. Rossi said she is concerned and upset with the Canal Days committee. Non-Profit booths will now be \$100 to rent. She feels that this is entirely too high for community non-profit booths to be charged. It will take away from the festival. She is very unhappy at the way things are going.

Joshua Lorenz – 951 S Canal

Mr. Lorenz would like to have a food cart available in the City if possible. He has set up before for open mic nights. He was not sure where to go with this. Council advised that he would need a food service permit from the Stark County Health Department, and that this would have to go to committee for discussion.

**ADJOURNMENT**

The meeting was adjourned at 8:20pm

Meeting minutes prepared by: Teresa Dolan

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Meeting Minutes approved by Mayor Joseph Schultz

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# RECORD OF RESOLUTIONS

BEAUFORT/HHCS 800-325-8104 FORM NO. 30225

Resolution No. 1-16

Passed \_\_\_\_\_, 20\_\_\_\_\_

**A RESOLUTION BY THE COUNCIL OF  
THE CITY OF CANAL FULTON, OHIO  
TO ENTER INTO AN AGREEMENT WITH  
NEO DIGITAL, INC. FOR IT SERVICES  
AND SUPPORT.**

WHEREAS, The City of Canal Fulton, Ohio has sought a proposal for Information Technology (IT) Services and Support to all departments, excluding Fire and Police, and

WHEREAS, Northeast Ohio Digital (NEO Digital, Inc.) has submitted a proposal acceptable to the City to provide the services needed to accomplish this.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

The City of Canal Fulton agrees to enter into a contract with NEO Digital, Inc. for IT related Services and Support pursuant to agreement attached hereto as Exhibit "A" and incorporated by reference herein.

Joseph Schultz, Mayor

Joseph A. Schultz

ATTEST:

Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Resolution \_\_\_\_-15, duly adopted by the Council of the City of Canal Fulton, on the date of \_\_\_\_\_, 2015, and that publication of the foregoing Resolution was duly made by listing same on the city's web-site and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall each for a period of fifteen days, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Teresa Dolan, Clerk-of-Council

Exhibit "A"



P.O. Box 460  
Canal Fulton, OH 44614  
p 330.854.9298 p 330.854.9321 f 330.854.9378

December 11, 2015

City of Canal Fulton Ohio  
Mark Cozy – City Manager  
155 E Market St.  
Canal Fulton Ohio 44614

**OBJECTIVE**

This document is intended to outline a proposed schedule of Information Technology services to be provided by Northeast Ohio Digital Inc. to all departments, excluding fire and police, within The City of Canal Fulton Ohio.

This schedule will allow for assessments of current and future IT related services and support for all desktop, server and network infrastructure, which will be outlined below.

Northeast Ohio Digital Inc. is prepared to offer the below outlined services immediately.



P.O. Box 460  
Canal Fulton, OH 44614  
p 330.854.9298 p 330.854.9321 f 330.854.9378

## STATEMENT OF SCOPE OF WORK

### 1. Daily Operational Coverage

- a. Provide day-to-day IT support to the City, including, but not limited to:
  - i. Support of all desktop and mobile workstations sanctioned for use by city employees, all related hardware, peripherals and accessories, software and applications.
  - ii. Support of all servers and storage/backup devices including all related hardware, peripherals and accessories, backup media, software and applications.
  - iii. Support of all network functionality and connectivity
    - i. Support of all servers and storage/backup devices including related hardware, software, peripherals and accessories, backup media and applications.
    - ii. Support of all network infrastructure functionality and connectivity.
    - iii. Consultative services in conjunction with outside vendors who provide critical support to the City
  - iv. Renewals of aforementioned services, software, applications and warranties.



P.O. Box 460  
Canal Fulton, OH 44614  
p 330.854.9298 p 330.854.9321 f 330.854.9378

2. As Needed Operational Coverage

- a. Provide consultative services in conjunction with the outside vendors who provide critical support to City departments.
- b. Provide assistance with vendor relationships associated with functionality and connectivity, and related infrastructure owned by the City. (IE: Internet and Telephony providers etc...)
- c. Provide assistance and troubleshooting with Internet and remotely based services, including but not limited to, firewall software monitoring and maintenance for hardware and software, electronic mail SPAM pre-scanning, network monitoring and workstation monitoring.

3. Planning and Resource Management

- a. Provide planning and a proposal for long-term IT support for the City for workstation, server and network management.
- b. Provide planning and a proposal for future Antivirus protection, Firewall monitoring and maintenance, data protection and backup services, and a disaster recovery plan.
- c. Provide recommendation and cost analysis of current ad hoc services versus a managed service plan for day-to-day IT operations and support.
- d. Provide a comprehensive assessment of all current IT related equipment owned and operated by the City.
- e. Provide recommendations for future resource planning and budgeting for the upkeep and an upgrade schedule of all above referenced equipment and any other equipment or services the City deems appropriate.



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**NORTHEAST OHIO DIGITAL, INC. CURRENT FEE SCHEDULE**

<b>WORK REQUEST PARAMETERS</b>	<b>RATE</b>
Work requested to be performed Monday – Friday, 8:00AM – 5:00PM	\$85 per hour, for Government clients, billed in 15 minute increments, one half hour minimum.
Work requested in advance to be performed Monday – Friday before 8:00AM or after 5:00PM, on Saturday or Sunday – Any time or on a National Holiday	\$125 per hour, for Government clients, billed in 15 minute increments, one half hour minimum.
Work that is performed on an unplanned, “emergency” basis, outside of normal business hours and requires an on-site visit	\$150 per hour, for Government clients, billed in 15 minute increments, one hour minimum.

NEO Digital will be provided a PO for each department and will bill support hours and equipment purchases under the individual PO numbers that have been provided. Service/Labor hours will be tracked on a spreadsheet which will be emailed to the client quarterly or at any time upon written request.

Invoicing will be done on a weekly basis for service/labor hours and on an ad hoc basis for all purchases made on behalf of the City. The weekly invoices will be generated, by department, on Monday of each week following service and all invoices will be sent to the Finance Department for distribution to the appropriate Department head for approval and submission for payment.

All quotes for hardware/software purchases will be sent to the requestor of the quote.

Northeast Ohio Digital Inc. will provide a NET TERM of 30 days for **SERVICES**. NET TERMS of 15 days are offered for the purchase of **GOODS** which are defined as any purchase made by Northeast Ohio Digital Inc. on behalf of the client such as hardware, software etc.



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It is agreed upon by the signing parties that this contract will stay in force for one (1) year from the signing date and can be renewed each year thereafter by both parties.

This document correctly sets forth the understanding of the proposed schedule of services and service contract to be provided to The City of Canal Fulton Ohio by Northeast Ohio Digital Inc.

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Accepted by	Title	Date
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Accepted by	Title	Date
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# RECORD OF ORDINANCES

BEAR GRAPHICS 805-315-8071 FORM NO. 20043

Ordinance No. 1-16

Passed \_\_\_\_\_, 20\_\_\_\_

AN ORDINANCE AMENDING ORDINANCE 10-15, RATES OF PAY FOR SAFETY FORCES PART-TIME EMPLOYEES, AND REPEALING ANY ORDINANCES IN CONFLICT THEREWITH.

WHEREAS, the Canal Fulton City Council has established rates of pay for part-time employees, and

WHEREAS, the Canal Fulton City Council acknowledges the practice of amending hourly firefighter and EMT pay rates only in coordination with Lawrence Township Trustees, and

WHEREAS, adjustments are to be made to their pay, and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL FULTON, STATE OF OHIO, THAT:

Section 1: Rates of pay of safety forces part-time employees shall be established as follows:

<u>FIRE DEPARTMENT OFFICERS</u>	<u>PER YEAR</u>
Chief	\$21,012.00
Assistant Chief	\$10,496.54
Captain (Maximum of 2)	\$7,174.44
Lieutenant (Maximum of 3)	\$3,532.03

<u>FIRE DEPARTMENT</u>	<u>HOURLY RATE</u>
Paramedic/Firefighter	\$14.50
EMT-Advanced/Firefighter	\$13.31
EMT-Basic/Firefighter	\$12.13
Non-EMT Firefighter	\$11.12
Orientation / Probationary	Minimum Wage
Officer-in-Charge	\$0.50 per hour additional
Fire Inspector	\$13.69 or the employees hourly rate based upon EMT certification level, which ever is greater.

<u>FIRE DEPARTMENT</u>	<u>HOLIDAY PAY</u>
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Employees who provide joint staffing for medical and fire services shall receive holiday pay at one and one-half of their regular rate of payment for the following days:

- A. New Years Day
- B. Memorial Day
- C. Independence Day
- D. Labor Day
- E. Thanksgiving Day
- F. Christmas Day

# RECORD OF ORDINANCES

SMART GRAPHICS BJD-125-0034 FORM NO. 30143

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, 20\_\_\_\_\_

**Section 2:** All other ordinances inconsistent herewith are repealed.

**Section 3:** This Ordinance shall be applied retroactively to January 1, 2016.

**Section 4:** This Ordinance shall take effect and be in full force and effect from and after the earliest period allowed by law.

\_\_\_\_\_  
Joseph Schultz, Mayor

ATTEST:

\_\_\_\_\_  
Teresa Dolan, Clerk of Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Ordinance \_\_\_\_\_, 16, duly adopted by the Council of the City of Canal Fulton, on the date of \_\_\_\_\_, 2016, and that publication of the foregoing Ordinance was duly made by listing same on the City's website and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall, each for a period of fifteen days, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Teresa Dolan, Clerk of Council

# RECORD OF RESOLUTIONS

BEAR GRAPHICS #00-327-855- FORM NO. 2004B

Resolution No. 2.16

Passed \_\_\_\_\_, 20\_\_\_\_

A RESOLUTION BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO TO ENTER INTO A CONTRACT WITH THE CITY OF MASSILLON, OHIO LAW DEPARTMENT PROVIDING FOR PROSECUTION OF CRIMINAL AND TRAFFIC OFFENDERS IN THE MASSILLON MUNICIPAL COURT AND PERFORMANCE OF OTHER RELATED TRAFFIC AND CRIMINAL LEGAL SERVICES FOR CANAL FULTON, OHIO.

WHEREAS, the City of Canal Fulton, Ohio has sought a proposal for performance of various prosecutorial services, and

WHEREAS, the City of Massillon, Ohio has submitted a contractual proposal for same that is acceptable to the City.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

The City of Canal Fulton, Ohio agrees to enter into a contract with the City of Massillon Ohio Law Department providing for prosecution of criminal and traffic offenders in the Massillon Municipal Court and performance of other related and criminal legal services for the City of Canal Fulton for the period of February 1, 2016 through and including January 31, 2017 pursuant to agreement attached as Exhibit "A" and incorporated by reference herein.

\_\_\_\_\_  
Joseph Shultz, Mayor

ATTEST:

\_\_\_\_\_  
Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Resolution \_\_\_\_\_ 16 duly

# RECORD OF RESOLUTIONS

BEAR GRAPHICS 800-321-5004 FORM NO. 307-1

Resolution No. \_\_\_\_\_

Passed \_\_\_\_\_, 20\_\_\_\_\_

adopted by the Council of the City of Canal Fulton, on the date of \_\_\_\_\_, 2016 and that publication of the foregoing Resolution was duly made by listing same on the city's web site and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall each for a period of fifteen days, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Teresa Dolan, Clerk-of-Council

SEF/bp

## AGREEMENT

THIS AGREEMENT effective February 1, 2016 through January 31, 2017, between the CITY OF CANAL FULTON and the CITY OF MASSILLON LAW DEPARTMENT, (MLD) sets forth the following responsibilities and mutual benefits. Accordingly, MLD agrees to prosecute criminal and traffic offenders in the Massillon Municipal Court, perform other related traffic and criminal legal services for Canal Fulton and maintain specific responsibility for:

1. Municipal Cases via City Ordinances /ORC (Titles 29 & 45);
2. Private citizens complaints and affidavits for violations under ORC Titles 29 & 45;
3. Informal Prosecutor conferences for bad checks, domestic disputes, neighborhood disturbances, and other appropriate circumstances as the MLD determines;
4. Review search warrants when appropriate or upon request;
5. Assist with and direct Misdemeanor/Felony summons/warrants when appropriate;
6. Issue subpoenas when appropriate (trials/hearings in Massillon Municipal Court);
7. Participate in Court pre-trials, trials, pleas and felony preliminary hearings to conclusion as required and scheduled by Massillon Municipal Court;
8. Prosecute traffic/criminal offenders by trial (judge/magistrate/jury) to conclusion as necessary. Objections to Magistrate Decisions are part of this contract included in basic compensation below. Appeals of trial court decisions to a higher court are not included in this Agreement;
9. Coordinate with crime victims to explain their rights under law and secure their attendance when defendants are arraigned for issuance of TPO's, plus attendance at pre-trials, pleas and trial and coordinate restitution when appropriate; and
10. Serve as liaison between The Massillon Municipal Court and the Canal Fulton Police Department.
11. **BASIC COMPENSATION:** The City of Canal Fulton will pay the City of Massillon Twenty-Five Thousand Two Hundred Dollars (\$25,200.00) for the one (1) year Agreement. The amount shall be paid in twelve (12) monthly payments of Two Thousand One Hundred and 00/100 Dollars (\$2100.00) commencing on February 1, 2016 and payable on the 1st of each month thereafter.

12. TERM: THIS AGREEMENT is subject to termination at will by the CITY OF CANAL FULTON or the CITY OF MASSILLON LAW DEPARTMENT upon written notice by U.S. CERTIFIED MAIL, effective thirty (30) days after receipt.

EXECUTED ON DATE INDICATED BELOW:

MASSILLON CITY  
LAW DEPARTMENT

CITY OF CANAL FULTON

\_\_\_\_\_  
**PERICLES G. STERGIOS**  
Director of Law

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
**CITY MANAGER**

DATE: \_\_\_\_\_

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
**DIRECTOR OF FINANCE**

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
**CLERK OF COUNCIL**

**Approved as to form:**

\_\_\_\_\_  
**SCOTT E. FELLMETH**  
Law Director  
City of Canal Fulton, Ohio

\_\_\_\_\_  
**Date**

# PERICLES G. STERGIOS

## Massillon Director of Law

### Assistant Law Directors And Prosecutors

JOHN H. SIMPSON, CHIEF  
ROBERT H. CYPERSKI  
ROBERT A. ZEDELL

### MASSILLON LAW DEPARTMENT

Two James Duncan Plaza  
Massillon, Ohio 44646  
330-830-1718  
Fax: 330-833-7144  
www.massillonohio.com

### Assistant Law Directors And Prosecutors

ANTHONY LaPENNA  
BETH A. LIGGETT  
MALYNDA M. REED

December 15, 2015

Scott E. Fellmeth  
Law Director for the City of Canal Fulton  
c/o 54 Federal Avenue N.W.  
Massillon, Ohio 44647

RE: Agreement (Legal Services)

Dear Scott:

Enclosed please find an original Agreement for legal services between the Massillon Law Department and the City of Canal Fulton. As you can see this Agreement is the same as the Agreement entered into last year. Please review with your client and give my office a call as soon as possible. I look forward to hearing from you.

Sincerely yours,



JOHN H. SIMPSON,  
Chief Prosecutor

JHS/jnm

Enclosure



RECORD OF ORDINANCES

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. 216

Passed \_\_\_\_\_, 20\_\_\_\_

AN ORDINANCE BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO TO VACATE A PORTION OF MILAN STREET AND FORGE STREET.

WHEREAS, the City of Canal Fulton has received a request by a City property owner to vacate a portion of Milan Street and Forge Street, and

WHEREAS, the Canal Fulton Planning Commission has reviewed the proposal of the portion to be vacated, and

WHEREAS, the Planning Commission has made a determination that the portion to be vacated is not needed by the City, and

WHEREAS, a public hearing and notice thereof have been held and given.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO that:

The City of Canal Fulton agrees to vacate a portion of Milan Street and Forge Street pursuant to legal description on plat attached hereto as Exhibit "A" and incorporated by reference herein.

\_\_\_\_\_  
Joseph Shultz, Mayor

ATTEST:

\_\_\_\_\_  
Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Ordinance \_\_\_\_\_ 2016, duly adopted by the Council of the City of Canal Fulton, on the date of \_\_\_\_\_. 2016, and that publication of the foregoing Ordinance was duly made by listing same on the city's web-site and by posting true and correct copies thereof at

# RECORD OF ORDINANCES

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. \_\_\_\_\_

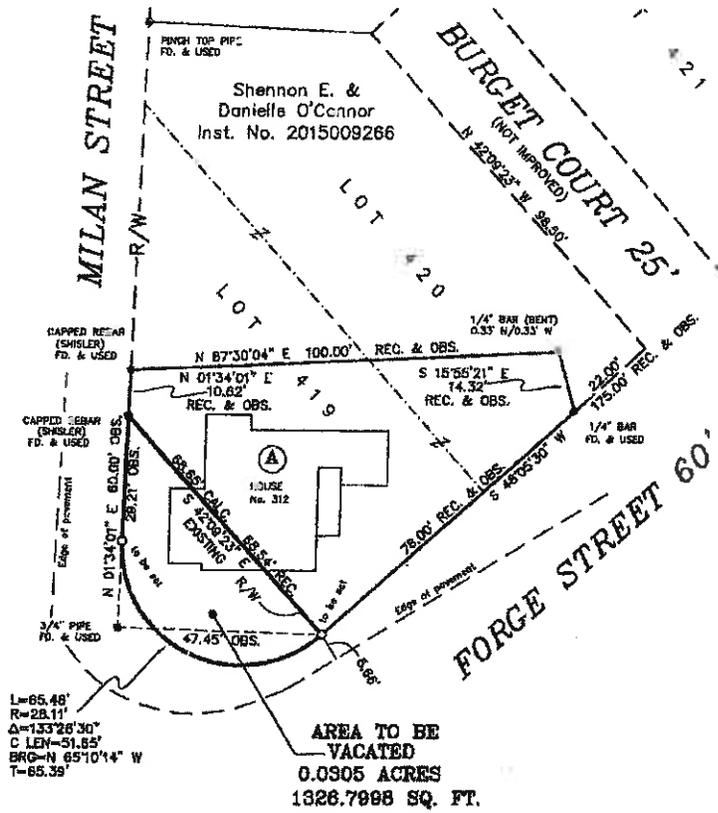
Passed \_\_\_\_\_, 20\_\_\_\_

three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall each for a period of fifteen days, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Teresa Dolan, Clerk-of-Council

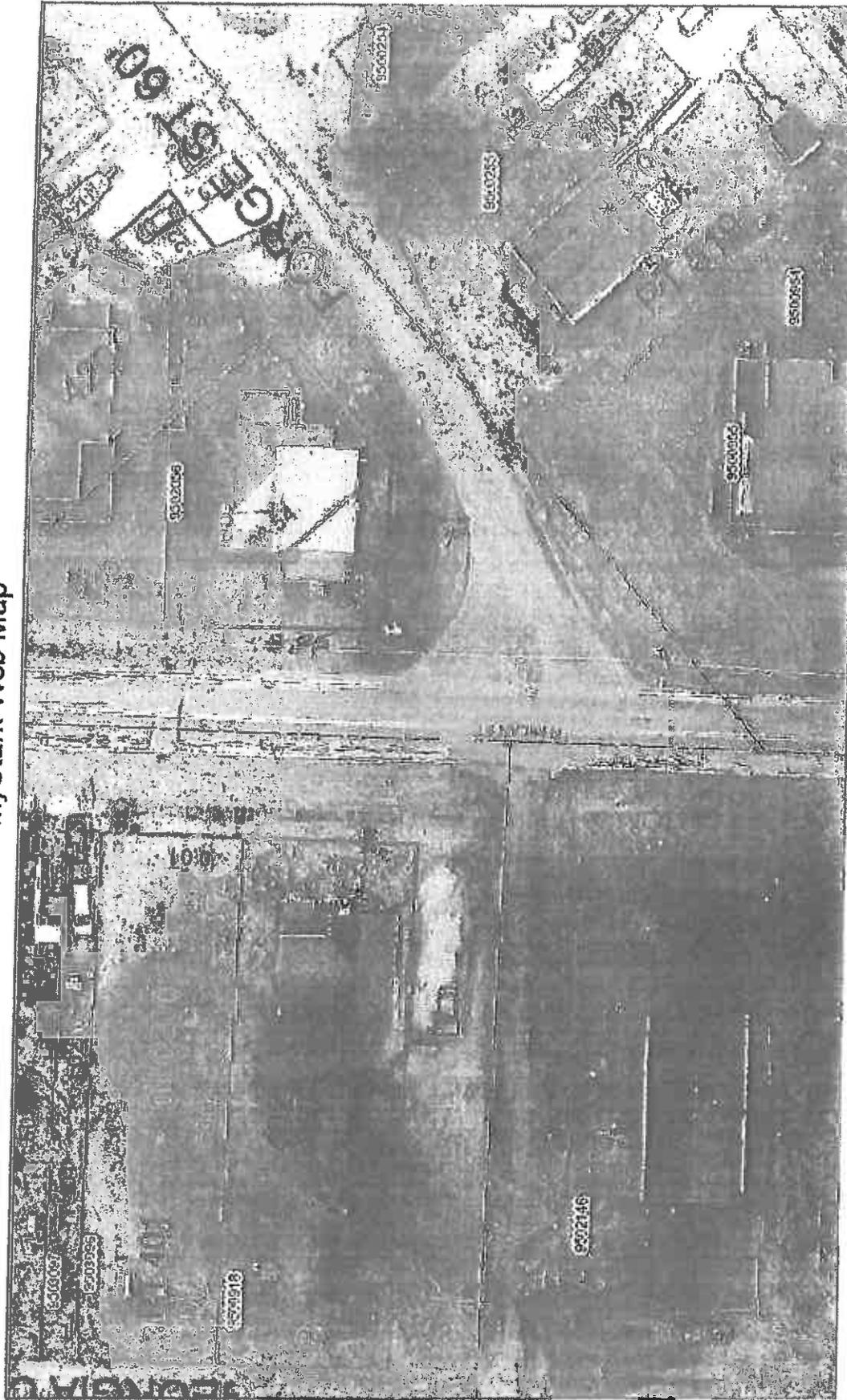
SEF/bp

Exhibit "A"



# EXHIBIT A

myStark Web Map



● Addresses



October 5, 2015



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# RECORD OF ORDINANCES

Dayton Legal Blotk, Inc.

Form No. 30013

Ordinance No.

3.16

Passed

, 20

## AN ORDINANCE AMENDING THE RULES AND REGULATIONS OF THE CIVIL SERVICE COMMISSION OF THE CITY OF CANAL FULTON.

WHEREAS, the members of the Civil Service Commission of the City of Canal Fulton, Ohio wish to amend certain rules and regulations regarding said Commission.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL FULTON OHIO THAT:

Section 5.9(e) is amended to read:

Before testing for the position of a police officer in the City of Canal Fulton, the applicant must have a valid and current certification by and/or through the Ohio Police Officer Training Council (OPOTC), or must be attending a certified Ohio Police Officer Training Academy and attain certification from OPOTC within ninety (90) days of hire, or be currently certified in another jurisdiction and obtain certification from OPOTC within sixty (60) days of hire. Applicant must produce proof of said certification or current enrollment in a certified Ohio Police Officer Training Academy at the time of filing application.

Section 7.1 is amended to read:

### Section 7.1 CERTIFICATION AND DURATION OF ELIGIBLE LIST

The Commission shall certify the eligibility list to the Mayor for the police department and to the City Manager for the utility, street or income tax departments. The Mayor or City Manager shall thereupon appoint from one of **the names that ranks in the top ten on the eligibility list or the top twenty-five percent (25%) of the eligible list, whichever is greater.** (See Appendix "B", ORC 124.27(A)). Appointment shall be made within sixty (60) days unless the Commission grants an extension.

The appointing authority may select from anyone on the list when there are ten (10) or less names.

A list expires upon the filing of the position for which the test was administered. An expired eligible list may be used to fill a position of the same

# RECORD OF ORDINANCES

Dryden Legal Blank, Inc.

Form No. 30043

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, 20\_\_\_\_

classification within the same appointing authority for which the list was created. But in no event shall an expired list be used more than one (1) year past its expiration date (See Appendix "C", O.R.C 124.26).

\_\_\_\_\_  
Joseph Schultz, Mayor

ATTEST:

\_\_\_\_\_  
Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Ordinance \_\_\_\_16, duly adopted by the Council of the City of Canal Fulton, on the date of \_\_\_\_\_. 2016, and that publication of the foregoing Ordinance was duly made by listing same on the City's web site and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall each for a period of fifteen days, commencing on the \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Teresa Dolan, Clerk-of-Council

SEF/bp

**BILL TO:**



# City of Canal Fulton

155 East Market Street, Suite #A  
Canal Fulton, Ohio 44614-1305  
(330) 854-2225 • FAX (330) 854-6913

## PURCHASE ORDER

P.O. NUMBER: RG010698  
P.O. DATE: 01/21/16  
DEPARTMENT: MAYOR . ADMIN  
CREATED BY:  
VENDOR NO.: 02797

DELIVER TO:

CANAL FULTON ADMINISTRATION  
155 E. MARKET ST.  
SUITE #A  
CANAL FULTON, OH 44614

VENDOR:

CCI INC  
2323 WEST 5TH AVE  
SUITE 120  
COLUMBUS, OH 43204

ACCOUNT NUMBER	AMOUNT
391.120.5730	\$9,067.50

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.  
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 31-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		ST HELENA II PRESERVATION PROJECT CONSTRUCTION SERVICER		\$9,067.50
		THIS PURCHASE ORDER IN EXCESS OF \$5,000 WAS APPROVED BY A MOTION OF CANAL FULTON CITY COUNCIL ON ____ / ____ / ____		
<b>TOTAL:</b>				<b>\$9,067.50</b>

**CIRCLE IF APPLICABLE:** Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

### FISCAL OFFICER'S CERTIFICATE

I hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection from the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager / Mayor

\_\_\_\_\_  
Date

**THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND EITHER THE CITY MANAGER OR MAYOR**



**BILL TO:**

**City of Canal Fulton**  
155 East Market Street, Suite #A  
Canal Fulton, Ohio 44614-1305  
(330) 854-2225 • FAX (330) 854-6913

**PURCHASE ORDER**

P.O. NUMBER: RG010705  
P.O. DATE: 01/26/16  
DEPARTMENT: WATER  
CREATED BY:  
VENDOR NO.: 01460

**DELIVER TO:**

CANAL FULTON ADMINISTRATION  
155 E. MARKET ST.  
SUITE #A  
CANAL FULTON, OH 44614

**VENDOR:**

HUNTINGTON NATIONAL BANK  
CORP. TRUST DEPT. EA4E63  
7 EASTON OVAL  
COLUMBUS, OHIO 43219

ACCOUNT NUMBER	AMOUNT
441.310.5850	\$35,000.00
441.310.5895	\$18,312.50

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.  
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		NORTHWEST SCHOOLS WATERLINE DEBIT PAYMENT		\$53,312.50
		THIS PURCHASE ORDER IN EXCESS OF \$5,000 WAS APPROVED BY A MOTION OF CANAL FULTON CITY COUNCIL ON _____ / _____ / _____.		
<b>TOTAL:</b>				<b>\$53,312.50</b>

**CIRCLE IF APPLICABLE:** Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

**FISCAL OFFICER'S CERTIFICATE**

I hereby certify that the amount required to meet the contract, agreement, obligation, payment or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection from the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

\_\_\_\_\_  
Finance Director Date

\_\_\_\_\_  
City Manager / Mayor Date



**BILL TO:**

# City of Canal Fulton

155 East Market Street, Suite #A  
Canal Fulton, Ohio 44614-1305  
(330) 854-2225 • FAX (330) 854-6913

## PURCHASE ORDER

P.O. NUMBER: RG010706  
P.O. DATE: 01/26/16  
DEPARTMENT: FINANCE  
CREATED BY:  
VENDOR NO.: 02697

DELIVER TO:

CANAL FULTON ADMINISTRATION  
155 E. MARKET ST.  
SUITE #A  
CANAL FULTON, OH 44614

VENDOR:

FIRST MERIT BANK - MTG 14  
295 FIRSTMERIT CIRCLE  
AKRON, OH 44307

ACCOUNT NUMBER	AMOUNT
481.130.5750	\$20,581.94

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.  
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 84-6000496

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		2012 INTERNATIONAL LEASE PAYMENT		\$20,581.94
		THIS PURCHASE ORDER IN EXCESS OF \$5,000 WAS APPROVED BY A MOTION OF CANAL FULTON CITY COUNCIL ON _____ / _____ / _____.		
<b>TOTAL:</b>				<b>\$20,581.94</b>

**CIRCLE IF APPLICABLE:** Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

### FISCAL OFFICER'S CERTIFICATE

I hereby certify that the amount required to meet the contract, agreement, obligation, interest or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection from the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager / Mayor

\_\_\_\_\_  
Date

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND EITHER THE CITY MANAGER OR MAYOR

**BILL TO:**



# City of Canal Fulton

155 East Market Street, Suite #A  
Canal Fulton, Ohio 44614-1305  
(330) 854-2225 • FAX (330) 854-6913

## PURCHASE ORDER

P.O. NUMBER: RG010707  
P.O. DATE: 01/26/16  
DEPARTMENT: FINANCE  
CREATED BY:  
VENDOR NO.: 01460

DELIVER TO:

CANAL FULTON ADMINISTRATION  
155 E. MARKET ST.  
SUITE #A  
CANAL FULTON, OH 44614

VENDOR:

HUNTINGTON NATIONAL BANK  
CORP. TRUST DEPT. EA4E63  
7 EASTON OVAL  
COLUMBUS, OHIO 43219

ACCOUNT NUMBER	AMOUNT
481.130.5810	\$70,000.00
481.130.5890	\$43,900.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.  
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 31-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		FIRE STATION BOND PAYMENTS		\$113,900.00
		THIS PURCHASE ORDER IN EXCESS OF \$5,000 WAS APPROVED BY A MOTION OF CANAL FULTON CITY COUNCIL ON _____ / _____ / _____.		
			<b>TOTAL:</b>	<b>\$113,900.00</b>

**CIRCLE IF APPLICABLE:** Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

### FISCAL OFFICER'S CERTIFICATE

I hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager / Mayor

\_\_\_\_\_  
Date

**THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND EITHER THE CITY MANAGER OR MAYOR**



**BILL TO:**

**City of Canal Fulton PURCHASE ORDER**

155 East Market Street, Suite #A  
 Canal Fulton, Ohio 44614-1305  
 (330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER: RG010708  
 P.O. DATE: 01/26/16  
 DEPARTMENT: FINANCE  
 CREATED BY:  
 VENDOR NO.: 00489

DELIVER TO:  
 CANAL FULTON ADMINISTRATION  
 155 E. MARKET ST.  
 SUITE #A  
 CANAL FULTON, OH 44614

VENDOR:  
 Ohio Treasurer of State  
 Ohio Public Works Commission  
 65 E. State St., Suite 312  
 Columbus, OH 43215

ACCOUNT NUMBER	AMOUNT
481.130.5894	\$6,886.36
441.310.5840	\$30,029.74
441.310.5860	\$16,582.44
451.330.5820	\$20,859.76
451.330.5830	\$18,805.00
451.330.5840	\$3,878.56
451.330.5850	\$8,537.50

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.  
 Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		OPWC LOAN PAYMENTS		\$105,579.36
		THIS PURCHASE ORDER IN EXCESS OF \$5,000 WAS APPROVED BY A MOTION OF CANAL FULTON CITY COUNCIL ON _____ / _____ / _____		
<b>TOTAL:</b>				<b>\$105,579.36</b>

**CIRCLE IF APPLICABLE:** Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

**FISCAL OFFICER'S CERTIFICATE**

I hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection on the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

\_\_\_\_\_  
 Finance Director Date

\_\_\_\_\_  
 City Manager / Mayor Date



**BILL TO:**

**City of Canal Fulton**

**PURCHASE ORDER**

155 East Market Street, Suite #A  
 Canal Fulton, Ohio 44614-1305  
 (330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER: RG010714  
 P.O. DATE: 01/27/16  
 DEPARTMENT: LEGAL  
 CREATED BY:  
 VENDOR NO.: 00071

DELIVER TO:

CANAL FULTON ADMINISTRATION  
 155 E. MARKET ST.  
 SUITE #A  
 CANAL FULTON, OH 44614

VENDOR:

MASSILLON LAW DEPARTMENT  
 ATTN: JESSICA MARTIN  
 TWO JAMES DUNCAN PLAZA  
 MASSILLON, OH 44646

ACCOUNT NUMBER	AMOUNT
101.150.5410	\$26,000.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.  
 Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		PROSECUTOR LEGAL SERVICES		\$26,000.00
		THIS PURCHASE ORDER IN EXCESS OF \$5,000 WAS APPROVED BY A MOTION OF CANAL FULTON CITY COUNCIL ON _____ / _____ / _____.		
<b>TOTAL:</b>				<b>\$26,000.00</b>

**CIRCLE IF APPLICABLE:** Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

**FISCAL OFFICER'S CERTIFICATE**

I hereby certify that the amount required to meet the contract, agreement, obligation, interest or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection or credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

\_\_\_\_\_  
 Finance Director

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 City Manager / Mayor

\_\_\_\_\_  
 Date