

**POSITION: CITY MANAGER**  
**SALARY RANGE: \$ 65K - \$80K**  
**FLSA: EXEMPT**

The City of Canal Fulton serves a population of approximately 5,400 residents and is a Mayor/Council/Manager form of government. The city employed 27 full-time and 91 part-time at the end of 2019. Of the full time employees, 10 are members of the Teamsters Local Union, 10 are in the Fraternal Order of Police, and 7 are non-bargaining. The City has full-time Police and part-time Fire Services headed by a police and fire chief under the general direction and supervision of the Mayor. The total budget this year is approximately \$8.5 million.

The City Manager is the chief executive and administrative officer of the City, and is responsible to and subject to control, supervision and direction of the Mayor. The City Manager is responsible to City Council for the day-to-day operations of the City and reports to City Council on the general operation of City Departments, offices, boards and commissions as well as exercising leadership in the development of City projects and economic development. The Departments of Utility Services, Public Services, Engineering, and Inspection/Zoning is under the direction and supervision of the City Manager. The City Manager attends City Council meetings and provides updates to the City Council and in addition, regularly attends Planning Commission, Historical Preservation Commission and Zoning Board of Appeals meetings.

Assisted by the Finance Director, the City Manager prepares and submits the annual budget and capital program to the Council, keeping City Council fully advised as to the financial condition and future operating and capital needs of the City.

For more information, please see the job description and employment application on our website at [cityofcanalfulton-oh.gov](http://cityofcanalfulton-oh.gov).

Please send a completed application, cover letter and resume to Mayor Joe Schultz, [joeschultz@cityofcanalfulton-oh.gov](mailto:joeschultz@cityofcanalfulton-oh.gov), or mail to Canal Fulton City Hall, 155 E. Market Street, Canal Fulton, OH 44614 by 4:00 PM, Friday, August 28, 2020.

**Publish in: INDEED Job site; OML, City website, Ohio City Manager's Association, and International City Manager's Association**