

**CITY OF CANAL FULTON
CITY COUNCIL MEETING AGENDA**

November 5, 2014

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **REPORTS OF STANDING COMMITTEES**
5. **CITIZENS' COMMENTS – AGENDA MATTERS (Five Minutes per Individual – No Yield)**
6. **Swearing In – Erik Bigelow Fire/EMS**
7. **ADOPTION OF AMENDED COUNCIL RULES**
8. **CORRECTING & ADOPTING THE RECORD OF PROCEEDINGS**

October 21, 2014
9. **REPORTS OF ADMINISTRATIVE OFFICERS**
 - o Senior Citizens
 - o Community Service
 - o Fire Chief
 - o Police Chief
 - o Engineer/Streets/Public Utilities
 - o Finance Director
 - o City Manager - Report
 - o Mayor
 - o Parks & Recreation Board
 - o Law Director
10. **THIRD READINGS**

Ordinance 20-14: An Ordinance Amending Ordinance 31-13, and Providing for Changes to Previously Authorized Transfers and Advances.

Ordinance 21-14: An Ordinance by the Council of the City of Canal Fulton, Ohio Establishing an Auxiliary Police Unit within the Police Department
11. **SECOND READINGS**

Resolution 26-14: A Resolution by the Council of the City of Canal Fulton, Ohio to enter into an Agreement with HMI, Inc. to Conduct a Field Research Evaluation Report for Hotel Development

Resolution 27-14: A Resolution by the Council of the City of Canal Fulton, Ohio to Enter into an Agreement with the Stark County Public Defender Commission and the Ohio Public Defender Commission to Provide Municipal Ordinance Representation for Indigent Defendants
12. **FIRST READINGS**

Ordinance 22-14: An Ordinance by the Council of the City of Canal Fulton, Ohio to Repealing Ordinance No. 8-09. Passed 3-17-09

Resolution 28-14: A Resolution Establishing the Budget for the City of Canal Fulton, County of Stark, Ohio for the Fiscal Year Ending December 31, 2015

Ordinance 23-14: An Ordinance to Authorize Appropriations for the Current Expenses and Other Expenditures of the City of Canal Fulton, County of Stark, Ohio for the Fiscal Year Ending December 31, 2015

Ordinance 24-14: An Ordinance Amending Ordinances 8-14, 9-14, 13-14, and 17-14, Rates of Pay for Non-Bargaining Employees and Repealing any Ordinances in Conflict Therewith
13. **P.O.s**

P.O. 10064 to Ohio Treasurer of State Ohio in the amount of \$56,227.95 for OPWC Loan Payments
14. **BILLS:**
15. **OLD/NEW/OTHER BUSINESS**

Liquor Permit – Canal Spirits Craft Distillery
16. **REPORT OF PRESIDENT PRO TEMPORE**
17. **REPORT OF SPECIAL COMMITTEES**
18. **CITIZENS COMMENTS – Open Discussion (Five Minute Rule)**
19. **ADJOURNMENT**

Passed: 1/3/12

Amended: 3/17/12

Amended _____/2014

Presented by Council:

**RULES AND REGULATIONS FOR THE COUNCIL OF THE
CITY OF CANAL FULTON, AND REPEALING ALL PRIOR
RULES AND REGULATIONS INCONSISTENT HEREWITH**

WHEREAS, this Council deems it advisable to amend its rules and regulations;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON,
COUNTY OF STARK, STATE OF OHIO:

SECTION 1: That the rules of the Council of the City of Canal Fulton shall be adopted and shall remain in effect until amended or repealed, and are as follows:

I. ORGANIZATION

Rule 1. Elected Officers - Presiding Officer

The Mayor serves as President of Council and Presiding Officer. The Mayor has no vote except in the cast of a tie as allowed by law. The Council shall elect a President pro tempore and Vice President pro tempore to serve in the Mayor's absence. The President pro tempore and Vice President pro Tempore shall have the right to vote while serving as presiding officer.

Rule 2. Officer - How Elected

The President pro tempore and Vice President pro tempore of this body shall be elected by a majority of the duly elected members. Nominations shall be made from the floor. Elections shall be by roll call. In the event no one is elected after two successive votes, the candidate receiving the fewest number of votes on the second vote and each vote thereafter, shall be eliminated as a nominee. The election shall continue by this procedure until one nominee receives four (4) votes. They shall serve for a one-year term. The President pro-tempore shall not be elected more than two consecutive calendar years.

Rule 3. President Pro Tempore - When Elected

The President pro tempore and Vice President pro tempore shall be elected at the beginning of the first regular Council meeting for each year. All elected members of Council shall cast a vote. In the event the President pro tempore shall fill the unexpired term of the mayor, the Council shall

elect a new President pro tempore by a majority of all members, including the member elected to fill the vacancy on Council.

Rule 4. Council Vacancy - How Filled

The vacancy in the office of a member of Council shall be filled for the remainder of the unexpired term by election of the majority of all members for the unexpired term. If the Council fails to fill a vacancy within 45 days, the mayor shall fill it by appointment.

Rule 5. Committee of Committees

At the first meeting of the year, Council shall elect two (2) members of the Council who, together with the President pro tempore, shall constitute the committee on committees.

Rule 6. Duties of Committee on Committees

Upon election of the two (2) members of the Committee on Committees, they shall meet with the President pro tempore and select the members of the standing committees. Such selections shall then be reported by the President pro tempore not later than the next meeting of Council. There shall be a minimum of three (3) members on each standing committee.

Rule 7. Standing Committees

Each standing committee shall elect a chairperson for its committee at the committees' first meeting of each calendar year. Each committee will be required to have its initial meeting in the first quarter (January – March) of each calendar year. Each committee may discuss at any committee meeting a topic assigned to that committee under these rules. No Council member shall chair more than one committee. The standing committees for Council shall be as follows:

Finance

Budget, appropriations and re-appropriations, bonds, investments, expenditures, pay ordinances, and ordinances setting salaries.

Economic Development/Zoning

Land use, zoning, conditional uses, planning and community development, attraction of commercial and industrial development, retention of existing businesses, tax abatement.

Personnel/Rules

Personnel, labor relations, insurance claims, Rules of Council, and ordinances setting number of employees.

Safety

Disaster services, communications, fire and paramedics, and police and health.

Public Service

Streets, highways, sidewalks, and improvements, water, sewer items and franchises.

In addition, Council members may serve as Council liaison on other committees including, but not limited to, Parks & Recreation Board, Planning Commission, Community Betterment Committee, and City Council/Township Trustee meetings. Council members on such committees do not have authority to commit Council's authority over policy or revenue spending.

II. MEETINGS - PROCEDURE AND CONDUCT

Rule 8. Meetings of Council

The regular meeting of the Council shall be held on the first and third Tuesday of each month in the Council Chambers at City Hall at 7:00 PM. By vote of two-thirds of the members elected to Council, at any regular or special meeting of Council called for such purpose, the Council may designate any other public place or public building for the holding of its meetings. Any regular or special meeting of Council may be adjourned to meet at any time within three (3) weeks. Any Council committee chairman, Director of Law or Director of Finance may request the President of Council to call a meeting of Council as a whole. The date of the meeting of Council as a whole shall be set by a majority of the members of Council.

Rule 9. Special Meetings of Council

The Mayor, or any three (3) members of Council may call special meetings of Council upon at least 24-hours notice and agenda to each member served personally or left at their usual place of residence. No legislation shall be considered, discussed or voted upon at any special meeting of Council, unless that legislation was specifically described as the legislation for which the special meeting of Council was called. No additional legislation may be added to the agenda for the special meeting of Council. The notice required by law to be served upon each member notifying them of the special meeting of Council shall contain a statement of business for the transaction of which such special meeting of Council is called. Council members may waive the requirement to personally receive notice at the special meeting.

Rule 10. Executive Sessions

The Council may hold an executive session, from which the public is excluded, for any of the following purposes (See O.R.C. 121.22(G) (for exact language):

- (1) Personnel matters, including the appointment, employment, dismissal, discipline, promotion, demotion or compensation a public employee or official; or the investigation of charges or complaints against a public employee, official, licensee or regulated individual unless the accused party requests a public hearing.
- (2) Purchase, sale, or the development of real property where premature disclosure of information would give an unfair competitive or bargaining advantage to a person, or otherwise adversely affect the general public interest;
- (3) Imminent or pending litigation;
- (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- (5) Matters required to be kept confidential by federal law or regulations or state statutes;
- (6) Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office;
- (7) To consider confidential information related to an applicant for economic development assistance.

An executive session may be held upon the determination by a majority of a quorum of the Council, by a roll call vote, to hold such a session, setting forth the specific purpose or purposes for which such session will be held. No public body shall hold an executive session for the discipline of an elected office for conduct related to the performance of the elected official's official duties or removal from office.

All formal action of the Council, such as the enactment of legislation or the adoption of rules or recommendations, shall be taken in open meeting.

All executive sessions and the reasons therefore, shall be noted in the minutes of Council.

Rule 11. Opening Proceedings

The President of Council shall, at the time appointed by Council to meet, take the Chair and immediately call the members to order. In the absence of the President of Council, the President pro tempore shall preside. The Clerk of Council shall call the roll and enter on the minutes the members present or absent at the meeting, and proceed with the regular Council procedure. In the absence of a quorum at the hour appointed for the meeting, the members present may by majority vote recess for a period not exceeding one (1) hour.

Rule 12. Presiding Officer

The President of Council, or in his/her absence, the President pro tempore, shall have general control of the Council Chambers, shall supervise the Council and the employees in the preparation

of the agenda for any meeting and shall preserve the order and decorum during the meetings and decide questions of order and may, call to order any council member or visitor who shall violate the rules.

Rule 13. Order of Business

That the business of Council at all regular council meetings shall be transacted in the following order with no deviation from such order without the consent of two-thirds of the Council:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Correcting & Adopting the Record of Proceedings of the Previous Meeting or Meetings
5. Special Recognitions (optional)
6. Reports of Standing Committees
7. Citizens Comments - Agenda Matters Only (Five Minutes per Individual - No Yield see rule
8. Reports of Administrative Officers (as Necessary)
 - A. Senior Citizens
 - B. Community Service Coordinator
 - C. Fire Chief
 - D. Police Chief
 - E. Engineer/Streets/Public Utilities
 - F. Finance Director
 - G. City Manager
 - H. Report of Mayor
 - I. Parks and Recreation Board
 - J. Law Director
9. Third Readings of Ordinances or Resolutions
10. Second Readings of Resolutions or Ordinances
11. First Readings of Resolutions or Ordinances
12. Citizens' Comments (Open Discussion: Five-Minute Rule see rule 15)
13. Purchase Orders & Bills
14. Report of Council President Pro Tempore
15. Report of Special Committees
16. Old/New/Other Business
17. Adjournment

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When Public Hearings are scheduled during a Regular Council Meeting, the presiding officer may adjust the Order of Business accordingly, but only between Items 3 and 8.

Rule 14. Conduct within the Council Chambers

The Presiding officer shall preserve decorum and decide all questions of order, subject to an appeal to the Council by any member, and in the case of an appeal being taken, the question shall be: "Shall the decision of the Chair stand as the decision of Council?" During such an appeal, the presiding officer shall retain the Chair until the question is disposed of, and may speak on the question. In any case in which a member transgresses the Rules of Council, the presiding officer or any other member may call them to order, in which case the member called to order shall take their seat unless permitted to explain. Members shall not be permitted to leave the Council Chambers without permission of the presiding officer. If a member of Council shall leave the Council Chambers without permission of the presiding officer, it shall count as an absence.

No member of the Council, Administration, or public visitor shall be allowed to speak longer than five (5) minutes if some other member shall request the floor. No member shall speak more than once on the same motion until every member desiring to speak on that motion shall have had an opportunity to do so. While the member is speaking, no one shall interrupt him except the President of Council, who may confine the member to the Rules of Council or a member of Council to raise a point of order.

Any person [visitor or council member] who, during a regular council meeting, or any duly held meeting of Council, or during any of the meetings of committees, threatens a member of Council or any citizen of this municipality or threatens damage to property within this municipality or breach of order or decorum may be charged with a violation of section 509.04 of Canal Fulton Ordinances, and may be ordered removed by a majority vote of Council or by the President of Council. Removal from Council Chambers shall be done by a member of the Canal Fulton Police Department. *Roberts Rules of Order* supplement the Rules of Council regarding conduct in a meeting.

Rule 15. Nonmember Addressing of Council

The President of Council may recognize any nonmember for the purpose of addressing Council on any question then pending (Agenda Matters), or on any matter on which Council action is desired (Open Discussion). In such cases, the person recognized shall address the Chair and state their name, address, and subject matter they desire to discuss as it pertains to government business. Their remarks must be confined to the merits of the subject at issue. Speakers must be courteous and avoid discussion of personalities. Except by express permission of Council, speakers shall be limited to five (5) minutes, with no yielding their time to another individual to speak longer. No person who has had the floor shall again be recognized until all others desiring an opportunity to speak have been given an opportunity to do so.

Rule 16. Communications & Correspondence

No anonymous communications, written or electronically recorded, shall be read or played at any Council meeting. All appropriately signed correspondence addressed to Canal Fulton City Council (or similarity thereof) shall be read aloud at any Council meeting by the Clerk of Council, unless the communication contains charges of a personal nature. Letters from department heads shall be referred to the appropriate committee before read in Council.

City council may authorize expenditure of public funds to publish and distribute newsletters, or to use any other means, to communicate information about the plans, policies, and operation of the city to members of the public within the city and to other persons who may be affected by the city (ORC 9.03(b)). Use of the newsletter and other published means may not violate ORC 9.03(C).

III. REFERRAL OF LEGISLATION

Rule 17 . Submission of Legislation

Prior to introducing legislation at a Council meeting, department heads or member of the administration or council shall send the draft ordinance or resolution approved by the director of law to the Council President pro tempore and city manager. Council President pro tempore may assign it to a committee or allow the legislation to be brought to the full council for consideration. This shall not apply to any legislation that is adopted on a regular basis.

The City Manager will note all requests made either by a department head or any member of the Administration or Council member on matters referred as provided in Council Rule 18. The date of this referral will be the date of the letter. If no date appears on the letter of referral, the Council President pro tempore shall date the letter of its receipt by the Council President pro tempore or Presiding Officer.

Rule 18. Petitions & Requests

All petitions or requests must be received and presented by the Clerk of Council. All other matters which include, but are not limited to, ordinances, proclamations, and resolutions shall be introduced by a member of Council or the City Manager. Such matters shall be signed by said member making the petition or request, and they will be presented to Council and the City Manager. All ordinances and resolutions shall be known by their number and assigned by the Clerk of Council.

Rule 19. Petitions & Claims – Municipal Expenditures

No petitions or claims demanding money or expenditure thereof shall be received by the Council, unless made in writing, and signed by the petitioner, claimant, or department head or his authorized agent. A copy shall be furnished to the Law Director.

Rule 20. Agenda Consideration

Council's agenda shall be included in Council's packet on the Friday before the regular council meeting. Items to be included on the agenda must be in the Clerk of Council or City Manager's office by 12:00 PM (Noon) on the Friday before the regular council meeting. All requests for legislation, which are to be prepared by the Law Director, shall be presented to that office no later than 12:00 PM (Noon) on the Wednesday preceding the meeting at which time such legislation is to be presented. All proposed legislation shall be forwarded by the committee chairperson, the Mayor and President pro tempore, who will confer with the Law Director in preparation of the agenda.

IV. COMMITTEE WORK AND MOTIONS

Rule 21 Resolution or Ordinance - Time Limit in Committee

All recommendations of committees and all matters pertaining to the legislative function of the Council shall be referred to the President pro tempore in the form of resolutions by motion or ordinance, as the case may require. No committee chairperson shall hold any proposed legislation in committee for more than sixty (60) days, after referral to committee. Any three members of Council, after sixty (60) days, may take legislation out of committee by motion. Said motion must be approved by a majority vote of the legislative body present at the time the motion is made. However, when time is of the essence or any emergency exists, any three (3) members of Council may take legislation out of committee by motion after the expiration of fourteen (14) days from the time the matter was referred to committee. Said motion, referred to hereinafter in this paragraph, must be approved by a majority of the Council members present when the motion is made.

Rule 22. Stating of Motions & Calling of Roll

At regular meetings, all motions shall be stated by the Mayor or President pro tempore and put by the Clerk of Council, who shall declare all votes. Roll call shall be recorded as "Yes" or "No" or "Abstained."

Rule 23. Reconsideration of Motions or Votes

A motion to reconsider a vote on any question shall not be in order until one regular meeting of Council has intervened, since the decision and the motion to reconsider can be made only by a member voting with the prevailing side.

Rule 24. Legislation Procedures – Matters of Finance, Contracts & Employees

Legislation involving changes to appropriations shall be presented to the Finance Committee. Pay ordinances changing non-bargaining salaries and numbers of employees shall first be decided by the personnel committee then forwarded to the Finance committee if not included in that year's appropriations. Ordinances authorizing changes to municipal services shall be presented to the Council Committee overseeing that service. After the committee reviews the request, any legislation involving changes to funds or municipal financial matters shall be forwarded to the Finance committee, with a recommendation prior to the official request being presented to Council. All other legislative items can be submitted directly to Council.

V. MINUTES

Rule 25. Meeting Minutes

The minutes of the regular and special meetings and public hearings of the Council shall be available for public inspection during regular business hours. Members of the public who request copies of minutes may purchase them at a cost of five cents (\$0.05) per page.

Rule 26. Recording of Minutes

The Clerk of Council shall be required to take minutes of all meetings of regular and special Council meetings. The committee chairperson shall be responsible for the minutes of committees, and may record meetings to be transcribed upon the chairperson's request to the Clerk of Council. The Clerk of Council should place approved minutes in each committee's minute book.

VI. RULES

Rule 27. Amending or Revision of Rules

These rules may be amended at any regular meeting by a majority vote of the Council.

Rule 28. Suspension of Rules

These rules may be suspended for the time being, at any meeting of the Council, by vote of two-thirds (2/3) of all its members then present at that meeting, wherein the motion to suspend these rules was made.

Rule 29. Parliamentary Procedure

All questions arising concerning the governing of the Council and the transaction of business therein not provided for in the foregoing rules shall be decided, held, and governed by the Statutes

of Ohio; the ordinances of the City and upon all other matters, *Robert's Rules of Order Newly Revised* shall be standard of parliamentary usage.

Rule 30. Override of Council President

By two-thirds (2/3) vote of all its members, Council may override any decision or ruling by the President.

Rule 31. Meeting Notices

Notices to hold special meetings - shall be listed on the city's web site and posted at least twenty-four (24) hours prior to such meeting(s) at:

Canal Fulton Public Library

Canal Fulton City Hall

Canal Fulton Post Office

Notice of regular meetings shall be posted on the city's web site. These council rules establish the date and time unless changed by a majority of council. Notices of special meetings including committees or changes to regularly scheduled meetings shall give the time, place and purpose of such meeting. Notice of committee meetings should include any topic assigned by council rules for that committee. Council Clerk shall e-mail to anyone requesting a notice of meetings or copies of ordinances. Anyone requesting notice by US mail may provide self addressed stamped envelopes for the clerk to mail copies.

9.03 Newsletters of political subdivisions.

(A) As used in this section:

(1) "Political subdivision" means any body corporate and politic, except a municipal corporation that has adopted a charter under Section 7 of Article XVIII, Ohio Constitution, and except a county that has adopted a charter under Sections 3 and 4 of Article X, Ohio Constitution, to which both of the following apply:

(a) It is responsible for governmental activities only in a geographic area smaller than the state.

(b) It is subject to the sovereign immunity of the state.

(2) "Cigarettes" and "tobacco product" have the same meanings as in section 5743.01 of the Revised Code.

(3) "Transaction" has the same meaning as in section 1315.51 of the Revised Code.

(4) "Campaign committee," "campaign fund," "candidate," "legislative campaign fund," "political action committee," "political committee," "political party," and "separate segregated fund" have the same meanings as in section 3517.01 of the Revised Code.

(B) Except as otherwise provided in division (C) of this section, the governing body of a political subdivision may use public funds to publish and distribute newsletters, or to use any other means, to communicate information about the plans, policies, and operations of the political subdivision to members of the public within the political subdivision and to other persons who may be affected by the political subdivision.

(C) Except as otherwise provided in division (A)(7) of section 340.03 of the Revised Code, no governing body of a political subdivision shall use public funds to do any of the following:

(1) Publish, distribute, or otherwise communicate information that does any of the following:

(a) Contains defamatory, libelous, or obscene matter;

(b) Promotes alcoholic beverages, cigarettes or other tobacco products, or any illegal product, service, or activity;

(c) Promotes illegal discrimination on the basis of race, color, religion, national origin, handicap, age, or ancestry;

(d) Supports or opposes any labor organization or any action by, on behalf of, or against any labor organization;

(e) Supports or opposes the nomination or election of a candidate for public office, the investigation, prosecution, or recall of a public official, or the passage of a levy or bond issue.

(2) Compensate any employee of the political subdivision for time spent on any activity to influence the outcome of an election for any of the purposes described in division (C)(1)(e) of this section. Division (C)(2) of this section does not prohibit the use of public funds to compensate an employee of a political subdivision for attending a public meeting to present information about the political subdivision's finances, activities, and governmental actions in a manner that is not designed to

Influence the outcome of an election or the passage of a levy or bond issue, even though the election, levy, or bond issue is discussed or debated at the meeting.

(D) Except as otherwise provided in division (A)(7) of section 340.03 of the Revised Code or in division (E) of this section, no person shall knowingly conduct a direct or indirect transaction of public funds to the benefit of any of the following:

- (1) A campaign committee;
- (2) A political action committee;
- (3) A legislative campaign fund;
- (4) A political party;
- (5) A campaign fund;
- (6) A political committee;
- (7) A separate segregated fund;
- (8) A candidate.

(E) Division (D) of this section does not prohibit the utilization of any person's own time to speak in support of or in opposition to any candidate, recall, referendum, levy, or bond issue unless prohibited by any other section of the Revised Code.

(F) Nothing in this section prohibits or restricts any political subdivision from sponsoring, participating in, or doing any of the following:

- (1) Charitable or public service advertising that is not commercial in nature;
- (2) Advertising of exhibitions, performances, programs, products, or services that are provided by employees of a political subdivision or are provided at or through premises owned or operated by a political subdivision;
- (3) Licensing an interest in a name or mark that is owned or controlled by the political subdivision.

(G) Whoever violates division (D) of this section shall be punished as provided in section 3599.40 of the Revised Code.

Amended by 130th General Assembly File No. 25, HB 59, §101.01, eff. 9/29/2013.

Amended by 129th General Assembly File No. 114, HB 326, §1, eff. 9/5/2012.

**CITY OF CANAL FULTON
CITY COUNCIL MEETING MINUTES
October 21, 2014**

CALL TO ORDER

Mayor Richard Harbaugh called the meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor/Council Members Present: Richard Harbaugh, Linda Zahirsky, Scott Svab, Sean Craney, Danny Losch and Sue Mayberry.

A motion was made to excuse Nellie Cihon by Linda Zahirsky, second by Sean Craney. All present Council Members voted yes. Motion approved.

Others Present: City Manager Mark Cozy, Council Clerk Teresa Dolan, Service Director Dan Mayberry, Police Chief Doug Swartz, Fire Chief Ray Durkee, and Finance Director William Rouse

Others Present: James Deans, Joan Porter, Sam Wilson, Bob and Barb Schaeffer, Chell Rossi, Dan Bucher Jr., Kathy Snyder

REPORTS OF STANDING COMMITTEES

Linda Zahirsky reported that the Personnel Rules Committee met prior to the meeting. Items discussed were wage increases and having an ordinance prepared now for the passage at the end of the year. Council requested that personnel reviews be done before end of the year for the ordinance to be passed.

Mrs. Zahirsky said the committee also discussed Council Rules with a few changes to be brought to Council next meeting.

The Service Director position was discussed with no conclusion in regards to the soon to be vacant position. Council did ask the City Manager to advertise for a part time position.

Scott Svab stated that the Finance Committee met on October 20th to finalize the budget. The committee did discuss the possibility of a half mil levy for the April election for a fire truck.

Sue Mayberry stated that the Public Service Committee met on October 20th to discuss an issue with a resident's water backing up. As a result of some things that the resident did on his end, he presented a bill to the City for the entire amount of what it cost him to camera the inside of the line, part being the City's line. The question was whether we were going to pay for the entire bill or prorate it. It was decided to prorate the bill according to what he paid from his house to the actual City line. The City would look into what that amount will total.

CITIZENS' COMMENTS – AGENDA MATTERS (Five Minutes per Individual – No Yield)

No comments

CORRECTING & ADOPTING THE RECORD OF PROCEEDINGS

Special Meeting September 16, 2014

A motion was made to approve the Special Meeting September 16, 2014 Meeting Minutes by Sue Mayberry, second by Scott Svab. All present Council Members voted yes. Motion approved.

October 7, 2014

A motion was made to approve the October 7, 2014 Meeting Minutes by Linda Zahirsky, second by Sue Mayberry. All present Council Members voted yes. Motion approved.

REPORTS OF ADMINISTRATIVE OFFICERS

CITY OF CANAL FULTON
CITY COUNCIL MEETING MINUTES
October 21, 2014

Senior Citizens – Kathy Snyder reported that there was a Swiss steak dinner on October 25th. November 1st will be the Christmas Bazaar. December 7th will be the Cookie Exchange. The Senior Center wanted to acknowledge Jim Deans for donating wax and doing the floors. They also wanted to acknowledge the Council Clerk, Teresa Dolan for helping them with posting things on the new City website and facebook.

Community Service – No Report.

Fire Chief – A report was included in the packet. Chief Ray Durkee stated that in the report the \$560,000 loss for the Exchange Building Fire was not completely accurate. He said he does not know what the actual cost is and they are not obligated to report an actual number. \$560,000 might be close and this does grade how serious the fire was.

Chief Durkee said the department received a tip of a business that was conducting ghost tours in their building and they were going down in the basement and things like that. A basement is not usually authorized for use for a public assembly of those types. They were asked to get an occupancy permit from the Building Department. After meeting with the Building Department the business was not sure they were going to pursue the permit, but the Building Department was okay with a one-time use that the City would post a fire watch during the event. Chief Durkee asked Council for voice motion to approve that we post a fireman to do a fire watch at a onetime event, similar to what the Police Department does with extra duties, so that the business can continue with their event.

Sean Craney asked if the business would be paying the wage. Chief Durkee answered that yes, the business would be paying the wage. And they would pay it rightfully to the person that would provide the fire watch. It would not be through finance.

Linda Zahirsky asked if it was just a one-time event or was this a continuing event. Chief Durkee said they were planning on it being the one-time event. If they find out there is more need for this, then they would come back to Council to have legislation passed. Linda Zahirsky said or they could get the certificate of occupancy.

Mark Cozy asked what business this was for. Chief Durkee answered that it was for Sisters Century House.

A motion was made to provide security for a one-time only event at the Sisters Century House by Sean Craney, second by Danny Losch. All present Council Members voted yes. Motion approved.

Police Chief – A report was included in the packet. Police Chief Doug Swartz reported that the Fellmeth Sign is now hanging in the department.

Chief Swartz said that Worden's Cycle was victim of a drunk driver. There is major structural damage.

Chief Swartz stated that their first neighborhood watch would be taking place next Tuesday.

Chief Swartz commended Officer Buhecker and Officer Wilson on a case they are working on. Chief Swartz stated that the department is very talented. There are different niches in law enforcement investigations and everyone brings something to the table. Things that we are able to do collectively that some bigger agencies can't do make us very fortunate.

There will be an OVI task force this weekend. The Chief said he was proud to live in this community. He got a taste of Canton this past weekend with an OVI check point. The very first stop, the gentleman had a gun loaded in the passenger seat. He was arrested. The City life is very different than Canal Fulton. Chief Swartz stated that we live in a good community and we all should feel blessed that we live and work here.

Linda Zahirsky stated that Sean Yerian was in attendance and congratulated him on being Stark County Fire Fighter of the Year.

Engineer/Streets/Public Utilities – Service Director Dan Mayberry stated that leaf pickup had started. Mr. Mayberry asked for leaves not to be raked into the street.

Mr. Mayberry stated that he visited 900 Colonial Street, which was the resident that was discussed during the Public Service Meeting that had problems with the storm

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October 21, 2014

water backing up. The calculation based on the amount of footage that was filmed. The amount was 57 foot at \$3.80 per foot.

A motion was made to have the City Manager offer to pay the resident \$217.00 by Scott Svab, second by Sean Craney. All present Council Members voted yes. Motion approved.

Scott Svab stated that this was Dan Mayberry's last meeting before retiring and thanked him for his high work ethic level. Mr. Svab stated that his institutional knowledge from working beyond 35 years is amazing. He knows where every catch basin is, along with pumps and lift stations. He has seen the City being build and helped shape it. He understands logistics and how it works. His career has been long. Scott Svab wished him well in his retirement. Mr. Mayberry thanked Mr. Svab. Mrs. Zahirsky agreed and stated that Mr. Mayberry has been a great deal of help to City Council. Chief Doug Swartz that he has done much for the community even with the kids and football. He taught little kids responsibility and that transferred to Doug today. He has had an impact to a lot of people in the community and he should be commended for it. Mr. Mayberry thanked all and said he appreciated the comments.

Mr. Mayberry stated that he will stay active in the community and he was sure that everyone would see him around.

Everyone in attendance applauded with a standing ovation and thanked Mr. Mayberry for his service. Mayor Harbaugh jokingly said he did not stand up because he was told by Mr. Mayberry that he would stay until the end of his term.

Finance Director – September Financials were included in the packet. Finance Director William Rouse stated that income tax revenue was up around two percent Payroll withholding stabilized. He asked that Resolution 25-14 be passed under suspension of the rules requested by the County Auditor accepting the property tax rates. Purchase Order 10051 to Chapanar was explained. Mr. Mayberry had explained the need for the storm sewer repair at the last meeting. This was something that came up as an emergency need of the City. It was not included in the original 2014 budget. The money is coming from the capital improvement fund. He does not anticipate any new appropriations for this. Several projects were done under budget.

A motion was made to approve the September Financials by Linda Zahirsky, second by Danny Losch. All present Council Members voted yes. Motion approved.

City Manager – City Manager Mark Cozy stated that he met with the engineer from CCI for a drainage project involving the school run off crossing Erie into a property down to the canal. He asked if Council would like the engineer to come to a meeting to discuss this. Mr. Cozy stated that he would talk with the school also. Council said he have the engineer come to a Council meeting.

Mr. Cozy commented on Resolution 26-14, the agreement to go forward with the hotel study. Invoices to two of the developers went out last week. He has not received a check from either entity. One responded stating the check would be sent this week. Possible passage with one reading is up to Council.

Mr. Cozy stated that he had received communication from the owners of the Exchange Building and demolition for the building is scheduled for two to three weeks.

Mayor – Mayor Richard Harbaugh stated that he had two Senior Citizens Commission Appointments; Shawn Lockhart and Mary Kocsis. Mayor Harbaugh stated that he approved both appointments.

Mayor Harbaugh introduced Maurice Saikaly of Video Security, Inc. to do a Security Demo for St. Helena Park. Mr. Saikaly said the system could be installed at a low cost. He demoed the system and showed Council several photos and video that he took while monitoring the Park temporarily. It was mentioned that the matter be brought forth to a Safety Committee meeting.

Parks & Recreation Board - No Report

Law Director – Law Director Scott Fellmeth stated that he had no report. Mr. Fellmeth stated that Resolution 27-14 was on the agenda for a first reading and noted that there was not an increase in the cost for the extension of on year service to the Stark County Public Defender.

**CITY OF CANAL FULTON
CITY COUNCIL MEETING MINUTES
October 21, 2014**

THIRD READINGS

SECOND READINGS

Ordinance 20-14: An Ordinance Amending Ordinance 31-13, and Providing for Changes to Previously Authorized Transfers and Advances.

Ordinance 21-14: An Ordinance by the Council of the City of Canal Fulton, Ohio Establishing an Auxiliary Police Unit within the Police Department

Resolution 25-14: A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.

A motion was made to suspend the rules by Danny Losch, second by Scott Svab. All present Council Members voted yes. Motion approved.

A motion was made to pass Resolution 25-14 by Danny Losch, second by Scott Svab. All present Council Members vote yes. Motion approved.

FIRST READINGS

Resolution 26-14: A Resolution by the Council of the City of Canal Fulton, Ohio to enter into an Agreement with HMI, Inc. to Conduct a Field Research Evaluation Report for Hotel Development

Resolution 27-14: A Resolution by the Council of the City of Canal Fulton, Ohio to Enter into an Agreement with the Stark County Public Defender Commission and the Ohio Public Defender Commission to Provide Municipal Ordinance Representation for Indigent Defendants

P.O.s

P.O. 10051 to J A Chapanar Excavating, Inc. in the amount of \$17,850.00 for digging up 100 foot of 24" storm sewer and install new pipe

A motion was made to approve P.O. 10051 by Sean Creaney, second by Linda Zahirsky. All present Council Members voted yes. Motion approved.

P.O. 10055 to The Health Plan in the amount of \$35,800.00 for Medical Insurance Premiums for the rest of 2014

A motion was made to approve P.O. 10055 by Sue Mayberry, second by Scott Svab. All present Council Members voted yes. Motion approved.

P.O. 10056 to CTI Engineers, Inc. in the amount of \$5,000.00 for General Engineering Services.

A motion was made to approve P.O. 10056 by Linda Zahirsky, second by Danny Losch. All present Council Members voted yes. Motion approved.

BILLS: September \$391,306.50

A motion was made to approve the September Bills by Linda Zahirsky, second by Sean Creaney. All present Council Members voted yes. Motion approved.

OLD/NEW/OTHER BUSINESS

Sue Mayberry stated that she wanted to ask everyone to please read the Hotel letter. She read through it and this is a preliminary field hotel report. From what she read, and she hopes they all read it, this is not a full hotel market study. There are more studies that will come after this. At the bottom of page three, all of the fees quoted are valid for ninety days from the date of the letter. The date of the letter was September 15th. She asked if the fee for this study good through December 15th. That would be ninety days. After that, there are additional billing hours at \$225 with a minimum of \$500. Mrs. Mayberry stated she was not sure where this was going to take us, but please read it.

**CITY OF CANAL FULTON
CITY COUNCIL MEETING MINUTES
October 21, 2014**

Mr. Cozy stated it was explained to everyone that this preliminary study was for a site assessment. If the numbers come in positive for the three sites, it is in the obligation of the developer to pursue the issue with this consultant or the other one. The three developers will be paying for it.

REPORT OF PRESIDENT PRO TEMPORE

Scott Svab stated that they met and decided the candidates for the vacant Council Seat coming in November.

If the conference room at the fire station is available on November 4, the candidates will be interviewed at 6:00pm.

A motion was made was made to have a meeting at November 4, 6:30pm at the Safety Center to interview candidates for the vacant Council seat by Linda Zahirsky, second by Sean Craney. All Council Members present voted yes. Motion approved.

The candidates chose were Tony Crookston, Jim Deans, Brian Thomas and Dan Bucher. Jr.

REPORT OF SPECIAL COMMITTEES

No reports.

CITIZENS COMMENTS – Open Discussion (Five Minute Rule)

Barb Schaeffer – Elm Street

Mrs. Schaeffer wished Dan Mayberry well on his retirement. She wanted to know if she could get some yellow paint to pain arrows on Market.

Sam Wilson

Mr. Wilson thanked everyone for their assistance with the Veteran's Memorial. Mr. Wilson also thanked Mr. Mayberry for his assistance, Mr. Cozy for his help, and Mrs. Dolan for her administrative support. There will be a dedication for the brick portion of the memorial on Veteran's day at 2:00pm. Mr. Wilson asked for attendance at the dedication.

ADJOURNMENT

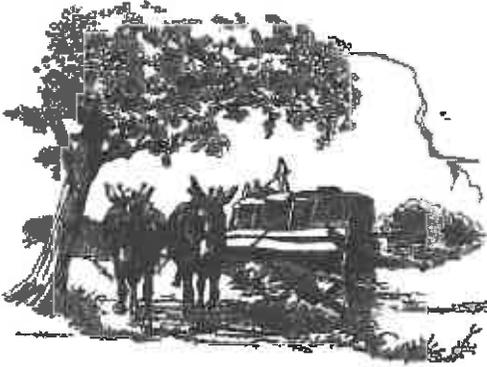
The meeting was adjourned at 8:15pm.

Meeting Minutes prepared by: _____

Teresa M. Dolan, Clerk

Minutes Approved: _____

Mayor Richard Harbaugh



City of Canal Fulton

155 East Market Street, Canal Fulton, Ohio 44614
(330) 854-2225, Ext. 119 - Fax (330) 854-6913
Email: citymgr@cityofcanalfulton-oh.gov

From the Office of the City Manager

City Manager's Report for November 5, 2014

1. Personnel: The ad for a part time labor should be in the newspaper this weekend and next weekend. I also plan to have an ad prepared for the now vacant service director's position for review.

2. Canal Fulton Veterans Memorial: A dedication has been scheduled for 2:00PM on Veterans Day. People who have purchased bricks are invited to place them in the walk during the ceremony.

4. Hotel Study: I now have checks from two of the three interested developers. I hope to have the third check by the council meeting. If the third check is received, I would ask council to consider approving legislation to contract HMI to conduct this preliminary hotel feasibility study for the three locations.

5. NW Local Schools Drainage: Mr. Moellendick met with the Stark County Subdivision Engineer. He and I then met with the School Superintendent to go over our findings and see if NW Local Schools would be willing to participate in this project since it is their storm-water that's causing the problem to the residence at 8507 Erie Ave. Dr. Shreffler indicated a willingness to partner with the city since it would be more feasible to manage the problem at their storm-water retention basin than to try to control the water downstream. Mr. Moellendick will give us an amended engineering proposal splitting the work that would be done on school property from the remainder of the storm water system.

6. St Helen II Project: Matt Moellendick will also be presenting an updated plan to protect the boat. We believe that surrounding the boat with a fence would not be aesthetically pleasing without going over our budget. Plus the other plan did not address any ADA issues. This plan will show a secured ADA compliant ramp system with security lights and cameras in lieu of a perimeter fence.

7. Recycling Drop-Off Grant: The Lions' Club has been receiving \$2,500 per year from a grant from the Solid Waste District to monitor the Canal Fulton recycling drop off site behind Heritage Square. The Solid Waste District is in the process of transferring these grants from private non-profits to cities and townships because they think we have the resources to do a better job at keeping these sites cleaned up. The \$2,500 grant reimburses the city for disposing of items dropped of such as furniture and mattresses, which I believe we've been doing already.

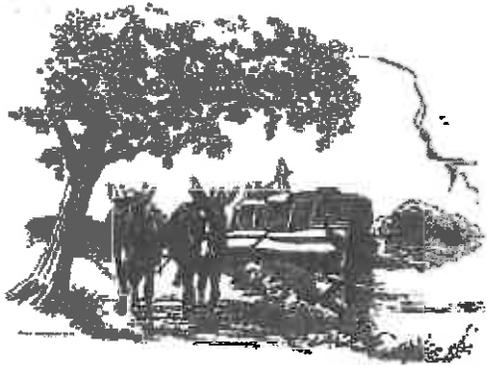
The Lions' Club would like to partner with us in some fashion so that they can continue to collect this money. They would continue to man the recycling bins every week (usually on Saturdays) to assist residents unloading and to keep the area clean. They would make arrangements with us about large items left there (sofas, TVs, etc.). They would be willing to move those to a city dumpster. This would save us our time to send people over to the drop off site. The city would still need to pay to dispose of those items.

Scott Fellmeth is checking to see if we can legally receive those grant funds then give them to the Lions Club to clean up these sites without bidding or advertising.

Some Lions Club members will be attending the council meeting to discuss this.

8. Canal Boat Rates: The Ohio Auditor requires city council to certify the rates we charge to ride the St Helena III. I have submitted those along with the 2015 boat and Canalway Center schedules. The rates will be unchanged. I will ask for a voice motion to approve them.

9. Property Transfer: I would like to have an executive session to discuss the potential transfer of property with the State of Ohio.



City of Canal Fulton Canalway Center

155 E. Market St., Canal Fulton, Ohio 44614

phone: 330-854-6835 fax: 330-854-9006

www.cityofcanalfulton-oh.gov

canalway@cityofcanalfulton-oh.gov

St. Helena III Canal Boat 2015 Public Rides

Schedule:

Spring:

May 16 – May 31 (Saturday & Sunday)

1:00pm & 2:30pm

Summer:

June 2 – August 30 (Tuesday – Sunday)

1:00pm & 2:30pm

Autumn:

September 5 – October 11 (Saturday & Sunday)

1:00pm & 2:30pm

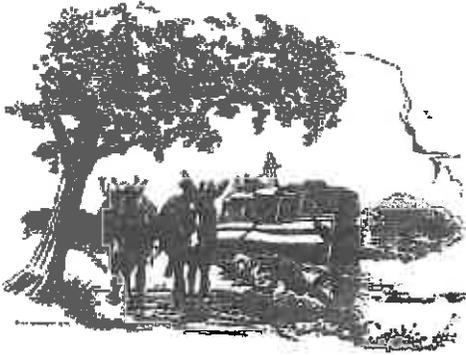
Pricing:

\$8 – Adult (ages 18-59)

\$7 – Senior (ages 60 & up) & Veteran

\$5 – Child (ages 6-17)

Free – Child (ages 5 & under)



City of Canal Fulton Canalway Center

155 E. Market St., Canal Fulton, Ohio 44614

phone: 330-854-6835 fax: 330-854-9006

www.cityofcanalfulton-oh.gov

canalway@cityofcanalfulton-oh.gov

Canal Fulton Canalway Center 2015 Hours of Operation

April 4th – April 26th

Saturday & Sunday: 10am-4pm

Saturday, April 5th - CLOSED for Easter Sunday

May 2nd – October 2nd

Monday – Friday: 10am-4pm

Saturday & Sunday: 10am-6pm

October 3rd – October 31st

Saturday & Sunday: 10am-4pm

RECORD OF ORDINANCES

Dayton Legal Block, Inc.

Form No. 30043

Ordinance No. 2014

Passed _____, 20__

An Ordinance Amending Ordinance 31-13, and
Providing for Changes to Previously Authorized
Transfers and Advances.

WHEREAS, it is necessary for the City of Canal Fulton to authorize additional appropriations for current expenses and other expenditures for the fiscal year ending December 31, 2014, which were not anticipated or included in Ordinance 31-13, as the City's Appropriation Ordinance, and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

Section 1: City Council authorizes the Finance Director to reallocate General Fund appropriations in the following manner:

Fund	Account Description	Appropriation Change
General Fund	Mayor Admin Personnel	(\$4,000.00)
General Fund	Finance Department Personnel	(\$4,000.00)
General Fund	Community Service Personnel	(\$3,000.00)
General Fund	Parks/Recreation Personnel	\$7,000.00
General Fund	Income Tax Refunds/Operating	\$4,000.00
	Total General Fund Impact	\$0.00

Section 2: Council also authorizes the following appropriation increases to account for various special circumstances:

Fund	Account Description	Appropriation Change
Fire/EMS Fund	Fire Department Personnel	\$8,000.00
Canal Boat Fund	Canal Boat Personnel	\$5,000.00
Canal Boat Fund	Canal Boat Operating	\$1,000.00
Water Operating Fund	Water Dept. Personnel	\$8,000.00
Sewer Operating Fund	Sewer Dept. Personnel	\$8,000.00

Section 3: This Ordinance shall take effect and be in full force and effect from and after the earliest period allowed by law.

Richard Harbaugh, Mayor

ATTEST:

Teresa Dolan, Clerk of Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Ordinance _____, 14, duly adopted by the Council of the City of Canal Fulton, on the date of _____, 2014, and that publication of the foregoing Ordinance was duly made by listing same on the City's website and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall, each for a period of fifteen days, commencing on the _____ day of _____, 2014.

Teresa Dolan, Clerk of Council

RECORD OF ORDINANCES

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. 21.14

Passed _____, 20____

AN ORDINANCE BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO ESTABLISHING AN AUXILIARY POLICE UNIT WITHIN THE POLICE DEPARTMENT.

WHEREAS, pursuant to Ohio Revised Code Section (ORC) §737.051 the legislative authority of a city may establish, by ordinance, an auxiliary police unit within the police department of the city, and

WHEREAS, the legislative authority of a city may provide for the regulation of auxiliary police officers, and

WHEREAS, members of the auxiliary police unit shall not be in the classified service of the city.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL FULTON OHIO THAT:

The City of Canal Fulton hereby establishes an auxiliary police unit within the police department of the city pursuant to ORC §737.051.

Richard Harbaugh, Mayor

ATTEST:

Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Ordinance ____14, duly adopted by the Council of the City of Canal Fulton, on the date of _____. 2014, and that publication of the foregoing Ordinance was duly made by listing same on the City's web site and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall each for a period of fifteen days, commencing on the ____ day of _____, 2014.

Teresa Dolan, Clerk-of-Council

SEF/bp

RECORD OF RESOLUTIONS

Dejean Legal Blank, Inc. Form No. 20045

Resolution No. 2614

Passed _____, 20____

A RESOLUTION BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO TO ENTER INTO AN AGREEMENT WITH HMI INC. TO CONDUCT A FIELD RESEARCH EVALUATION REPORT FOR HOTEL DEVELOPMENT.

WHEREAS, The City of Canal Fulton, Ohio has sought a proposal to conduct a Field Research Evaluation Report for hotel development in the Canal Fulton, Ohio area, and

WHEREAS, Hospitality Marketers International, Inc. (HMI Inc.) has submitted a proposal to conduct a preliminary Field Research Hotel Evaluation Report for the possible development of a hotel in the Canal Fulton, Ohio market area.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

The City of Canal Fulton agrees to enter into an agreement with Hospitality Marketers International Inc. to conduct a Field Research Hotel Evaluation Report for the Canal Fulton area pursuant to proposal attached as Exhibit "A" and incorporated by reference herein.

Richard Harbaugh, Mayor

ATTEST:

Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Resolution ____-14, duly adopted by the Council of the City of Canal Fulton, on the date of _____, 2014, and that publication of the foregoing Resolution was duly made by listing same on the city's web-site and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall each for a period of fifteen days, commencing on the ____ day of _____, 2014.

Teresa Dolan, Clerk-of-Council

SEF/bp

September 15, 2014

Mr. Mark Cozy
City Manager
City of Canal Fulton
155 East Market Street
Canal Fulton, OH 44614

Sent via email: citymgr@cityofcanalfulton-oh.gov

Management

Research

Marketing

RE: Canal Fulton, Ohio- Hotel Market Study

Dear Mark,

It was good speaking with you last week. Per our recent conversation, I have assembled this Engagement/Proposal Letter regarding market research for the potential development of a hotel in the Canal Fulton, Ohio area. We have prepared many studies in communities such as Canal Fulton and have expertise in performing research for a variety of styles of hotels. This expertise can assist with market research, brand selection, and development of the proposed hotel. Thank you for considering Hospitality Marketers International, Inc., to research this hotel project.

This letter is a proposal to engage and, upon acceptance, confirm the engagement of HMI to perform project work for this proposed hotel project. For additional information about HMI and our market study services, please refer to our Web Site at www.hospitalitymarketers.com. Specifically, the project to be completed by HMI is as follows:

GENERAL PROJECT APPROACH

-- The following outlines the General Approach we will take in researching this market.

-- In order to expedite the completion of this project, HMI will be engaged to perform a Field Research Hotel Evaluation REport of the subject site(s) in the greater Canal Fulton, Ohio market area for potential hotel development. HMI will schedule this project accordingly.

GENERAL PROJECT DETAILS

-- At this time, the scope would be to conduct a preliminary Field Research Hotel Evaluation Report for the possible development of a hotel in the Canal Fulton, Ohio market area.

-- Recommendations regarding the style of the proposed hotel will be provided based upon demand and competitive supply factors. At this time, research will be conducted for the potential development of a limited-service to full-service, mid-priced to upscale hotel in Canal Fulton, Ohio.

Gregory R. Hanis, ISHC
President

ghanis@hospitalitymarketers.com
262-490-5063

Member of



Professionally Serving the United States & Canada for Over 32 Years with Offices in Milwaukee, Wisconsin and Fort Myers, Florida

5415 S. Majors Drive
New Berlin, WI 53146

10014 Majestic Avenue
Fort Myers, FL 33913

800-657-0835
Fax: 239-245-8161

hmi@hospitalitymarketers.com
www.hospitalitymarketers.com

Hotel Service Network

-- The specific subject site(s) for the proposed hotel in Canal Fulton have not been identified at this time. Several potential site locations are being considered including a site in the downtown area and one near the SR-21 highway. More specific details about the site(s) will be discussed upon commencement of this research.

-- The hotel product category, at this time, has not been identified. Several options will be researched, as mentioned above. Recommendations will be provided for the hotel product category(ies) based upon demand and competitive supply factors.

The price category for the proposed hotel, at this time, has not been identified. Several options will be researched, as mentioned above. Recommendations will be provided for the proposed hotel's price category(ies) based upon demand and competitive supply factors.

-- The possible brand being considered for this hotel, at this time, has not been identified. Several options will be researched, as mentioned above. Recommendations will be provided for the proposed hotel's brand(s) based upon demand and competitive supply factors.

-- The size of the proposed hotel, at this time, has not been identified. Several options will be researched, as mentioned above. Specific size suggestions for the proposed hotel will be made as determined by the size of the site, the demand sources and competitive supply in the market.

-- There may be the potential for the proposed hotel to have specific amenities or services. Some may relate to the brand chosen for this hotel. Other amenities and services may relate to the demand characteristics of the subject market. These items will be addressed accordingly based upon the research performed for this phase, and recommendations will be made as to the type, size and necessity for certain amenities at this proposed hotel.

-- At this time, there could be a potential food and beverage element associated with the proposed hotel. Should the need for these amenities be identified by the research conducted, it will be addressed in this report.

FIELD RESEARCH HOTEL EVALUATION REPORT

The following will outline approach for completing the Field Research Hotel Evaluation Report.

-- The suggested approach is to conduct a Field Research Hotel Evaluation Report. This study is used by communities and developers to identify the need for the hotel in this market.

-- Based on comprehensive research of the subject market, this Field Research Hotel Evaluation Report will provide a preliminary evaluation with key market factors highlighted. This report will research the proposed site(s) being considered for hotel development including its visibility and accessibility to the proposed markets. The relationship of the site(s) to possible lodging demand generators and existing lodging supply will be researched. General economic conditions will also be researched. A preliminary Field Research Hotel Evaluation Report will be presented with a brief overview of these elements.

-- Preliminary operational projections for Occupancy, Average Daily Room Rate and Sales Revenue will be presented. These preliminary projections will be to a stabilized year of operation. Preliminary detailed recommendations for hotel site location, product type and size, franchise/branding recommendations, and product features and amenities will be provided.

-- A preliminary Operational and Investment Proforma will be developed based upon the sales revenue projections presented in this report and national hotel industry operational expense averages for the style of hotel being considered.

-- The format of this study should be acceptable for marketing the Canal Fulton area to potential hotel developers. However, it is not a full Hotel Market study. It is presented in an abbreviated format that summarizes the Field Research conducted for the market and the preliminary justification and recommendations for a hotel in the Canal Fulton market. This report is not intended to be a formal hotel market study to be used for a specific hotel development or external investing or lending purposes. Hospitality Marketers will be available to answer any questions concerning these studies upon their completion.

-- HMI could assist in identifying potential hotel contacts for this market. These contacts will be based upon the type and style of hotel supported in the subject market.

FUTURE OPTIONS: This report could be expanded, upon completion and the recommendations presented, by the community or a hotel developer into a Community Overview Hotel Market Study or Comprehensive Hotel Market Study, by HMI, for a specific hotel development. Also, HMI could assist in assembling a detailed Operational Proforma & Investment Analysis for a specific hotel development. Please contact HMI for more information on report expansion options.

TIMING

-- Market studies are scheduled based upon the accepted return of this Engagement letter. An exact start and completion date will be assigned with the accepted return of this letter to HMI. Should there be any unforeseen delays which would change this completion date, we will communicate with you accordingly. If we can expedite this phase, we will do so.

-- Typically, the field research stage is completed within 30 to 45 days of the commencement of the research project. However, it will be based upon our project schedule at that time. We will schedule your market study as soon as we receive your accepted copy of this engagement letter. An exact starting and completion date will be assigned based on the accepted return of this letter and your retainer check to HMI. This proposal anticipates that the field research for all five previously named communities will be completed in the same trip.

COMPENSATION

HMI's compensation for completing this project work is as follows: (All fees quoted are valid for 90 days from the date of this letter. After this time, there may be the need to revise these fees due to changes in market conditions, especially travel expenses.)

FIELD RESEARCH HOTEL EVALUATION REPORT

-- The complete Field Research Hotel Evaluation Report fee for this research project will be \$5,250, including all associated research expenses (see below), the Field Research Stage and the Retainer Received. This is a discount from our normal fee of \$5,712.50.

-- A Retainer (\$4,300) is required prior to commencing work on this project.

FUTURE OPTION PRICING: The associated fees to expand this Field Research Hotel Evaluation Report into a Comprehensive Hotel Market Study would be as follows:

- **Community Overview Hotel Market Study**
 - o **Limited-Service Hotel- \$2,850 (Discounted from \$3,475)**
 - o **Select-Service Hotel- \$3,875 (Discounted from \$4,700)**
 - o **Full-Service Hotel- \$6,075 (Discounted from \$7,150)**

- **Comprehensive Hotel Market Study**
 - o **Limited-Service Hotel- \$4,300 (Discounted from \$5,075)**
 - **Cobblestone Inn- \$2,700**
 - o **Select-Service Hotel- \$5,200 (Discounted from \$6,175)**
 - o **Full-Service Hotel- \$7,075 (Discounted from \$8,150)**

- **Operational Proforma & Investment Analysis**
 - o **Cobblestone Inn- \$500**
 - o **Limited-Service Hotel- Not to Exceed- \$1,500**
 - o **Select Service/Full-Service Hotel- Not to Exceed- \$2,000**

FINAL REPORT & CHANGES

--Upon completion of the Hotel Market Study, a "Pending" Version of the report will be presented for your review.

--Full payment of the final balance of the Comprehensive Hotel Market Study project, including expenses incurred, is required to release the Final Version of the report which is suitable for sharing with lenders, investors, etc.

-- Upon review of the "Pending" version of the report, Hospitality Marketers will provide one complimentary revision to the report. This revision must be completed within fourteen days (14) of sending the "Pending" version. This revision is for "minor changes only" (i.e. - spelling, punctuation, minor additions or deletions not affecting the report outcome). This revision will be considered the "Final" Version of the report. *Full payment of the Hotel Market Study Report's final balance is required prior to releasing this "Final" version.*

- Any additional minor revisions made to the report after the complimentary first revision is completed will be made at an additional fee. This fee will be billed per hour at \$220.50. This charge will be a minimum of \$500.00. This revision will be considered the "Final" Version of the report. *Full payment of the Hotel Market Study's original final balance or any Revision Fees is required prior to releasing this "Final" version.*

- Any significant material changes to the Hotel Market Study Report, its content, recommendations or projections, at any time, will be billed on a per hour fee of \$220.50. This charge will be a minimum of \$500.00. This includes discussion of the change or revision, revision of the report, and preparation of the revised report. This revision will be considered the "Final" Version of the report. *Full payment of the Hotel Market Study's final balance, including any Revision Fees, is required prior to releasing this "Final" version.*

REPORT/PROJECT WORK FOLLOW-UP

--HMI will be available for follow-up on the report/project work completed. Included in the above fees, at no extra charge, are two follow-up sessions for each stage of the report/project (Field Research, Comprehensive Hotel Market Study and the Operational Proforma & Investment Analysis stages). This will allow you to review the report/project work. Additional report/follow up on this project is available at a prorated \$220.50 per hour.

EXPENSES & GENERAL

All discounts offered above will apply to this project if full and final payment is received within 30 days from the final statement date. If payment is received after 30 days, the discount will be removed and the balance on the normal project fee will be due, less any previous payments made.

Expenses – All associated normal research and travel expenses are included in the above fees. Travel expenses include: Auto Mileage, Airfare, Fuel, Auto Rental, Hotel and Meals. At this time, no adjustment to normal travel expenses was made to the estimated transportation and lodging costs being higher than normal costs for these items.

All statements for project work submitted by HMI are due upon receipt. Any unpaid balances after 30 days are subject to an 18% (1.5% per month) finance charge. Should it be necessary to use an outside collection agency or attorneys for payment of this project, any fees incurred by Hospitality Marketers International, Inc., will be added to the final amount owed.

We ask that you notify HMI before you solicit or hire any other hospitality consulting organization to perform this project work. This will prevent any conflict that may occur in completing this project work as defined.

HMI will be an independent contractor and will maintain its own separate legal identity and entity. There is no indication in this engagement that HMI and the Principal are business partners or have formed a joint venture to complete the project work defined.

Hospitality Marketers International, Inc. operates as a hotel service network organization. HMI staff will perform the above project work or assign it to qualified associates, within the service network, with the expertise to perform the outlined project work of this engagement. These service representatives are independent contractors who have established an exclusive representation agreement with HMI. HMI staff supervises and reviews all assigned project work. These qualified associates/consultants are service representatives acting as agents of HMI.

HMI may use your name as a previous customer reference upon completion of the project work.

All information concerning your business interests, as well as HMI's, including business data, policies, procedures, operations, and other information, are confidential and are not to be disclosed by yourself or HMI.

In the event that a dispute arises from this engagement which requires a legal remedy, it will be resolved through final and binding arbitration according to the current procedures of the American Arbitration Association and the prevailing laws and regulations of the State of Wisconsin. The arbitrator will be a knowledgeable source specializing in the area of hotel/resort marketing or real estate development. One of the arbitrators will be a member of the International Society of Hospitality Consultants. Due to the uncertainty related to future projections, any damages would be limited to the fees paid and related with this engagement. These damages would only be due to proof of gross negligence in performing the research and calculating the projections provided.

This engagement letter is in effect until the satisfactory completion of the project work and payment of the associated fees.

Mark, we appreciate this opportunity to work with you in researching this potential hotel project in Canal Fulton, Ohio. I look forward to a productive relationship during this project. After reviewing this engagement letter, please contact me if you have any questions. Otherwise, please sign the attached Signature Page and return it, along with the appropriate retainer check, to my attention as soon as possible so I can begin scheduling this project. If you scan/email or fax your signed, accepted copy to me, we will hold your position (for ten days) in our market study queue until we receive your retainer check.

Sincerely,
HOSPITALITY MARKETERS INTERNATIONAL, INC.

Gregory R. Hanis

Gregory R. Hanis, ISHC
President

September 15, 2014

_____ Please proceed with the Field Research Hotel Evaluation Report.
(Retainer Fee - \$4,300)

_____ The appropriate Retainer check is enclosed with this signed copy of the engagement letter.

_____ If Faxed, the appropriate Retainer check will be sent, via:

_____ Wire Transfer

_____ Overnight Services

_____ Regular Mail - The appropriate Retainer check is enclosed with this signed copy of the engagement letter. (HMI will hold this project in the priority position that the fax was received in for ten (10) days from the date of this signed and faxed engagement letter.)

Management

Research

Marketing

(HMI will hold this project in the priority position the fax was received in for ten (10) days from the date of this signed and faxed engagement letter.)

Gregory R. Hanis, ISHC
President

ghanis@hospitalitymarketers.com
262-490-5063

--Please fax this signed signature page using the Fax number provided in the box at the bottom on this page.

Member of



*** Please send your retainer check to the following address:
Hospitality Marketers International, Inc.
5415 S. Majors Drive
New Berlin, WI 53146

*** For Wire Transfer Information, Contact Hospitality Marketers International, Inc.

Professionally Serving the United States & Canada for Over 32 Years with Offices in Milwaukee, Wisconsin and Fort Myers, Florida

ACCEPTED BY: _____

TITLE: _____

COMPANY NAME: _____

DATE: _____

5415 S. Majors Drive
New Berlin, WI 53146

10014 Majestic Avenue
Fort Myers, FL 33913

800-657-0835
Fax: 239-245-8161

hmi@hospitalitymarketers.com
www.hospitalitymarketers.com

To: Greg Hanis, Hospitality Marketers International, Inc.
Fax: 239-245-8161
Contact: 262-490-5063

From: _____

RECORD OF RESOLUTIONS

DeWitt Legal Bank, Inc. Form No. 30843

Resolution No. 2714

Passed _____, 20____

A RESOLUTION BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, TO ENTER INTO AN AGREEMENT WITH THE STARK COUNTY PUBLIC DEFENDER COMMISSION AND THE OHIO PUBLIC DEFENDER COMMISSION TO PROVIDE MUNICIPAL ORDINANCE REPRESENTATION FOR INDIGENT DEFENDANTS.

WHEREAS, The City of Canal Fulton has sought a proposal for Municipal Ordinance Representation for Indigent Defendants, and

WHEREAS, The Stark County Public Defender Commission and the Ohio Public Defender Commission has submitted a proposal acceptable to the City to provide the professional legal services needed to accomplish this.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

The City of Canal Fulton agrees to enter into an agreement with the Stark County Public Defender Commission and the Ohio Public Defender Commission to provide professional legal services for Indigent Defendants pursuant to Section 3 of the Contract for Municipal Ordinance Representation commencing January 1, 2015 and terminating December 31, 2015, pursuant to contract attached hereto as Exhibit "A" and incorporated by reference herein.

Richard Harbaugh, Mayor

ATTEST:

Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Resolution ____-14 duly adopted by the Council of the City of Canal Fulton, on the date of _____, 2014 and that publication of the foregoing Resolution was duly made by listing same on the city's web-site and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall each for a period of fifteen days, commencing on the _____ day of _____, 2014.

Teresa Dolan, Clerk-of-Council

SEF/bp

EXHIBIT "A"

CONTRACT FOR MUNICIPAL ORDINANCE REPRESENTATION

This Agreement is entered into by the Stark County Public Defender Commission (the "COMMISSION"), and the City of Canal Fulton, Ohio (the "CITY").

WHEREAS, CITY recognizes its responsibilities under the laws of the State of Ohio and of the United States of America to provide legal counsel to indigent persons charged with loss of liberty offenses in Municipal Court; and

WHEREAS, CITY in furtherance of the execution of its legal responsibilities desires that the legal services of the Public Defender Office be delivered to CITY'S indigent citizens and others so situated;

NOW, THEREFORE, the parties do mutually agree to bind themselves as follows:

1. **Scope of Work**

COMMISSION shall, in a satisfactory and proper manner, under the terms and conditions contained herein, perform the services set out in the "Work Plan" as follows:

Work Plan

COMMISSION shall provide Public Defenders to be available in the Massillon Municipal Court to represent indigents charged under City Ordinances, thus allowing CITY continuing representation in conformance with Chapter 120 of the Ohio Revised Code. It is understood by both parties that the representation presently provided to indigents charged under the Ohio Revised Code will be continued by COMMISSION and is in no way affected by this Agreement.

2. **Compensation**

CITY shall pay to COMMISSION compensation for representation by COMMISSION on City ordinance jailable offenses as follows:

A. For purposes of this Agreement, a "case" is defined as follows:

- (i) one or a series of related traffic or criminal charges which are assigned the same case number; or
- (ii) one or a series of related traffic or criminal charges which are assigned separate case numbers; or
- (iii) one or a series of unrelated traffic or criminal charges which are assigned separate case numbers which are administratively processed together for ease of disposition (However, a current arrest where there are outstanding warrants on separate unresolved and unrelated charges constitute separate cases if the offense is tried to a verdict to the court or to a jury.)

B. In any case where the principal offense or count one constitutes a City ordinance jailable offense, CITY shall pay COMMISSION a fee of \$195.00

3. Term of Service

The duration of this contract shall be for the period commencing January 1, 2014 and shall terminate December 31, 2014 with an option to renew this contract for a period of one (1) year, commencing January 1, 2015 and terminating December 31, 2015. ✓

4. Assignment

COMMISSION shall not assign all or any part of this Agreement without the prior written consent of **CITY**, which consent shall not be unreasonably withheld.

5. Termination of Agreement

If either party shall fail to fulfill in reasonable, timely or proper manner, its obligations under this Agreement, or if either party should substantially violate any of the covenants, agreements or stipulations of this Agreement, the other party shall thereupon have the right to terminate this Agreement by giving written notice to the party violating this Agreement of such termination and specifying an effective date thereof of at least sixty (60) days before the effective date of said termination. However, notwithstanding the above clause, **COMMISSION** shall have the separate and additional right to discontinue the service provided by **COMMISSION** under this contract, without notice, if payment of a quarterly invoice is not received within thirty (30) days of invoice. The decision to suspend or continue service under the contract upon non-payment of an invoice with thirty (30) days is discretionary with **COMMISSION**. The suspension or continuation of services by **COMMISSION** shall have no effect upon the obligation of payment of an invoice or the calculation of interest as set forth elsewhere in this contract. (If service is suspended, it shall be provided again when payment plus interest is received.)

6. Amendments

Any amendments to this Agreement agreed upon by the parties shall be in writing and made a part of this Agreement.

7. Anti-Discrimination Provision

There shall be no discrimination against any employee who is employed in the work covered by this Agreement or against any application for such employment because of race, color, religion, sex or national origin. This provision shall apply to, but not be limited to, employment, promotion or transfer, recruitment or recruitment advertising, layoffs or termination, raises of pay or other forms of compensations, and selections of training. **COMMISSION** shall insert a similar provision in any sub-contract for services covered by this Agreement.

8. Conflict of Interest

COMMISSION covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner with the performance of services required under this Agreement. No resident commissioner shall share in any part of this contract or any benefits to arise here from.

9. Re-Negotiation of Agreement

Upon a thirty (30) day written notice either party may re-negotiate this agreement for good cause.

10. Determination of Indigency

The Standards of Indigency and other rules and standards as established by the Ohio Public Defender Commission and the State Public Defender shall be used in determining an individual's indigent status and the appointment of the services of the Public Defender shall be in conformity with those standards.

IN WITNESS WHEREOF, the parties have hereunto set their hands at Canton, Ohio, this 10th day of April, 2014.

WITNESSES

Debra Kay Christman 4-10-14

STARK COUNTY PUBLIC DEFENDER COMMISSION

BY: [Signature] 4-10-14

[Signature]

CITY OF CANAL FULTON, OHIO

BY: [Signature]

OHIO PUBLIC DEFENDER COMMISSION

BY: [Signature]

APPROVED AS TO FORM:

[Signature]

MEMORANDUM OF AGREEMENT

It is agreed among the City of Canal Fulton, the Stark County Public Defender Commission and the Ohio Public Defender Commission that Section 3 of the Contract for Municipal Ordinance Representation, dated December 31, 2013, shall be exercised to renew the Contract for an additional one year period commencing January 1, 2015 and terminating December 31, 2015.

IN WITNESS WHEREOF, the parties have hereunto set their hands this _____ day of _____, 201____.

WITNESSES:

**STARK COUNTY PUBLIC
DEFENDER COMMISSION**

BY: _____

CITY OF CANAL FULTON, OHIO

BY: _____

**OHIO PUBLIC DEFENDER
COMMISSION**

BY: _____

APPROVED AS TO FORM:

CITY OF CANAL FULTON

STARK COUNTY PUBLIC DEFENDER OFFICE

ATTORNEYS

KRISTINA R. POWERS
STEVEN A. REISCH
KENNETH W. FRAME
KIMBERLY L. STOUT
CRISTIN A. ROUSH
STACEY M. ZIPAY
REGINA M. FRANK
EMILY R. TRETTEL
KEVIN J. ANKNEY
MARK OSTROWSKI
ANGELIQUE RUHL
KELSEY R. DIFRANCESCO
TONY WISE
MATTHEW C. DeROSA
BRANDON J. WALTENBAUGH
LAWRENCE J. SPOLJARIC, JR.

201 Cleveland Ave. S.W.
Suite 104
Canton, Ohio 44702-1900

(330) 451-7200
(330) 451-7227 FAX

TAMMI R. JOHNSON
Public Defender

APRIL R. BIBLE
Assistant Public Defender

BARRY T. WAKSER
Chief Trial Counsel

COMMISSION

JOHN NICODEMO
Chairman

BRADLEY R. IAMS
Vice-Chairman

FRANK L. BEANE
Secretary

SAMUEL J. FERRUCCIO, JR.

HON. W. DON READER

October 15, 2014

Scott Fellmeth
Law Director
Canal Fulton
54 Federal Ave. N.E.
Massillon, Ohio 44646

**RE: Ordinance Representation Contract Resolution
Canal Fulton**

Dear Attorney Fellmeth:

Per your request, enclosed is the proposed Memorandum of Agreement for Canal Fulton.

Please return all three (3) signed agreements and the resolution and appropriating funding for 2015.

Thank you.


Debra Christman
PH: 330451-7223

RECORD OF ORDINANCES

Dynalon Legal Blank, Inc.

Form No. 30043

Ordinance No.

22-14

Passed

20

AN ORDINANCE BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO REPEALING ORDINANCE NO. 8-09 PASSED 3-17-09.

WHEREAS, the Council of the City of Canal Fulton had previously decided to reimburse the Water Fund for the debt incurred for the Northwest Schools Water Line expansion, and

WHEREAS, Council no longer wishes to continue this policy due to the financial health of the Water Fund.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL FULTON OHIO THAT:

Ordinance Number 8-09 passed March 17, 2009 is hereby repealed.

Richard Harbaugh, Mayor

ATTEST:

Teresa Dolan, Clerk-of-Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Ordinance ____ 14, duly adopted by the Council of the City of Canal Fulton, on the date of _____. 2014, and that publication of the foregoing Ordinance was duly made by listing same on the city's web site and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall each for a period of fifteen days, commencing on the ____ day of _____, 2014.

Teresa Dolan, Clerk-of-Council

RECORD OF RESOLUTIONS

BEAR GRAPHICS 300-321-6001 FORM NO. 30045

Resolution No. 28-14 Passed _____, 20____

A Resolution Establishing the Budget for the City of Canal Fulton, County of Stark, Ohio, for the Fiscal Year Ending December 31, 2015.

WHEREAS, it is necessary for the City of Canal Fulton to establish a budget for fiscal year ending December 31, 2015, and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

Section 1: In order to provide a spending plan for fiscal year 2015, Council establishes the following spending plan as the 2015 fiscal year budget:

Account #	Expenditure Account Name	Amount
General Fund		
<i>Council Department</i>		
101.101.5110	SALARIES & WAGES	9,325.00
101.101.5212	EMPLOYER'S PENSION SHARE	1,305.50
101.101.5214	EMPLOYER'S MEDICARE SHARE	135.21
101.101.5230	WORKERS COMPENSATION	186.50
	<i>Council Dept - Personnel Costs</i>	10,952.21
101.101.5570	TRAINING & EDUCATION	1,000.00
101.101.5620	SUPPLIES & MATERIALS	700.00
	<i>Council Dept - Operating Costs</i>	1,700.00
	Total Expenses - Council Dept	\$12,652.21
<i>Mayor/Admin Department</i>		
101.120.5110	SALARIES & WAGES	83,000.00
101.120.5130	VACATION LEAVE CASH OUT	1,076.25
101.120.5212	EMPLOYER'S PENSION SHARE	11,770.68
101.120.5214	EMPLOYER'S MEDICARE SHARE	1,219.11
101.120.5220	HOSPITALIZATION	10,303.25
101.120.5230	WORKERS COMPENSATION	1,681.53
	<i>Mayor/Admin Dept - Personnel Costs</i>	109,050.82
101.120.5310	PROFESSIONAL SERVICES	6,500.00
101.120.5320	NEWSLETTER	6,000.00
101.120.5410	CONTRACTED SERVICES	10,000.00
101.120.5415	CODE ENFORCEMENT CONTRACT SERVICES	5,000.00
101.120.5445	REPAIRS & MAINTENANCE	500.00
101.120.5480	COMMUNICATIONS	6,800.00
101.120.5492	COUNTY REGIONAL PLANNING COMMISSION	800.00
101.120.5494	COUNTY HEALTH DEPT	26,000.00
101.120.5496	MUSKINGUM WATERSHED	6,500.00
101.120.5497	PROPERTY TAXES	500.00
101.120.5510	TRAVEL & INCIDENTAL	1,200.00
101.120.5520	ADVERTISING	5,250.00
101.120.5530	INSURANCE & BONDING	3,000.00
101.120.5570	TRAINING & EDUCATION	1,200.00
101.120.5580	PROFESSIONAL MEMBERSHIPS	4,200.00
101.120.5610	OFFICE SUPPLIES	4,300.00
101.120.5620	SUPPLIES & MATERIALS	4,700.00
101.120.5650	FUEL	1,000.00
101.120.5690	CONTINGENCY	1,000.00
101.120.5710	EQUIPMENT	800.00

RECORD OF RESOLUTIONS

BEAR GRAPHICS 800-325-8094 FORM NO. 30045

Resolution No. _____ Passed _____, 20____

101.120.5750	PARKING LOT LEASE	3,600.00
101.120.5980	REFUNDS	200.00
101.120.5990	COBRA HEALTH INSURANCE	0.00
101.120.5995	COMMUNITY CONTRIBUTIONS	1,500.00
	<i>Mayor/Admin Dept - Operating Costs</i>	100,550.00
	Total Expenses - Mayor/Admin Dept	\$209,600.82
Finance Department		
101.130.5110	SALARIES & WAGES	40,000.00
101.130.5130	VACATION LEAVE CASH OUT	1,000.00
101.130.5212	EMPLOYER'S PENSION SHARE	5,740.00
101.130.5214	EMPLOYER'S MEDICARE SHARE	594.50
101.130.5220	HOSPITALIZATION	13,182.25
101.130.5230	WORKERS COMPENSATION	820.00
	<i>Finance Personnel Costs</i>	61,336.75
101.130.5310	PROFESSIONAL SERVICES	1,000.00
101.130.5370	FINANCIAL SERVICES	23,000.00
101.130.5445	REPAIRS & MAINTENANCE	500.00
101.130.5480	COMMUNICATIONS	5,000.00
101.130.5490	COUNTY AUDITOR FEES	7,000.00
101.130.5510	TRAVEL & INCIDENTAL	1,000.00
101.130.5530	INSURANCE & BONDING	800.00
101.130.5570	TRAINING & EDUCATION	1,000.00
101.130.5580	PROFESSIONAL MEMBERSHIPS	500.00
101.130.5610	OFFICE SUPPLIES	1,700.00
101.130.5620	SUPPLIES & MATERIALS	2,700.00
101.130.5680	CONTINGENCY	0.00
101.130.5710	EQUIPMENT	1,000.00
	<i>Finance Dept - Operating Costs</i>	45,200.00
	Total Expenses - Finance Dept	\$106,536.75
Income Tax Department		
101.140.5110	SALARIES & WAGES	68,000.00
101.140.5120	OVERTIME	4,500.00
101.140.5130	VACATION LEAVE CASH OUT	500.00
101.140.5212	EMPLOYER'S PENSION SHARE	10,150.00
101.140.5214	EMPLOYER'S MEDICARE SHARE	500.00
101.140.5220	HOSPITALIZATION	6,852.38
101.140.5230	WORKERS COMPENSATION	1,450.00
	<i>Income Tax Dept - Personnel Costs</i>	91,952.38
101.140.5370	FINANCIAL SERVICES	1,700.00
101.140.5410	CONTRACTED SERVICES	7,000.00
101.140.5445	REPAIRS & MAINTENANCE	500.00
101.140.5480	COMMUNICATIONS	7,500.00
101.140.5510	TRAVEL & INCIDENTAL	500.00
101.140.5530	INSURANCE & BONDING	500.00
101.140.5570	TRAINING & EDUCATION	500.00
101.140.5580	PROFESSIONAL MEMBERSHIPS	150.00
101.140.5590	COURT COSTS	3,500.00
101.140.5600	LEGAL FEES	19,000.00
101.140.5610	OFFICE SUPPLIES	3,000.00
101.140.5690	CONTINGENCY	1,000.00
101.140.5710	EQUIPMENT	800.00
101.140.5980	REFUNDS	47,000.00
	<i>Income Tax Dept - Operating Costs</i>	92,650.00
	Total Expenses - Income Tax Dept	\$184,602.38
Legal Department		
101.150.5110	SALARIES & WAGES	11,400.00
101.150.5200	FACILITY STIPEND	3,600.00
101.150.5212	EMPLOYER'S PENSION SHARE	1,596.00
101.150.5214	EMPLOYER'S MEDICARE SHARE	165.30
101.150.5230	WORKERS COMPENSATION	275.00
	<i>Legal Dept - Personnel Costs</i>	17,036.30
101.150.5350	CIVIL SERVICE TESTING	2,500.00
101.150.5410	CONTRACTED SERVICES	51,000.00
	<i>Legal Dept - Operating Costs</i>	53,500.00
	Total Expenses - Legal Dept	\$70,536.30

RECORD OF RESOLUTIONS

BEAR GRAPHICS 800-325-8994 FORM NO. 3004E

Resolution No. _____ Passed _____, 20____

Engineering Department

101.160.5360	ENGINEERING SERVICE	65,000.00
101.160.5690	ENGINEERING CONTINGENCY	5,000.00
Total Expenses – Engineering Dept		\$70,000.00

Lands & Buildings Department

101.170.5110	SALARIES & WAGES	25,000.00
101.170.5115	SUMMER WORKS	10,000.00
101.170.5120	OVERTIME	900.00
101.170.5130	VACATION LEAVE CASH OUT	600.00
101.170.5212	EMPLOYER'S PENSION SHARE	5,026.00
101.170.5214	EMPLOYER'S MEDICARE SHARE	520.55
101.170.5220	HOSPITALIZATION	5,806.70
101.170.5230	WORKERS COMPENSATION	718.00
<i>Lands & Buildings Personnel Costs</i>		48,571.25
101.170.5310	PROFESSIONAL SERVICES	7,000.00
101.170.5410	CONTRACTED SERVICES	12,500.00
101.170.5445	REPAIRS & MAINTENANCE	13,000.00
101.170.5465	ELECTRIC	11,500.00
101.170.5470	NATURAL GAS	4,000.00
101.170.5530	INSURANCE & BONDING	8,000.00
101.170.5550	LICENSES	100.00
101.170.5620	SUPPLIES & MATERIALS	6,000.00
101.170.5710	EQUIPMENT	1,000.00
<i>Lands & Buildings Dept – Operating Costs</i>		63,100.00
Total Expenses – Lands & Buildings Dept		\$111,671.25

Community Service Department

101.180.5110	SALARIES & WAGES	17,000.00
101.180.5212	EMPLOYER'S PENSION SHARE	2,380.00
101.180.5214	EMPLOYER'S MEDICARE SHARE	246.50
101.180.5230	WORKERS COMPENSATION	340.00
<i>Community Service Dept – Personnel Costs</i>		19,966.50
101.180.5440	VEHICLE REPAIRS & MAINTENANCE	350.00
101.180.5480	COMMUNICATIONS	500.00
101.180.5510	TRAVEL & INCIDENTAL	150.00
101.180.5620	SUPPLIES & MATERIALS	2,600.00
101.180.5710	EQUIPMENT	500.00
<i>Community Service Dept – Operating Costs</i>		4,100.00
Total Expenses – Community Service Dept		\$24,066.50

Street Lighting Department

101.360.5460	STREET LIGHTING	18,500.00
Total Expenses – Street Lighting Dept		\$18,500.00

Parks & Recreation Department

101.510.5110	SALARIES & WAGES	33,000.00
101.510.5212	EMPLOYER'S PENSION SHARE	4,620.00
101.510.5214	EMPLOYER'S MEDICARE SHARE	478.50
101.510.5230	WORKERS COMPENSATION	660.00
<i>Parks & Recreation Dept – Personnel Costs</i>		38,758.50
101.510.5310	PROFESSIONAL SERVICES	500.00
101.510.5410	CONTRACTED SERVICES	2,600.00
101.510.5430	SUMMER REC. PROGRAM	1,000.00
101.510.5431	ODNR PASSPORT TO FISHING	0.00
101.510.5432	MOTHER SON FUN NIGHT	1,600.00
101.510.5434	CHRISTMAS ON THE CANAL	1,500.00
101.510.5435	CONCERTS & MOVIES IN THE PARK	2,500.00
101.510.5436	DADDY DAUGHTER DANCE	1,800.00
101.510.5437	EASTER EGG HUNT	500.00
101.510.5438	EARTH DAY TREE GIVEAWAY	120.00
101.510.5439	FALL FUN FEST	1,100.00
101.510.5445	REPAIRS & MAINTENANCE	2,000.00
101.510.5465	ELECTRIC	7,000.00
101.510.5470	NATURAL GAS	800.00
101.510.5480	COMMUNICATIONS	2,000.00

RECORD OF RESOLUTIONS

BEAR GRAPHICS 800-325-8094 FORM NO. 3007

Resolution No.	Passed	20
101.510.5510	TRAVEL & INCIDENTAL	500.00
101.510.5550	LICENSES	100.00
101.510.5555	TENNIS PROGRAM	2,000.00
101.510.5570	TRAINING & EDUCATION	250.00
101.510.5610	OFFICE SUPPLIES	500.00
101.510.5620	SUPPLIES & MATERIALS	2,200.00
101.510.5670	SOUVENIRS FOR RESALE	500.00
101.510.5690	CONTINGENCY	1,000.00
101.510.5710	EQUIPMENT	600.00
101.510.5980	REFUNDS	0.00
	<i>Parks & Recreation Dept - Operating Costs</i>	32,670.00
	Total Expenses - Parks & Recreation Dept	\$71,428.50
Transfers & Advances Department		
101.190.5920	TRANSFER TO STREET FUND (Fund #201)	0.00
101.190.5921	TRANSFER TO POLICE FUND (Fund #210)	982,000.00
101.190.5922	TRANSFER TO FIRE/EMS FUND (Fund #222)	370,000.00
101.190.5923	TRANSFER TO GENERAL CAPITAL FUND (Fund #391)	290,000.00
101.190.5925	TRANSFER TO GENERAL OBLIGATION DEBT FUND (Fund #481)	27,840.00
101.190.5926	TRANSFER TO WATER DEBT FUND (Fund #441)	0.00
101.190.5927	TRANSFER TO SEWER CAPITAL	0.00
101.190.5928	TRANSFER TO STATE HIGHWAY	0.00
101.190.5930	TRANSFER TO CANAL BOAT	0.00
101.190.5950	TRANSFER TO RESERVE FUND (Fund #800)	30,000.00
101.190.5950	ADVANCES OUT	0.00
	Total Transfers to Other Funds	\$1,699,840.00
	Total General Fund Expenses	\$2,579,434.71
Street Fund		
201.360.5110	SALARIES & WAGES	107,000.00
201.360.5120	OVERTIME	8,000.00
201.360.5130	VACATION LEAVE CASH OUT	2,100.00
201.360.5140	UNIFORM ALLOWANCES	1,200.00
201.360.5212	EMPLOYER'S PENSION SHARE	16,268.00
201.360.5214	EMPLOYER'S MEDICARE SHARE	1,684.90
201.360.5220	HOSPITALIZATION	25,503.64
201.360.5230	WORKERS COMPENSATION	2,324.00
	<i>Street Dept - Personnel Costs</i>	164,080.54
201.360.5240	UNIFORMS	1,500.00
201.360.5310	PROFESSIONAL SERVICES	500.00
201.360.5410	CONTRACTED SERVICES	22,000.00
201.360.5440	VEHICLE REPAIRS & MAINTENANCE	13,500.00
201.360.5445	REPAIRS & MAINTENANCE	4,000.00
201.360.5455	WASTE DISPOSAL	0.00
201.360.5465	ELECTRIC	7,000.00
201.360.5470	NATURAL GAS	7,700.00
201.360.5480	COMMUNICATIONS	3,400.00
201.360.5530	INSURANCE & BONDING	7,500.00
201.360.5570	TRAINING & EDUCATION	1,000.00
201.360.5580	PROFESSIONAL MEMBERSHIPS	0.00
201.360.5620	SUPPLIES & MATERIALS	7,500.00
201.360.5630	STREET & STORM WATER MATERIALS	10,500.00
201.360.5640	SMALL TOOLS & EQUIPMENT	500.00
201.360.5650	FUEL	21,500.00
201.360.5690	CONTINGENCY	3,500.00
	<i>Street Dept - Operating Costs</i>	111,600.00
	Total Street Fund Expenses	\$275,680.54
State Highway Fund		
204.360.5465	ELECTRIC	22,000.00
204.360.5630	STREET & STORM WATER MATERIALS	2,700.00
	Total State Highway Fund Expenses	\$24,700.00

RECORD OF RESOLUTIONS

BEAR GRAPHICS 800-315-9084 FORM 147-30641

Resolution No. _____ Passed _____, 20____

Permissive Motor Vehicle License Fund

206.360.5410	CONTRACT SERVICES	20,000.00
206.360.5630	STREET & STORM WATER MATERIALS	110,000.00
	Total Permissive Motor Vehicle License	\$130,000.00

Police Fund

210.250.5110	SALARIES & WAGES	596,485.00
210.250.5115	PART-TIME WAGES	40,000.00
210.250.5120	OVERTIME	22,500.00
210.250.5130	VACATION LEAVE CASH OUT	4,500.00
210.250.5135	HOLIDAY LEAVE CASH OUT	10,500.00
210.250.5140	UNIFORM ALLOWANCES	13,000.00
210.250.5212	EMPLOYER'S PENSION SHARE	120,702.08
210.250.5214	EMPLOYER'S MEDICARE SHARE	9,555.28
210.250.5220	HOSPITALIZATION	145,562.50
210.250.5230	WORKERS COMPENSATION	13,179.70
	<i>Police Dept - Personnel Costs</i>	975,984.56
210.250.5310	PROFESSIONAL SERVICES	3,000.00
210.250.5410	CONTRACTED SERVICES	26,000.00
210.250.5420	DISPATCHING SERVICE	56,500.00
210.250.5440	VEHICLE REPAIRS & MAINTENANCE	14,000.00
210.250.5465	ELECTRIC	12,000.00
210.250.5470	NATURAL GAS	3,200.00
210.250.5480	COMMUNICATIONS	10,500.00
210.250.5510	TRAVEL & INCIDENTAL	600.00
210.250.5530	INSURANCE & BONDING	10,000.00
210.250.5570	TRAINING & EDUCATION	6,000.00
210.250.5580	PROFESSIONAL MEMBERSHIPS	400.00
210.250.5620	SUPPLIES & MATERIALS	10,000.00
210.250.5650	FUEL	31,000.00
210.250.5680	DISCRETIONARY PURCHASES	5,000.00
210.250.5710	EQUIPMENT	.00
	<i>Police Dept - Operating Costs</i>	188,200.00
	Total Police Fund Expenses	\$1,164,184.56

Drug Enforcement & Education Fund

213.250.5310	PROFESSIONAL SERVICES	0.00
213.250.5510	TRAVEL & INCIDENTAL	0.00
213.250.5570	TRAINING & EDUCATION	0.00
213.250.5620	SUPPLIES & MATERIALS	1,500.00
213.250.5710	EQUIPMENT	0.00
	Drug Enforcement & Education Fund Expenses	\$1,500.00

Law Enforcement Trust Fund

216.250.5570	TRAINING & EDUCATION	0.00
216.250.5620	SUPPLIES	0.00
216.250.5710	EQUIPMENT	2,000.00
	Law Enforcement Trust Fund Expenses	\$2,000.00

Fire/EMS Fund

222.210.5110	SALARIES & WAGES	306,940.00
222.210.5130	VACATION LEAVE CASH OUT	500.00
222.210.5212	EMPLOYER'S PENSION SHARE	1,800.00
222.210.5214	EMPLOYER'S MEDICARE SHARE	4,450.63
222.210.5216	EMPLOYER'S SOCIAL SECURITY SHARE	19,030.28
222.210.5220	HOSPITALIZATION	3,513.53
222.210.5230	WORKERS COMPENSATION	7,673.50

RECORD OF RESOLUTIONS

BEAR GR PHICS 800-32C-8084 FORM NO. 30045

Resolution No.	Passed	20
222.210.5230	UNIFORMS	3,900.00
	<i>Fire/EMS Dept - Personnel Costs</i>	347,807.94
222.210.5310	PROFESSIONAL SERVICES	3,000.00
222.210.5410	FIRE CONTRACTED SERVICES	8,500.00
222.210.5415	EMS CONTRACTED SERVICES	6,500.00
222.210.5416	EMS BILLING SERVICES	8,000.00
222.210.5420	DISPATCHING	34,000.00
222.210.5440	VEHICLE REPAIRS & MAINTENANCE	16,000.00
222.210.5445	REPAIRS & MAINTENANCE	8,000.00
222.210.5465	ELECTRIC	12,000.00
222.210.5470	NATURAL GAS	12,000.00
222.210.5480	COMMUNICATIONS	10,000.00
222.210.5510	TRAVEL & INCIDENTAL	1,500.00
222.210.5530	INSURANCE & BONDING	7,500.00
222.210.5570	TRAINING & EDUCATION	7,000.00
222.210.5580	PROFESSIONAL MEMBERSHIPS	800.00
222.210.5620	FIRE SUPPLIES & MATERIALS	5,500.00
222.210.5625	EMS SUPPLIES & MATERIALS	11,000.00
222.210.5626	FIRE PREVENTION	2,000.00
222.210.5650	FUEL	12,000.00
222.210.5690	CONTINGENCY	3,000.00
222.210.5710	FIRE EQUIPMENT	8,000.00
222.210.5715	EMS EQUIPMENT	5,000.00
	<i>Fire/EMS Dept - Operating Costs</i>	181,300.00
	Total Fire/EMS Fund Expenses	\$529,107.94
Canal Boat Fund		
285.520.5110	SALARIES & WAGES	22,550.00
285.520.5212	EMPLOYER'S PENSION SHARE	3,157.00
285.520.5214	EMPLOYER'S MEDICARE SHARE	326.98
285.520.5230	WORKERS COMPENSATION	451.00
	<i>Canal Boat - Personnel Costs</i>	26,484.98
285.520.5310	PROFESSIONAL SERVICES	3,000.00
285.520.5370	FINANCIAL SERVICES	1,200.00
285.520.5415	VETERINARIAN AND HEALTH SUPPLIES	1,200.00
285.520.5420	STABLE FEES	7,200.00
285.520.5430	FERRIER	1,500.00
285.520.5435	THEME CRUISE PROGRAMMING	5,700.00
285.520.5440	VEHICLE REPAIRS & MAINTENANCE	750.00
285.520.5570	TRAINING & EDUCATION	200.00
285.520.5620	SUPPLIES & MATERIALS	600.00
285.520.5650	FUEL	500.00
285.520.5690	CONTINGENCY	500.00
285.520.5710	EQUIPMENT	1,000.00
285.520.5980	REFUNDS	1,000.00
285.520.5995	CHARITABLE PROCEEDS	1,000.00
	<i>Canal Boat - Operating Costs</i>	25,350.00
	Total Canal Boat Fund Expenses	\$51,834.98
Parks Capital Fund		
331.510.5730	PARKS CAPITAL PROJECTS	10,000.00
	Total Parks Capital Fund Expenses	\$10,000.00
Downtown Capital Fund		
381.610.5730	DOWNTOWN CAPITAL PROJECTS	10,000.00
	Total Downtown Capital Funds Expenses	\$10,000.00
General Capital Projects Fund		
391.120.5730	ADMINISTRATIVE CAPITAL PROJECTS	72,500.00
391.210.5730	FIRE CAPITAL PROJECTS	65,000.00
391.250.5730	POLICE CAPITAL PROJECTS	50,000.00
391.360.5730	STREETS CAPITAL PROJECTS	125,000.00
	Total General Capital Projects Fund Expenses	\$312,500.00

RECORD OF RESOLUTIONS

EGAN GRAPHICS 800-325-8004 FORM NO 3004D

Resolution No. _____ Passed _____, 20____

General Obligation Debt Fund		
481.130.5490	COUNTY AUDITOR FEES	3,500.00
481.130.5750	LEASE PAYMENT - 2012 STREET TRUCK	20,590.00
481.130.5810	PRINCIPAL - FIRE STATION SERIES 2006	70,000.00
481.130.5890	INTEREST - FIRE STATION SERIES 2006	47,050.00
	PRINCIPAL - WOOSTER ST STORM (OPWC)	7,250.00
	Total General Obligation Debt Fund Expenses	\$148,390.00
Water Capital Fund		
341.310.5730	WATER CAPITAL PROJECTS	862,500.00
	Total Water Capital Fund Expenses	\$862,500.00
Water Debt Fund		
441.310.5820	PRINCIPAL - MARKET (OPWC)	16,125.00
441.310.5830	PRINCIPAL - CANAL (OPWC)	6,160.00
441.310.5840	PRINCIPAL - WATER TREATMENT PLANT (OPWC)	30,030.00
441.310.5850	PRINCIPAL - NORTHWEST SCHOOL WATERLINE BOND	35,000.00
441.310.5860	PRINCIPAL - MILAN (OPWC)	16,585.00
441.310.5895	INTEREST - NORTHWEST SCHOOL WATERLINE BOND	19,712.00
441.310.5905	ADVANCES REPAYMENT	0.00
	Total Water Debt Fund Expenses	\$123,612.00
Water Operating Fund		
541.310.5110	SALARIES & WAGES	293,000.00
541.310.5120	OVERTIME	8,000.00
541.310.5130	VACATION LEAVE CASH OUT	4,000.00
541.310.5140	UNIFORM ALLOWANCES	1,800.00
541.310.5212	EMPLOYER'S PENSION SHARE	42,140.00
541.310.5214	EMPLOYER'S MEDICARE SHARE	4,364.50
541.310.5220	HOSPITALIZATION	62,342.33
541.310.5220	WORKERS COMPENSATION	6,020.00
541.310.5240	UNIFORMS	500.00
	<i>Water Operating Fund - Personnel Costs</i>	422,166.83
541.310.5310	PROFESSIONAL SERVICES	1,500.00
541.310.5340	LAB SERVICES	3,300.00
541.310.5370	FINANCIAL SERVICES	14,000.00
541.310.5410	CONTRACTED SERVICES	23,000.00
541.310.5440	VEHICLE REPAIRS & MAINTENANCE	4,000.00
541.310.5445	REPAIRS & MAINTENANCE	13,000.00
541.310.5465	ELECTRIC	40,000.00
541.310.5470	NATURAL GAS	2,000.00
541.310.5480	COMMUNICATIONS	14,000.00
541.310.5490	SAFETY PROGRAMS	500.00
541.310.5510	TRAVEL & INCIDENTAL	500.00
541.310.5530	INSURANCE & BONDING	7,000.00
541.310.5555	EPA LICENSE FEE	7,500.00
541.310.5570	TRAINING & EDUCATION	2,100.00
541.310.5580	PROFESSIONAL MEMBERSHIPS	1,100.00
541.310.5620	SUPPLIES & MATERIALS	30,500.00
541.310.5630	STREET & STORMWATER REPAIR SUPPLIES & MATERIALS	2,000.00
541.310.5640	SMALL TOOLS & EQUIPMENT	2,500.00
541.310.5650	FUEL	7,500.00
541.310.5690	CONTINGENCY	5,000.00
541.310.5710	EQUIPMENT	2,500.00
541.310.5980	REFUNDS & REIMBURSEMENTS	1,000.00
	<i>Water Operating Fund - Operating Costs</i>	184,500.00
	Total Water Operating Fund Expenses	\$606,666.83

RECORD OF RESOLUTIONS

BEAR GRAPHICS 800-325-8084 FORM NO. 30045

Resolution No. _____ Passed _____, 20____

Sewer Capital Fund		
351.330.5730	SEWER CAPITAL PROJECTS	102,500.00
	Total Sewer Capital Fund Expenses	\$102,500.00
Sewer Debt Fund		
451.330.5820	PRINCIPAL - DENSHIRE (OPWC)	20,861.00
451.330.5830	PRINCIPAL - SOLIDS HANDLING (OPWC)	18,805.00
451.330.5840	PRINCIPAL - HIGH ST (OPWC)	3,880.00
451.330.5850	PRINCIPAL - WWTP INFLUENT BAR SCREEN (OPWC)	8,700.00
	Total Sewer Debt Fund Expenses	\$52,246.00
Sewer Operating Fund		
551.330.5110	SALARIES & WAGES	293,000.00
551.330.5120	OVERTIME	8,000.00
551.330.5130	VACATION LEAVE CASH OUT	4,000.00
551.330.5140	UNIFORM ALLOWANCES	1,800.00
551.330.5212	EMPLOYER'S PENSION SHARE	42,140.00
551.330.5214	EMPLOYER'S MEDICARE SHARE	4,364.50
551.330.5220	HOSPITALIZATION	62,344.13
551.330.5230	WORKERS COMPENSATION	6,020.00
551.330.5240	UNIFORMS	500.00
	<i>Sewer Operating Fund - Personnel Costs</i>	422,168.63
551.330.5310	PROFESSIONAL SERVICES	1,500.00
551.330.5340	LAB SERVICES	7,000.00
551.330.5370	FINANCIAL SERVICES	14,000.00
551.330.5410	CONTRACTED SERVICES	32,000.00
551.330.5440	VEHICLE REPAIRS & MAINTENANCE	8,000.00
551.330.5445	REPAIRS & MAINTENANCE	33,000.00
551.330.5447	LIFT STATION REPAIRS & MAINTENANCE	10,000.00
551.330.5450	SLUDGE REMOVAL	17,500.00
551.330.5455	WASTE DISPOSAL	0.00
551.330.5465	ELECTRIC	100,000.00
551.330.5467	ELECTRIC - LIFT STATIONS	40,000.00
551.330.5470	NATURAL GAS	1,200.00
551.330.5480	COMMUNICATIONS	7,000.00
551.330.5487	COMMUNICATIONS - LIFT STATIONS	7,500.00
551.330.5490	SAFETY PROGRAMS	500.00
551.330.5510	TRAVEL & INCIDENTAL	500.00
551.330.5530	INSURANCE & BONDING	8,000.00
551.330.5555	EPA LICENSE FEE	5,000.00
551.330.5570	TRAINING & EDUCATION	2,000.00
551.330.5580	PROFESSIONAL MEMBERSHIPS	500.00
551.330.5620	SUPPLIES & MATERIALS	50,000.00
551.330.5630	STREET & STORMWATER REPAIR SUPPLIES & MATERIALS	2,000.00
551.330.5640	SMALL TOOLS & EQUIPMENT	2,500.00
551.330.5650	FUEL	9,000.00
551.330.5690	CONTINGENCY	5,000.00
551.330.5710	EQUIPMENT	2,500.00
551.330.5980	REFUNDS & REIMBURSEMENTS	1,000.00
551.330.5990	TRANSFERS OUT	30,000.00
	<i>Sewer Operating Fund - Operating Costs</i>	397,200.00
	Total Sewer Operating Fund Expenses	\$819,368.63

RECORD OF RESOLUTIONS

BEAR GRAPHICS 800-325-9084 FORM NO. 30045

Resolution No. _____ Passed _____, 20____

Section 2: Council directs that the capital expenditure portion of the budget in Section 1 above shall consist of the following planned capital projects.

Project Name	Cost
<u>Permissive Motor Vehicle License Fund</u>	
Asphalt Patching	30,000.00
Concrete Replacement	30,000.00
Permissive Motor Vehicle License Fund Total	\$60,000.00
<u>Parks Capital Project Fund</u>	
Miscellaneous Capital	10,000.00
Parks Capital Project Fund Total	\$10,000.00
<u>Downtown Capital Project Fund</u>	
Miscellaneous Capital	10,000.00
Downtown Capital Project Fund Total	\$10,000.00
<u>General Capital Project Fund</u>	
<i>Administration Department</i>	
Miscellaneous Capital	15,000.00
Repair City Hall Stairwell	10,000.00
Boat Shelter – 2015	40,000.00
Canal Dredging	7,500.00
Administration Department	72,500.00
<i>Fire Department</i>	
Miscellaneous Capital	6,000.00
Additional Defibrillator – 2015	33,000.00
Additional Hose Replacements – 2015	10,000.00
Replace 2 Thermal Imaging Cameras	16,000.00
Fire Department	65,000.00
<i>Police Department</i>	
Police Cruiser	41,000.00
Miscellaneous Capital	9,000.00
Police Department	50,000.00
<i>Street Department</i>	
Chip & Seal Street Program	110,000.00
Replace Dump Truck Through Lease - \$125,000	15,000.00
Street Department	125,000.00
General Capital Project Fund Total	\$312,500.00
<u>Water Capital Project Fund</u>	
Replace 2005 ½ ton pick-up	11,500.00
Replace Wooster & Milan St. Water Line (OPWC)	465,000.00
Replace Poplar & Steiner St. Water Line (OPWC)	306,000.00
Locust St. Water Main Abandonment (OPWC)	60,000.00
Miscellaneous Capital	20,000.00
Water Capital Project Fund Total	\$862,500.00
<u>Sewer Capital Project Fund</u>	
Replace 2005 ½ ton pick-up	11,500.00
Riser Rings for manhole covers	3,000.00
Motor Control Center for tank drain/liftstation elec panel	8,000.00
Liftstation B Improvements	19,500.00
Small camera for sewer laterals	13,000.00
Sludge storage building	27,500.00
Miscellaneous Capital	20,000.00
Sewer Capital Project Fund Total	\$102,500.00

RECORD OF RESOLUTIONS

BE/RA GR/PHICS 800-325-8094 FORM NO. 33045

Resolution No. _____ Passed _____, 20____

Section 3: Council authorizes the administration of the City to amend this budget without approval of Council or Council Committees provided all changes are reported to Council and the changes do not result in the revised budget exceeding the appropriations for the fiscal year ending December 31, 2015, which shall be established by Council via a separate appropriations ordinance.

Section 4: This Resolution shall take effect and be in full force and effect from and after the earliest period allowed by law.

Richard Harbaugh, Mayor

ATTEST:

Teresa Dolan, Clerk of Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Ordinance _____, 14, duly adopted by the Council of the City of Canal Fulton, on the date of _____, 2014, and that publication of the foregoing Ordinance was duly made by listing same on the City's website and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall, each for a period of fifteen days, commencing on the _____ day of _____, 2014.

Teresa Dolan, Clerk of Council

RECORD OF ORDINANCES

BEAR BRASSICE #00-325-824 FORM NO 30043

Ordinance No. 23.14 Passed _____, 20____

An Ordinance To Authorize Appropriations for the Current Expenses and Other Expenditures of the City of Canal Fulton, County of Stark, Ohio, for the Fiscal Year Ending December 31, 2015.

WHEREAS, it is necessary for the City of Canal Fulton to authorize appropriations for current expenses and other expenditures for the fiscal year ending December 31, 2015, and

WHEREAS, it is necessary for the City of Canal Fulton to authorize transfers and advances between various funds in order to facilitate appropriations for the fiscal year ending December 31, 2015, and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

Section 1: In order to provide for current expense and other expenditures of the City of Canal Fulton, Ohio, during the fiscal year ending December 31, 2015, Council authorizes the following appropriations:

Fund/Department/Expenditure Category	Amount
General Fund	
Personnel Costs	10,952.21
Other Operating Costs	1,700.00
General Fund - Council Department	12,652.21
Personnel Costs	109,050.82
Other Operating Costs	100,550.00
General Fund - Mayor/Admin Department	209,600.82
Personnel Costs	61,336.75
Other Operating Costs	45,200.00
General Fund - Finance Department	106,536.75
Personnel Costs	91,952.38
Other Operating Costs	92,650.00
General Fund - Income Tax Department	184,602.38
Personnel Costs	17,036.30
Other Operating Costs	53,500.00
General Fund - Legal Department	70,536.30
Other Operating Costs	70,000.00
General Fund - Engineering Department	70,000.00
Personnel Costs	48,571.25
Other Operating Costs	63,100.00
General Fund - Lands & Buildings Department	111,671.25
Personnel Costs	19,966.50
Other Operating Costs	4,100.00
General Fund - Community Service Department	24,066.50

RECORD OF ORDINANCES

BEAR DENVER CO. 000-329-5884 FORM NO. 30343

Ordinance No. _____ Passed _____, 20____

Other Operating Costs	18,500.00
General Fund - Street Lighting Department	18,500.00
Personnel Costs	38,758.50
Other Operating Costs	32,670.00
General Fund - Parks & Recreation Department	71,428.50
General Fund Total	879,594.71
Personnel Costs	164,080.54
Other Operating Costs	111,600.00
Street Fund Total	275,680.54
Other Operating Costs	24,700.00
State Highway Fund Total	24,700.00
Other Operating Costs	130,000.00
Motor Vehicle License Fund Expenses	130,000.00
Personnel Costs	975,984.56
Other Operating Costs	188,200.00
Police Fund Total	1,164,184.56
Other Operating Costs	1,500.00
Drug Enforcement & Education Fund Total	1,500.00
Other Operating Costs	2,000.00
Law Enforcement Trust Fund Total	2,000.00
Personnel Costs	347,807.94
Other Operating Costs	181,300.00
Total Fire/EMS Fund Total	529,107.94
Personnel Costs	26,484.98
Other Operating Costs	25,350.00
Canal Boat Fund Total	51,834.98
Capital Costs	10,000.00
Parks Capital Improvement Fund Total	10,000.00
Capital Costs	10,000.00
Downtown Capital Improvement Fund Total	10,000.00
Capital Costs - Administration	72,500.00
Capital Costs - Fire Projects	65,000.00
Capital Costs - Police Projects	50,000.00
Capital Costs - Street Projects	125,000.00
General Capital Projects Fund Total	312,500.00
County Auditor Fees	3,500.00
Lease Payment - 2012 Street Truck	20,590.00
Principal - Fire Station Series 2006	70,000.00
Interest - Fire Station Series 2006	47,050.00
Principal - Wooster St. Storm (OPWC)	7,250.00
General Obligation Debt Fund Total	148,390.00
Capital Costs	862,500.00
Water Capital Total	862,500.00
Debt Service Costs	123,612.00
Total Water Debt Fund Expenses	123,612.00
Personnel Costs	422,166.83

RECORD OF ORDINANCES

BEAR GRAPHIC 110-325-0154 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

Other Operating Costs		184,500.00
	Water Operating Total	606,666.83
Capital Costs		102,500.00
	Sewer Capital Total	102,500.00
Debt Services Costs		52,246.00
	Sewer Debt Total	52,246.00
Personnel Costs		422,168.63
Other Operating Costs		367,200.00
	Sewer Operating Total	789,368.63

Section 2: In order to provide adequate resources to various funds, Council authorizes transfers from the General Fund into the following funds:

Police Fund (Fund #210)	982,000.00
Fire/Ems Fund (Fund #222)	370,000.00
General Capital Fund (Fund #391)	290,000.00
General Obligation Debt Fund (Fund #481)	27,840.00
Reserve Fund (Fund #800)	30,000.00

Section 3: In order to fund Sewer Department capital needs, Council authorizes a \$30,000 transfer from the Sewer Operating Fund to the Sewer Capital Fund.

Section 4: Council authorizes the Finance Director to draw warrants on the City Treasury for payments from any of the foregoing appropriations upon receiving claims therefore, provided such claims are approved by an Ordinance or Resolution of Council, or are properly approved by the head of the Department or Board for which the indebtedness was incurred. It is further provided no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or Ordinance.

Section 5: This Ordinance shall take effect and be in full force and effect from and after the earliest period allowed by law.

RECORD OF ORDINANCES

BEAR BRADY & SONS 800-325-8184 FORM NO. 20043

Ordinance No. _____

Passed _____, 20____

Richard Harbaugh, Mayor

ATTEST:

Teresa Dolan, Clerk of Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Ordinance _____, 14, duly adopted by the Council of the City of Canal Fulton, on the date of _____, 2014, and that publication of the foregoing Ordinance was duly made by listing same on the City's website and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall, each for a period of fifteen days, commencing on the _____ day of _____, 2014.

Teresa Dolan, Clerk of Council

RECORD OF ORDINANCES

REPORT GRAPHICS 800-321-7814 FORM NO. 30043

Ordinance No. 24-14

Passed _____, 20____

AN ORDINANCE AMENDING ORDINANCES 8-14, 9-14, 13-14 and 17-14, RATES OF PAY FOR NON-BARGAINING EMPLOYEES, AND REPEALING ANY ORDINANCES IN CONFLICT THEREWITH.

WHEREAS, the Canal Fulton City Council has established rates of pay for non-bargaining employees, and

WHEREAS, adjustments are to be made to their pay, and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL FULTON, STATE OF OHIO, THAT:

Section 1: Section 124.02 of the Codified Ordinances shall be amended to read:

124.02 CLERK OF COUNCIL / ASSISTANT TO THE CITY MANAGER
There is established the position of Clerk of Council / Assistant to the City Manager at the direction of the City Manager. The salary shall be \$44,252.37 per year, payable 42% from the General Fund, 29% from the Water Operating Fund, and 29% from the Sewer Operating Fund.

Section 2: Section 123.01 of the Codified Ordinances shall be amended to read:

123.01 FINANCE DIRECTOR
The Finance Director shall receive a salary of \$59,254.61 per year, payable 42% from the General Fund, 29% from the Water Operating Fund, and 29% from the Sewer Operating Fund.

Section 3: The Assistant to the Finance Director shall receive a pay rate of \$15.61 per hour, payable 42% from the General Fund, 29% from the Water Operating Fund, and 29% from the Sewer Operating Fund.

Section 4: The Chief of Police shall receive a salary of \$66,300.00 per year, payable from the Police Fund. The position shall receive the same uniform allowance as union employees of the department.

Section 5: The Police Department Administrative Assistant shall receive a pay rate of \$17.37 per hour, payable from the Police Fund.

Section 6: The Superintendent of the Utility Department shall receive a salary of \$52,466.13 per year, payable 50% from the Water Operating Fund and 50% from the Sewer Operating Fund. The position shall receive the same uniform allowance as union employees of the department. If the employee possesses a Water Operator and/or Sewer Operator certification equivalent to the classification of the City Water Treatment Plant and Wastewater Treatment Plant, then the position shall receive the same stipend as union employees of the Utilities Department.

Section 7: The Superintendent of the Street Department shall receive a salary of \$56,100.00 per year, payable 25% from the General Fund and 75% from the Street Fund. The position shall also receive the same vacation, sick leave and uniform allowance as union employees of the department.

Section 8: Pursuant to the compensation package adopted by Ordinance 22-12, the City Manager shall receive a salary of \$74,460.00 per year, payable 42% from the General Fund, 29% from the Water Operating Fund, and 29% from the Sewer Operating Fund.

Section 9: The Law Director shall receive a salary of \$26,530.20 per year, payable 42% from the General Fund, 29% from the Water Operating Fund, and 29% from the Sewer Operating Fund. Since the position is not a full-time employee, the position is not eligible for longevity pay defined in Section 12 below.

RECORD OF ORDINANCES

BEAR GRAPHICS 800-225-1234 FORM NO 3008

Ordinance No. _____ Passed _____, 20____

Section 10: The Zoning Inspector shall receive a pay rate of \$17.49 per hour, payable from the General Fund. Since the position is not a full-time employee, the position is not eligible for longevity pay defined in Section 12 below.

Section 11: All full-time employees shall receive additional compensation of \$150 for every year of full-time service worked for the City. This longevity service pay shall be cumulative upon each employee's anniversary date of full-time employment.

Section 12: Rates of pay for **part-time** police officers and the **part-time** fire department administrative assistant shall be established as follows:

	HOURLY RATE		
	YEAR 1	YEAR 2	3 or More Years of Service
Part-Time Police Officers	\$14.13	\$15.17	\$16.21
Part-Time Fire Dept. Administrative Assistant	\$11.79	\$12.63	\$13.26

Section 13: Rates of pay for **part-time** Canal Boat employees shall be established as follows:

	YEAR 1	2 or More Years of Service
Canal Boat Crew	State Minimum Wage	\$8.66
Canal Boat Captain	\$9.92	\$11.02

Section 14: Rates of pay for non-safety **part-time** employees shall be established as follows:

	HOURLY RATE		
	YEAR 1	YEAR 2	3 or More Years of Service
Seasonal Street Department CDL Laborer	\$11.79	\$12.63	\$13.26
Seasonal Public Works Laborer	\$10.49	\$11.24	\$11.80
Casual Laborer	State Minimum Wage	\$8.50	\$8.94
Summer Works Program	State Minimum Wage	State Minimum Wage	State Minimum Wage
Clerical	\$8.66	\$9.92	\$11.02
Income Tax Assistant	\$11.79	\$12.63	\$13.26
Payroll & Finance Clerk	\$11.79	\$12.63	\$13.26
Community Service Coordinator	\$11.79	\$12.63	\$13.26
Canalway Programs Director	\$11.79	\$12.63	\$13.26
Canalway Programs Assistant	\$8.66	\$9.92	\$11.02

Section 15: All other ordinances inconsistent herewith are repealed.

Section 16: This Ordinance shall be effective January 1, 2015 for the fiscal year 2015.

RECORD OF ORDINANCES

BEAR GRAPHICS 810 325-0294 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

Richard Harbaugh, Mayor

ATTEST:

Teresa Dolan, Clerk of Council

I, Teresa Dolan, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Ordinance _____, 15, duly adopted by the Council of the City of Canal Fulton, on the date of _____, 2015, and that publication of the foregoing Ordinance was duly made by listing same on the City's website and by posting true and correct copies thereof at three of the most public places in said corporation as determined by Council as follows: Canal Fulton Post Office, Canal Fulton Public Library and Canal Fulton City Hall, each for a period of fifteen days, commencing on the _____ day of _____, 2015.

Teresa Dolan, Clerk of Council



BILL TO:

City of Canal Fulton

PURCHASE ORDER

155 East Market Street, Suite #A
 Canal Fulton, Ohio 44614-1305
 (330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER: RG010064
 P.O. DATE: 10/23/14
 DEPARTMENT: WATER
 CREATED BY:
 VENDOR NO.: 00489

DELIVER TO:

CANAL FULTON ADMINISTRATION
 155 E. MARKET ST.
 SUITE #A
 CANAL FULTON, OH 44614

VENDOR:

Ohio Treasurer of State
 Ohio Public Works Commission
 65 E. State St., Suite 312
 Columbus, OH 43215

ACCOUNT NUMBER	AMOUNT
441.310.5820	\$8,063.61
441.310.5830	\$3,081.09
441.310.5840	\$15,015.13
441.310.5860	\$8,293.78
451.330.5820	\$10,431.12
451.330.5830	\$9,402.50
451.330.5840	\$1,940.72

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
 Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		OPWC LOAN PAYMENTS		\$56,227.95
		THIS PURCHASE ORDER IN EXCESS OF \$3,000 WAS APPROVED BY A MOTION OF CANAL FULTON CITY COUNCIL ON _____ / _____ / _____		
			TOTAL:	\$56,227.95

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I hereby certify that the amount required to meet the contract, agreement, obligation, commitment or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection on the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

 Finance Director

 Date

 City Manager / Mayor

 Date

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND EITHER THE CITY MANAGER OR MAYOR

OHIO DEPARTMENT OF COMMERCE-DIVISION OF LIQUOR CONTROL

6606 Tussing Road, P.O. Box 4005,
Reynoldsburg, Ohio 43068-9005 Ph (614) 644-2360

INSTITUTION NOTICE FOR LIQUOR PERMIT

Name of Institution To: ST HELENA HERITAGE PARK
125 TUSCARAWAS ST
C/O CANAL FULTON CITY HALL
LOCATED AT 155 E MARKET ST
CANAL FULTON, OHIO 44614

Type of Application Re: NEW A3A TASK #199602
Application Number 1221265
Applicant Name CANAL SPIRITS CRAFT DISTILLERY
DBA: CANAL SPIRITS CRAFT DISTILLERY
Address: 103 S CANAL ST
Address: CANAL FULTON OHIO 44614

Dear Institution Representative:

Approximate Distance 410 Feet

A liquor permit has been applied for at the above captioned location. The Division of Liquor Control is required to notify any church, school, library, public playground, or township park that is located within 500 feet of a proposed permit premises. Your institution, as well as the local legislative authority, is being given the opportunity to object to the issuance of this permit. This is your opportunity to object to the above referenced permit application.

Please complete and return this form no later than 30 days from the date of this notice. Include the name, title, address and telephone number of the representative of the institution who is to attend the hearing. If an objection is filed and a hearing is scheduled, your representative should appear and testify in support of the objection. Otherwise the objection will be overruled. Objections based solely upon philosophical opposition to alcohol consumption are not sufficient grounds for sustaining an objection. You may wish to retain legal counsel to represent your interests, as the hearing is a legal proceeding.

PLEASE CHECK THE APPLICABLE BOX AND RETURN THIS FORM WITHIN 30 DAYS

- We do not object to this Permit.
- We request the Division of Liquor Control document our objection to the issuance of this permit but we do not request a hearing. In choosing this option I understand that it is only an objection for the record and will not adversely impact the issuance of this permit.
- We object and request a hearing on the advisability of issuing of this permit. Please hold the hearing in Columbus.
- We object and request a hearing on the advisability of issuing of this permit. Please hold the hearing in the county seat of the premises.

(Signature of Authority in Control of Institution)	(Telephone Number)	(Date)
(Name, Title of Person to Attend Hearing)	(Address)	

CERTIFICATE OF SERVICE

The above notice was served to AUTHORITY IN CONTROL, SAME ADDRESS
(Name) (Address)
330-854-2044, the authority in control of subject institution on 9.23.2014 by
(Telephone) (Date)

CERTIFIED MAIL, RETURN RECEIPT REQUESTED or PERSONAL SERVICE or STOREFRONT

(Signature and Title of Recipient)	(Time)	(Compliance Officer, Unit #, Date)
		FAYE CALLAHAN #795 <i>F. Callahan 795</i>
(Print Name and Title of Recipient)	CERTIFIED MAIL # <u>70131090 0002 1034 5987</u>	