

Canal Fulton Park Reservation Form

City of Canal Fulton: Parks and Recreation, 155 Market St. E, Canal Fulton, OH 44614
 Phone: 330-854-6835 Email: canalway@cityofcanalfulton-oh.gov

Organization/Group Reserving: _____

Reservation Day & Date: _____ Time: _____
(include set-up and cleanup)

Contact Person: _____

Address: _____
(Street) (City) (State) (Zip)

Email Address: _____ Phone Number: _____

Reason for Reservation: _____ Expected number of participants: _____

- Is your reservation for a public event (fundraiser, race, etc)?** Yes No
Is your reservation for a private event (birthday party, family reunion, wedding, etc.)? Yes No
If open to the public, will you be charging a fee? Yes No
Will alcohol be served? (If yes, an alcohol permit is required) Yes No

Please indicate the park location and facility you would like to rent:

Reservation Location	Total Fee
<input type="checkbox"/> St. Helena Heritage Park – large Pavilion (w/ electric & grill)	\$50
<input type="checkbox"/> St. Helena Heritage Park – entire Park (including large Pavilion)	\$100
<input type="checkbox"/> Muhlhauser Park – large Gazebo (including restroom) *	\$125 (\$50 security deposit refunded after event)
<input type="checkbox"/> Muhlhauser Park – small Gazebo (including restroom) *	\$80 (\$50 security deposit refunded after event)
<input type="checkbox"/> Muhlhauser Park – both Gazebos (including restroom) *	\$150 (\$50 security deposit refunded after event)

* You are responsible for picking-up and returning the restroom key from/to the Canalway Center. Your deposit will be refunded once this key is returned. Restrooms are kept locked and cleaned.

Other Info and Park Rules: The reserved use of these facilities is by permit only through authorization of the Canal Fulton Park Board. This form and fee payment are required at the time of reservation to hold a facility space. Renters who fail to perform adequate cleanup or who damage facilities will forfeit any deposit fees and may be billed at full cost recovery rates plus overhead for cleanup and repair. **You are responsible for cleanup; disposal of all trash; removal of any and all decorations, food, paper products, etc.**

A reservation does not entitle a group to exclusive use of these parks, fields or other park amenities unless specific reservation and payment has been made for that specific facility. Festivals or special events must seek a Special Event Permit from the Park Board and pay appropriate facility reservation fees.

Bring a copy of your reservation form with you the day of your reservation to show proof of reservation. Notice of your reservation will be posted. If unregistered individuals refuse to leave, you may contact the police at 330-854-2211.

Method of Payment: All reservations are made on a first come first served paid basis. Make checks payable to: City of Canal Fulton. You may drop this form off with payment to the Canalway Center or mail it with payment to the City of Canal Fulton: Parks and Recreation, 155 Market St. E, Canal Fulton, OH 44614.

Refund Policy: **Cancellations must be received in writing within 14 days of reservation to receive a full refund.** No refund will be given for unfavorable weather or personal conflicts and circumstances beyond this 14 day period.

I agree to abide by all rules and regulations of Canal Fulton Parks. I further agree to pay for all damages to the facilities that may be caused by my group/organization (other than normal wear and tear). It is also understood that the City reserves the right to cancel my reservation at any time should a conflict arise with my use of the facilities. Furthermore, I agree to not hold the City of Canal Fulton or any of its employees responsible for any and all accidents, injuries, damages, illness, or monetary loss from my group/organization's use.

Signature: _____ **Date:** _____

-----Office Use Only-----

Date received: _____ Fee payment collected: _____ \$/Chk/CC: _____ Staff intl.: _____ Key picked up: _____
 Date deposit returned: _____ Amount: _____ Key returned: _____

Canal Fulton Park Reservation Form

City of Canal Fulton: Parks and Recreation, 155 Market St. E, Canal Fulton, OH 44614

Phone: 330-854-6835 Email: canalway@cityofcanalfulton-oh.gov

Canal Fulton Parks & Recreation Rental & Facility Use Addendum

I agree to be responsible for adhering to all State of Ohio COVID 19 Guidelines in place on the date of my rental and/or facility use.

Signature:

Printed Name:

Date: