



Special Event Permit Application

City of Canal Fulton Parks & Recreation

155 E. Market Street Canal Fulton, OH 44614 Phone: 330-854-2225

Please review and complete: Canal Fulton Park Reservation Form before completing this application

APPLICANT INFORMATION:

Name of Event Organizer _____
Organization / Agency _____ Fed. Tax ID # or 501(c)3 _____
Street Address _____ City _____ Zip _____
Contact Phone Number(s) _____ / _____
Contact E-mail Address _____
Event Day On-Site Contact _____ Cell Phone: _____

*****Submit a copy of your event insurance and add the City of Canal Fulton as additionally insured. Events will not be approved without proper insurance documentation*****

EVENT INFORMATION:

Event Name _____
Event Date(s) _____ Event Time Frame _____
Location _____ Specific Areas Used _____
Event Description _____

Set up / Tear Down Requirements _____

Target Audience _____

Expected No. of Participants _____ Expected No. of Vehicles _____

Will a Special Use Permit for Alcohol be submitted for this event? **Yes** _____, **No** _____

Will you be selling or charging for anything on city property? **Yes** _____, **No** _____

Will your event or activity require any street closures? **Yes** _____, **No** _____

Additional Permits / Event Approval:

Certain special use features such as street closures, use of alcohol, pyrotechnic displays & sale of goods on city property are **not permitted** without the prior written approval of the City of Canal Fulton Park Board, Police Chief & City Council.

Towpath Trail Event Use:

The *Ohio & Erie Towpath Trail* section though Canal Fulton is operated by the Stark County Park District and is subject to their approval with the requirement of a Stark County Park District Event Reservation Permit.

AGREEMENT:

The organization, group or individual sponsoring the event and using the park facility hereby agrees to hold the City of Canal Fulton its agents, servants, employees and volunteers harmless from any and all liability and all claims for damages, accidents, injuries, illness, or negligence of any nature or kind, including all costs and legal expenses that may result from or by reason of any act or omission on the part of said group, individual or its agents while on City of Canal Fulton property or property under the jurisdiction of the City of Canal Fulton.

The organization, group or individual, as the case may be, agrees to fully reimburse the City of Canal Fulton for any damage arising from the use of said facility, and costs and/or attorney's fees, if any incurred in collection of same. In addition, the City of Canal Fulton must be named as an additional insurer on the Insurance Liability waiver. The City may require additional security personnel at event to be provided at sponsors' expense. It is your responsibility to inform all members of your event of the Park Rules and Regulations. Failure to abide by Park Rules and Regulations could result in immediate loss of privileges or forfeiture of privileges for future use.

Applicant Signature _____ Date _____

Date Received: _____	Approved	or	Denied	Date: _____
Insurance Received: YES or NO				
Signature(s) (if approved): City Manager: _____ Mayor: _____				
Park Board: _____ Police Department: _____				
Fire Department: _____				