

# RECORD OF PROCEEDINGS

Minutes of

Meeting

Held 11-19

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## CITY OF CANAL FULTON CITY COUNCIL MINUTES

November 19, 2013

### CALL TO ORDER

Mayor Richard Harbaugh called the meeting to order at 7:00pm.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Mayor Richard Harbaugh, Council Members – Nellie Cihon, Sue Mayberry, Scott Svab, Danny Losch, Paul Bagocius and Linda Zahirsky

Others Present: Police Chief Doug Swartz, Shawn Yerian, City Manager Mark Cozy, Finance Director William Rouse, Service Director Dan Mayberry, and Council Clerk Teresa Dolan.

Others Present: Chell Rossi, Earl Minks, Matt Moellendick, Jim Pellikan, Roger Foulk, Joan Porter, Patrick Burke

### REPORTS OF STANDING COMMITTEES

Paul Bagocius reported on the Safety Committee meeting held prior to the Council meeting. The meeting was to discuss the feasibility of a joint fire district. Chief Mark Stewart was in attendance to answer questions. It was decided to reform the committee that did the initial study to explore further.

Scott Svab reported on the Finance Committee meeting that was held on November 16, 2013. The meeting was held to discuss the 2014 budget. Mr. Svab said he would have a written report at the next Council Meeting.

Mayor Richard Harbaugh presented a Proclamation in honor of John Burke, Troup 915, receiving his Eagle Scout Award.

### CITIZENS' COMMENTS – AGENDA MATTERS (Five Minutes per Individual – No Yield)

None

### CORRECTING & ADOPTING THE RECORD OF PROCEEDINGS

November 6, 2013

A motion was made to approve the November 6, 2013 minutes by Linda Zahirsky, second by Nellie Cihon.

Paul Bagocius noted on Page one, under Sam Wilson – Mulhauser Park Memorial to add his name as to who made the motion.

Sue Mayberry stated that on the same page in the first paragraph; add the word study after feasibility. On page two, under reports of administrative officers Paul Bagocius reported that a "grant" (was typed as grant). On page three, the second paragraph down, second sentence correct the word "says". On page four during her paragraph statement, where it says Sue Mayberry stated that she wanted to state that regarding this legislation, Sue Mayberry stated that regarding this legislation that she had brought up at a prior meeting had discrepancies in salaries that we pay certain employees here, there is probably a better way of that reading. Five lines down granted to people is duplicated twice. Six lines up in the same paragraph where it is stated he needs to be change to Mr. Lukinac for clarity.

Scott Svab stated that on page six to change the word illuminated to eliminated.

All Council Members voted yes. Motion approved.

### REPORTS OF ADMINISTRATIVE OFFICERS

Senior Citizens

Held

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Paul Bagocius stated that the Dominion Grant was not awarded to the center. The commissioners will be exploring other options.

Community Service Coordinator

No Report

Fire Chief

Shawn Yerian was in attendance for Fire Chief Ray Durkee. A monthly report was included in the packet. The explorers are meeting currently. They are looking into starting a middle school program that would incorporate 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades.

Police Chief

A monthly report was included in the packet.

Engineer/Streets/Public Utilities

Service Director Dan Mayberry stated that the preconstruction meeting for the Influent Screening Project at the Waste Water Treatment Plant was held. It will take about four months to have the equipment manufactured and the contractor, NorthBay, feels it will take four days to install it. Linda Zahirsky asked if that came in over budget. Mr. Mayberry stated it was under. The Engineer's estimate was \$173,000 and the contract came in at \$143,000.

Mr. Mayberry met with Sam Wilson in regards to the proposed Veteran's Memorial in Mulhauser Park. Mr. Wilson is flexible with the location of the memorial in the park. He did ask for any assistance that the City would like to give as far as equipment or labor.

The shelter for the phosphorous removal has been received and placed at the Waste Water Treatment Plant. The pumps and holding tanks are ordered or are being ordered very soon. The project is on schedule.

Mr. Mayberry stated that the shelter for the horses had been started in St. Helena Park.

Mr. Mayberry thanked Northstar Excavating brought equipment such as a road grader and roller and about 30 tons of fine grindings and dressed up the Northwest Stark Senior Center addition to the parking lot.

Finance Director

No Report

City Manager

A written report was included with the packet. Mr. Cozy reported on the LGIF grant. Representatives from the City and Township met with Management Partners and gave a proposal for a study for shared serviced arrangement between the City and Township Police Departments. They are meeting with EDDS on Monday to interview them.

Scenic excursion trains in Canal Fulton. Mr. Cozy thought this was a dead issue, but it has come around again. A group in Stillwater Ohio is a driving force to bring the scenic railroad here. They are looking at various plans right now. There are assumptions that RJ Coleman railroad line through Canal Fulton might be for sale. Mr. Cozy met with the group from Stillwater and discussed the issues involved. He will keep Council informed on the opportunities available.

Mr. Cozy stated that he would have a FOP draft contract at the next meeting.

Mr. Cozy stated that the he wanted clarification on the tap fees for water and sewer. Landlords are to pay the fee in full. If they have a hardship they should go to City Council. Mr. Cozy asked if it would be better for him to handle it. Mr. Cozy stated he can set them up on a payment plan. Mrs. Mayberry asked about the cost. Council agreed that yes he could handle the situation. Mr. Cozy stated if it was something that he felt he could not handle then he would bring it to Council. Also, deposits were talked about. We can handle this within our CMI program and add a \$25.00 charge per month until the \$100 charge is paid. Mr. Cozy asked if that could be implemented. As City Manager he does have the ability to do things, but he wants to keep Council apprised and he wants to be inclusive on how things are done. Mr. Bagocius said he thought we were keeping the same \$50.00. Mr. Svab said \$50.00 to start and \$25.00 for the next two months. That way it does not create a hardship. Mr. Cozy stated the other issue is the homeowners tap fees. We have been setting some up with payment plans. He wanted to make sure that Council was ok to do that. Council had no problem with.

Report of Mayor

No Report

Parks & Recreation Board

Held

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Linda Zahirsky reported that there is a strong smell of gasoline in the upper parking lot of the Dog Park. Also water is constantly running from the pump and it does not shut off. Now that we are to the freezing point, now would be a good time to shut the water off.

Scott Svab reported that in Mulhauser Park the women's restroom does not lock.

Law Director

Scott Fellmeth was not in attendance. He had an insurance seminar that he was attending.

THIRD READINGS

SECOND READINGS

**Resolution 24-13:** A Resolution to enter into an Agreement with CTI Engineers, Inc. to Provide Professional Engineering Services for the Cherry/Locust Intersection Design Administration

**Resolution 25-13:** A Resolution by the Council of the City of Canal Fulton to enter into and Amended Agreement with CTI Engineers, Inc. to Provide Professional Engineering services for the Wooster Street Water Management Improvements

FIRST READINGS

**Resolution 26-13:** A Resolution by the Council of the City of Canal Fulton, Ohio to enter into an Agreement with the Stark County Regional Planning Commission for the Purpose of Updating the City's Zoning Ordinance.

**Ordinance 30-13:** An Ordinance by the Council of the City of Canal Fulton, Ohio for Final Acceptance of Discovery Park Phase 4.

**Ordinance 31-13:** An Ordinance to Authorize Appropriations for the current Expenses and Other Expenditures of the City of Canal Fulton, County of Stark, Ohio for the Fiscal Year Ending December 31, 2014.

**Resolution 27-13:** A Resolution Establishing the Budget for the City of Canal Fulton, County of Stark, Ohio for the Fiscal Year Ending December 31, 2014.

P.O.s

**P.O. 8067:** for CTI Engineers in the amount of \$11,000.00 for Engineering Services for Locust/Portage

A motion was made to approve P.O. 8067 by Nellie Cihon, second by Sue Mayberry. All Council Members voted yes. Motion approved.

**P.O. 8069:** to Ohio Treasurer of State Ohio Public Works Commission in the amount of \$56,226.95 for OPWC Water and Sewer Loan Payments

A motion was made to approve P.O. 8069 by Scott Svab, second by Nellie Cihon. All Council Members voted yes. Motion approved.

**P.O. 8062:** to Huntington National Bank in the amount of \$43,125.00 for Debt Service – Fire Station Improvement Bonds, Series 2

A motion was made to approve P.O. 8062 by Danny Losch, second by Nellie Cihon. All Council Members voted yes. Motion approved.

**P.O. 8063:** to Huntington National Bank in the amount of \$43,250.00 for Debt Service – Fire Station Improvement Bond, Series 1

A motion was made to approve P.O. 8063 by Linda Zahirsky, second by Scott Svab. All Council Members voted yes. Motion approved.

**P.O. 8071:** to North Bay Construction, Inc. in the amount of \$147,500.00 for the WWTP Influent Bar Screen Project

A motion was made to approve P.O. 8071 by Nellie Cihon, second by Linda Zahirsky. All Council Members voted yes. Motion approved.

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**BILLS**

None

**OLD/NEW/OTHER BUSINESS**

Scott Svab stated that he had talked with Sam Wilson on the proposed Veteran's Memorial. Mr. Svab said that Home Depot had a grant that was available, due on Veteran's Day; they offered \$5,000 in materials. Mr. Wilson state that there were flag poles, the base and some other materials that we could use from Home Depot for the memorial. They itemized things and asked for \$3,500 and applied for the grant. It will take six weeks for approval. Mr. Svab stated that he also talked to the person that did the pavers at City Hall, Derrick Johnson. Mr. Johnson said his contact for the sand for the base layer has offered to donate the base layer. Mr. Svab stated that there is already an outpouring of people that want to give towards the project just in a matter of a few phone calls.

Mrs. Dolan stated that Congressman Jim Renacci would be in the area and visiting Canal Fulton on Tuesday, November 26, 2013 at 2:00pm. The Congressman would like to invite all who are interested.

**REPORT OF PRESIDENT PRO TEMPORE**

Mrs. Zahirsky asked when the Christmas Luncheon would be. Council asked if it could be on December 17, 2013.

Mrs. Zahirsky also asked the Police Department if they would be participating in the Christmas toys for kids this year. Chief Swartz said yes. There will be drop off sites at the library and Huntington Bank.

**REPORT OF SPECIAL COMMITTEES**

**CITIZENS COMMENTS – Open Discussion (Five Minute Rule)**

Earl Minks – 627 S Canal – Mr. Minks stated that Lowe's also gives a Military discount.

**ADJOURNMENT**

The meeting was adjourned at 7:50pm.