

CITY OF CANAL FULTON
CITY COUNCIL MEETING AMENDED AGENDA
Wednesday, May 7, 2014

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **REPORTS OF STANDING COMMITTEES**

5. **Fire/EMS Presentation on Powered Cots**

6. **CITIZENS' COMMENTS – AGENDA MATTERS**
(Five Minutes per Individual – No Yield)

7. **Brent Cline – Micro Distillery**

8. **CORRECTING & ADOPTING THE RECORD OF PROCEEDINGS**

- April 15, 2014

9. **REPORTS OF ADMINISTRATIVE OFFICERS**

- o Senior Citizens
- o Community Service
- o Fire Chief - Report
- o Police Chief – Report
- o Engineer/Streets/Public Utilities – Report
- o Finance Director
- o City Manager - Report
- o Mayor
- o Parks & Recreation Board
- o Law Director

10. **THIRD READINGS**

11. **SECOND READINGS**

Ordinance 10:14: An Ordinance by the Council of the City of Canal Fulton, Ohio Amending the Zoning Code by Re-Zoning 207 East Market Street (PPN#95-00334)

Ordinance 13-14: An Ordinance Amending Ordinance 5-14, Rates of Pay for Full-Time Non-Bargaining Employees, and Repealing and Ordinances in Conflict Therewith.

Ordinance 14-14: An Ordinance Amending Section 111.04 of the Codified Ordinances of the City of Canal Fulton Relating to the Pay of Members of the Council and Mayor, and Repealing any Ordinances in Conflict Therewith.

12. **FIRST READINGS**

Resolution 11-14: A Resolution by the Council of the City of Canal Fulton, Ohio to enter into an Intergovernmental Agreement with the Board of Trustees of Lawrence Township, Stark County, Ohio, for the Installation, Maintenance and Operation of Outdoor Warning Sirens.

13. **P.O.s**

P.O. 9252: to DJL Materials and Supply, in the amount of \$8,200.00 for Crack Sealer for Road Maintenance

P.O. 9271: to Huntington National Bank in the amount of \$120,200.00 for Fire Station Bond Payments

P.O. 9272: to Northstar Asphalt in the amount of \$5,220.00 for Repair (full depth) Locust St. at 1000 Locust St. SE, water main break

14. **BILLS**

15. **OLD/NEW/OTHER BUSINESS**

16. **REPORT OF PRESIDENT PRO TEMPORE**

17. **REPORT OF SPECIAL COMMITTEES**

18. **CITIZENS COMMENTS – Open Discussion (Five Minute Rule)**

19. **ADJOURNMENT**

MEMO

May 2, 2014

**To: Mayor Harbaugh
City Council
City Manager**

From: Daniel P Mayberry

Subject: Directors Report May 7, 2014

St Helena III- Inspected and recommended repair to the keel at the stern of the St. Helena III. Jeff Boak, Assistant Supt. Of Utilities completed the repair and John Murphy, Community Service Coordinator completed painting of the boat. Both men are to be commended for work well done.

In addition Mark Petersen and members of the Street Department along with members of the Heritage Society launched the St. Helena III on Thursday May 1, for the 2014 season. **Lindsay Precast of Canal Fulton** again donated a crane truck to remove the man bridge on the towpath trail so the boat could be taken out of dry dock. Mr. Lindsay and his staff have been donating this equipment and manpower for many years, it is very much appreciated.

Storm Sewer Repair- Our Street Department has been busy repairing failing catch basins. Three basins have been repaired to date. We anticipate more of this type repair/replacement with our aging storm sewer infrastructure. Many of the failures have been found to be on basins constructed of solid cinder block. Tri C Concrete is scheduled to repair a basin on Towpath Ave. and replace approximately 60 feet of rolled curb.

2014 Spring Street Sweep- This work has been completed. All City streets have been swept of winter debris and appear to be in good condition. The Street Department also swept and removed debris carried into the devil strip areas of yards from winter snow removal operations. Residents have shown much appreciation for this work. I have attached an e-mail from one such resident at 140 Milan Street. The Street Department has worked very hard addressing citizen concerns.

Utility Billing- The Utility Billing Clerk has sent out ninety three (93) Delinquent Notices to Utility Accounts. Of these 52 Accounts received Door Notices. Only one account was turned off for non-payment which resulted in payment in full and the service was restored. Staff has been working closely

with the Stark County Health Department providing information and status reports of residents of buildings connecting to sanitary sewer in recently sewered areas of the City.

Sewer Collection System- Utility Staff has completing the bi-annual Sanitary Sewer Flushing Program. It is our goal to eliminate sewer backups into residents through routine maintenance of City operated sewer lines.

Water Treatment Plant- Supt, Lukinac has been in communications with Ohio EPA and All Service Contracting Corp. to secure EPA Approval of the proposed replacement of filter media in the #1 Iron Filter at the water plant. I will keep Council informed as this maintenance project develops.

Joint User Cost System- Supt Lukinac with assistance from the Finance Directors Office has completed the 2013/2014 Joint User Cost System for the Regional Wastewater Treatment Plant. As you are aware the City and Stark County share in the operating cost of the jointly used portions of the collection system and treatment plant.

The work involves the separation of **Joint Use Cost** associated with these facilities. Once the actual cost are determined for 2013 the estimated billing charges to Stark County for the prior year are reconciled. The budgeted 2014 Joint Use Charges for OM&R that have been calculated are billed to the County through the Finance Director's Office.

Canal Boat Operations- The Maintenance Mechanic has gone over the 1996 three quarter ton Ford F-250 and found and repaired/replaced motor mounts, front brakes, shifter linkage, water pump and idler control motor. I strongly recommend the **City look to replacement this truck in 2015 with a newer used vehicle.**

Grit Building- Met with PEM Properties to discuss rebuild of the pole construction building. I also met with Sugarcreek Construction to discuss same and anticipate an estimate from them by May 7, 2014. I did receive an estimates from PEM Properties totaling 43,550.00 more or less. I am working with the City Manager on this project and will make a recommendation to Mayor and Council upon completion.

Clinton Sanitary Sewer Agreement- Received and Reviewed the subject agreement from Summit County Sanitary Engineers Office on April 21, 2014. I forwarded a copy to the Finance Director and Utility Supt. for review and comment. CTI Environmental, Law Director and Administration will continue to review the agreement and be prepared to discuss with Council in the near future.

Brick Roads- Met with Dave Koontz of the City Engineers Office on April 23, 2014 and performed a windshield survey of the condition of brick streets in the City. A majority of the brick streets are in poor condition.

Proposed Locust St. Water and Sewer Line Extension- Staff has been in communication with Campbell Surveying, CTI Environmental and Stark County Engineers Office discussing center line Survey Monument locations in Locust St.. It has been found that adjustment to grade of at least two monument boxes need to be completed. The necessary survey work can then continue for the design of the proposed project. It is contemplated at this time that the Canal Fulton Street Department will adjust these survey monument boxes to grade.

Locust Street Road Repair- I did receive an estimate from Northstar Asphalt Inc. for repair of the damaged road base and surface on Locust St in the amount of \$6,560.00. As you will recall the road was

damaged as a result of a water main break a few week ago. I will request input from staff prior to making a final decision on best course of action for this repair.

Wastewater Treatment Plant Inspection- On May 1, 2014 Bob Earnsberger and I met with Mr. Todd Surrena, Environmental Specialist, Ohio EPA. This was an unannounced visit to our facility. Mr. Surrena seemed pleased to see the plant operating very well under high flow conditions as a result of the heavy rain we had recently experienced. He was also impressed with the Phosphorous Removal Facility recently placed in service.

Wooster Street Storm Sewer Improvement – The Pre Construction Meeting for this project was held April 30, 2014. Wenger plans to mobilize approximately May 9 and begin construction of the proposed improvements May 12, 2014. Work will take place in the Wooster St, Alaska Ct., Bradley Ct. and Elm Street right of way.

BILL TO:



City of Canal Fulton

155 East Market Street, Suite #A
 Canal Fulton, Ohio 44614-1305
 (330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER **RG009271**
 P.O. DATE **05/05/14**
 DEPARTMENT **FINANCE**
 CREATED BY
 VENDOR NO. **01460**

DELIVER TO:

**CANAL FULTON FIRE DEPT
 155 EAST MARKET ST
 CANAL FULTON, OH 44614**

VENDOR:

**HUNTINGTON NATIONAL BANK
 CORP. TRUST DEPT. EA4E63
 7 EASTON OVAL
 COLUMBUS, OHIO 43219**

ACCOUNT NUMBER	AMOUNT
481.130.5810	\$70,000.00
481.130.5890	\$50,200.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
 Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		FIRE STATION BOND PAYMENTS		\$120,200.00
			TOTAL:	\$120,200.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

FISCAL OFFICER'S CERTIFICATE

I am hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection from the credit of the appropriate Fund(s), free from any obligation or certification now outstanding.

 Finance Director

 Date

 City Manager / Mayor

 Date



BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER **RG009272**
P.O. DATE **05/06/14**
DEPARTMENT **WATER**
CREATED BY
VENDOR NO. **00931**

DELIVER TO:

CANAL FULTON ADMINISTRATION
155 E. MARKET ST.
SUITE #A
CANAL FULTON, OH 44614

VENDOR:

NORTHSTAR ASPHALT INC
7345 SUNSET STRIP NW
NORTH CANTON, OH 44720

ACCOUNT NUMBER	AMOUNT
541.310.5445	\$5,220.00

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID # 34-6000498

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		1000 LOCUST ST WATER MAIN BREAK		\$5,220.00
			TOTAL:	\$5,220.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

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Finance Director

Date

City Manager / Mayor

Date

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND EITHER THE CITY MANAGER OR MAYOR