

**CITY OF CANAL FULTON
CITY COUNCIL MEETING AGENDA**

April 19, 2011

PUBLIC HEARING 7:30 PM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CORRECTING & ADOPTING THE RECORD OF PROCEEDINGS**
- April 5, 2011
5. **REPORTS OF STANDING COMMITTEES**
6. **CITIZENS' COMMENTS – AGENDA MATTERS (Five Minutes per Individual – No Yield)**
7. **REPORTS OF ADMINISTRATIVE OFFICERS**

- A. Senior Citizens
- B. Community Service Coordinator-
Written/Attached
- C. Fire Chief – *Written/Attached*
- D. Police Chief – *Written/Attached*
- E. Engineer/Streets/Public Utilities
Written/Attached
- F. Finance Director
- G. City Manager
Federal Census Results of 2010
- H. Report of Mayor
Appt-Sr. Citizen Commission
Appt-Park Board
- I. Parks & Recreation Board
- J. Law Director

8. **THIRD READINGS**

Public Hearing for Ordinance 1-11 @7:30 PM:

Ordinance 1-11: An Ordinance Amending the Codified Ordinances of the Zoning Code of the City of Canal Fulton, Ohio to Amend Chapter 1146 Certificate of Occupancy to Certificate of Compliance, Delete Fire Inspection and Repealing Any Ordinances in Conflict Therewith.

Resolution 4-11: A Resolution By the Council of the City of Canal Fulton, Ohio To Donate \$1,000.00 To The Downtown Mural Project.

9. **SECOND READINGS**

Resolution 5-11: A Resolution By the Council of the City of Canal Fulton, Ohio to Obtain A Commercial Surety Bond For the Finance Director.

10. **FIRST READINGS** - None

11. **PURCHASE ORDERS & BILLS**

P.O. 6353 to Shamrock Company for 2010 Final Returns in the Amount of \$3,521.04.

P.O. 6376 to Clarke Mosquito Control Inc. for 55-Gallon Drum Mosquito Spray in the Amount of \$3,465.00.

P.O. 6378 to Craun Liebing Company for Rotating Assembly for Wastewater Pump at Lift Station F and a Wear Plate in the Amount of \$5,540.35.

P.O. 6382 to Auditor of State for 2010 Audit in the Amount of \$24,000.00.

BILLS: \$ None

12. **OLD/NEW/OTHER BUSINESS**

13. **REPORT OF PRESIDENT PRO TEMPORE**

14. **REPORT OF SPECIAL COMMITTEES**

15. **CITIZENS COMMENTS – Open Discussion (Five Minute Rule)**

16. **ADJOURNMENT**

**RECORD OF PROCEEDINGS
CITY OF CANAL FULTON**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

April 5, 2011

Held

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COUNCIL MEETING

Mayor John Grogan called the April 5, 2011 City Council meeting to order at 7:00 PM in Council Chambers at City Hall.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Paul Bagocius, Danny Losch, Sue Mayberry, Matthew Moellendick and Linda Zahirsky.

Mrs. Cihon arrived at 8:25 PM.

Absent: None.

Others Present: Mark Cozy, City Manager; Tammy Charlson, Clerk of Council; Daniel Mayberry, Service Director; Scott Fellmeth, Law Director; Ray Durkee, Fire Chief; David Frisone, Police Chief; Scott Svab, Finance Director; James Coughlin, Sr., Jim Anderson, Nate Kennedy, Canal Fulton Fire Department; John Hatfield, Cyndi Wilson and Rochelle Rossi, Residents; Susan Reed, Lawrence Township Resident; Clint Garber, Buckeye Council; and Joan Porter, Repository.

PROCLAMATION PRESENTATION: Mayor Grogan read into the record a proclamation for James Coughlin, Sr. who has retired from the Canal Fulton Fire Department after serving for over forty-six years.

CORRECTING/ADOPTING THE RECORD OF PROCEEDINGS

Mrs. Zahirsky moved to adopt the record of proceedings for March 15, 2011, seconded by Mr. Moellendick. **ROLL: Yes, ALL.**

REPORT OF STANDING COMMITTEES

Public Service Committee:

City Wide Trash Collection: Mr. Moellendick reported the committee discussed the city wide trash collection. They would like to have two public comment hearings and possibly a survey.

RCAP: Mr. Moellendick stated that Mr. Mayberry gave a report on his work for the information for RCAP and they are on schedule for meeting with RCAP sometime in May.

Paving Program: Mr. Moellendick stated he would like administration and the engineering department to look at the development of a paving management program.

Meeting: Mr. Moellendick moved to hold a Public Service Committee meeting on May 4, 2011 at 6:00 PM to further discuss the city-wide trash collection and any other business, seconded by Mrs. Mayberry. **ROLL: Yes, ALL.**

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Economic Development Committee: Mr. Losch reported the Economic Development Committee met and he was elected as chair. They discussed the downtown parking areas and the paint the town program.

Mr. Losch moved to hold an Economic Development Committee meeting on April 11 at 7:00 PM to meet with Sherwin Williams regarding renewing the Paint the Towns Program and any other business matters, seconded by Mrs. Mayberry. **ROLL: Yes, ALL.**

Mr. Bagocius moved to hold a Joint Safety Committee meeting on April 21, 2011 at 6:30 pm at the Canal Fulton Fire Department, seconded by Mrs. Zahirsky. **ROLL: Yes, ALL.**

CITIZENS' COMMENTS – AGENDA MATTERS -

SENIOR CITIZENS (Nellie Cihon) - Not present at this portion of the meeting.

COMMUNITY SERVICE (John Murphy, Coordinator) – None

FIRE CHIEF (Chief Ray Durkee):

Grants: One grant has been rejected. They have applied for several other grants.

Memorandum of Understanding: Mr. Clint Garber, District Director-Buckeye Council, stated the program is a career awareness program and is a co-ed program. It deals with character development program.

Mr. Moellendick moved to approve the memorandum of understanding contract as submitted, seconded by Mr. Bagocius. **ROLL: Yes, ALL.**

POLICE DEPARTMENT (Dave Frisone, Chief)

Elected Officials Guide to Disasters: Chief Frisone distributed a brochure that was developed by the Stark County Emergency Management Agency.

There is a meeting regarding the drill that is to be held on May 7, 2011. A planning meeting will be held on April 14, 2011 at 1:30 PM in the Canal Fulton St. Helena Heritage Park pavilion.

National Drug Take Back Day: Chief Frisone stated he signed up to be a location to participate in the National Drug Take Back Program to be held on April 30, 2011 from 10:00 AM to 2:00 PM. The department participated in this event last year.

Mr. Moellendick publically thanked the police and fire for all their hard work and how the things they did for Ryan Trewin.

ENGINEER/STREETS/PUBLIC UTILITIES (William Dorman/Dan Mayberry):

Marshallville Street/Market Street: Mr. Mayberry reported a meeting will be taking place with Wenger Excavating to review the road conditions on Market Street/Marshallville Street. He will also be meeting with Stark County Engineers to follow up on any concerns to close out the project.

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A written report was attached to the council packet.

FINANCE DEPARTMENT (Scott Svab)

February Financial Statement Review: Mr. Svab reviewed the February financial statement. He stated February closed 2% above collections. The March income tax report was available and year-to-date is 10% higher than 2010. The business withholding accounts are higher.

Finance Director Position: Mr. Svab stated our new finance director will begin on Sunday, April 10, 2011.

Truck Purchase: Mr. Svab stated Mr. Petersen did some research and found a truck at a good price through state bid. He didn't get the legislation for this meeting as he only worked four hours last week.

February Financial Statement: Mr. Moellendick moved that they are in receipt of the February Financial Statement, seconded by Mrs. Zahirsky.
ROLL: Yes, ALL.

Check Report: Mr. Bagocius moved that they are in receipt of the check list, seconded by Mrs. Zahirsky **ROLL: Yes, ALL.**

CITY MANAGER (Mark Cozy)

Safe Route to Schools: Mr. Cozy stated regarding the Safe Routes to School Grant, ODOT has accepted our school travel plan as part of the grant. An organization has been retained by ODOT to develop the walkability study for Northwest Schools. They are hoping to have a plan to submit back to ODOT by May.

Entrance from Longview to Heritage Square: Mr. Cozy stated the management company that recently took over Heritage Square Shopping plaza plans to close off the cut through to the neighborhood. The company will give us official notice of the date it will be closed. They have issues with the speeders going through and the maintenance of the lot.

CEDA Agreement (Draft): Mr. Cozy stated he has a draft CEDA Agreement. He wanted to know if they wanted it to go back to the Public Service Committee. He stated he has included what Mrs. Zahirsky and Mrs. Mayberry had reviewed with him when they met with Charlie Hall. He would like Mr. Fellmeth to review.

Mrs. Mayberry asked if Marshallville was treated separately.

Mr. Cozy stated yes. He said their intention when they did the Marshallville project was not to do any annexations. The CEDA would include a break in the frontage charges to residential and businesses.

Utility Operator: The Utility Department has a vacancy. One of the operators gave notice and has left employment with the city for another position. Mr. Mayberry and he have been discussing the replacement of the position and have been looking at possibly hiring two part-time employees. They would like to discuss this with the Teamsters.

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Work tasks have been delegated to other personnel for the time being. They would like to be able to develop a civil service test that is geared toward an operator.

State Budget Cuts: Mr. Bagocius asked Mr. Cozy about the state budget cuts and how it might affect Canal Fulton.

Mr. Cozy stated we can handle it this year. If the cuts occur, the net cut to the city would be \$30,000 in 2011 and \$30,000 in 2012 out of the general fund if approved by Congress. Mr. Cozy stated for this year we have funds available because we applied for two grants and didn't receive them. One was for paving Locust and another to alleviate the flooding with Smail's Pond. The city share for these two projects together amount to \$190,000, so there is \$190,000 in the general fund that is no longer earmarked for anything, so this year we will be okay. Mr. Cozy stated he was hoping to put most of that money to paving, since \$117,000 was for paving and the remaining \$78,000, if they get the \$30,000 cut would reduce the remaining amount. He stated he has had discussion with Mr. Mayberry about putting the remaining money toward the West Side Fire Department roof since it was on the capital request that didn't get funded this year. They are prepared to talk about this next meeting.

MAYOR (John Grogan)

Meeting Date Change: Mayor Grogan stated due to the election our first meeting in May will need changed.

Mrs. Zahirsky moved to change the meeting date from May 3 to May 4 due to the election, seconded by Mr. Bagocius. **ROLL: Yes, ALL.**

VFW Annual Dinner: Mayor Grogan reported the VFW will hold their annual dinner on May 5, 2011 and Council is invited to attend.

PARKS & RECREATION BOARD - Not Present

LAW DIRECTOR (Scott Fellmeth)

Mr. Fellmeth stated he would recommend that Resolution 3-11 be taken off the table. The minerals rights have been quit claim to the city.

THIRD READINGS

Resolution 3-11: (TABLED) A Resolution By The Council of The City of Canal Fulton, Ohio to Accept the Donation of Part of Outlot #155 in the City of Canal Fulton.

Mr. Losch moved to bring Resolution 3-11 back to the table, seconded by Mrs. Zahirsky. **ROLL: Yes, ALL.**

Mrs. Zahirsky moved for passage of Resolution 3-11, seconded by Mr. Losch. **ROLL: Yes, ALL.**

SECOND READINGS

Resolution 4-11: A Resolution By the Council of The City of Canal Fulton, Ohio to Donate \$1,000 to the Downtown Mural Project.

STANDS AS A SECOND READING

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Ordinance 1-11: An Ordinance Amending the Codified Ordinances of the Zoning Code of the City of Canal Fulton, Ohio to Amend Chapter 1146 Certificate of Occupancy to Certificate of Compliance, Delete Fire Inspection and Repealing Any Ordinances in Conflict Therewith.

STANDS AS A SECOND READING

Chief Durkee stated the only concern they have is when a new business comes into town, they would like to have a new business packet showing what steps they need to do after receiving a Certificate of Occupancy.

Mayor Grogan stated the department will be meeting with local organizations to address any concerns.

FIRST READINGS

Ordinance 2-11: An Ordinance to Adjust the Pay Rate and Fund Percentages for Various City Employees of Canal Fulton, Ohio Effective April 10, 2011 and Repealing Any Ordinances in Conflict Therewith, and Declaring an Emergency.

Mrs. Zahirsky moved to suspend the rules, seconded by Mr. Moellendick.
ROLL: Yes, ALL.

Mr. Moellendick moved for passage under suspension of the rules, seconded by Mrs. Zahirsky. **ROLL: Yes, ALL.**

Mrs. Mayberry asked if salaries listed are base pay without longevity. Mr. Svab stated yes.

Mrs. Mayberry asked if Mr. Lukinac still gets his stipend for his licenses with the reduction with his hours and is it still part of his benefits.

Mr. Cozy stated it never came up but he will. He said he gets all the same benefits as before and it would include the stipend.

Mr. Fellmeth stated this is a duplicate of an ordinance passed earlier this year and the only change in it is the new salary for the Finance Director position.

Ordinance 3-11: An Ordinance By the Council of the City of Canal Fulton, Ohio Amending Ordinance 1-11, Section of Rates of Pay for Various Positions Retroactive to January 1, 2011 and Repealing Any Ordinances in Conflict Therewith, and Declaring an Emergency.

Mr. Moellendick moved to suspend the rules, seconded by Mrs. Zahirsky
ROLL: Yes, ALL.

Mrs. Zahirsky moved for passage under suspension of the rules, seconded by Mrs. Mayberry. **ROLL: Yes, ALL.**

This ordinance is for a \$.25 increase for the fire department and the addition of \$.50 an hour rate for the Officer in Charge for the fire department. The officers did not receive the \$.25 increase. This ordinance did not affect the rates of the part-time police.

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Resolution 4-11: A Resolution By the Council of the City of Canal Fulton, Ohio Authorizing the City Manager to Enter Into An Amended Contract to Rent the Hatfield Parking Lot and Declaring An Emergency. (Under Suspension of the Rules).

Mr. Moellendick moved to suspend the rules, seconded by Mrs. Zahirsky.
ROLL: Yes, ALL.

Mr. Moellendick moved for passage under suspension of the rules, seconded by Mr. Losch. **ROLL: Yes, Mrs. Cihon, Mr. Losch, Mr. Moellendick, Mrs. Zahirsky and Mr. Bagocius. No, Mrs. Mayberry.**

Mr. Bagocius stated he previously sent Mr. Cozy a list of questions. He directed them to Mr. Hatfield for the answers and was answered.

Mr. Bagocius asked if any of Mr. Hatfield's tenants are using spaces beyond the four allotted.

Mr. Hatfield stated his tenants each have a space, but he can't police the lot.

Mr. Bagocius asked we are enforcing the 24-hour regulations on the parking lot. Chief Frisone stated they haven't had any problems.

Mr. Bagocius stated based on the buildings of Mr. Hatfield's he should have 23 parking spaces for his tenants or their customers by city ordinance. He said, what he is understanding from Mr. Hatfield's answer before is the 19 spaces are allocated somewhere else in the city on his property for this parking requirement.

Mr. Hatfield stated he disagrees with the number. He stated for Mr. Bagocius to check with the planning commission. He stated he also uses the parking deck and people are assigned there.

Clerk's Note: Mrs. Cihon arrived at 8:25 PM

Mr. Bagocius asked Mr. Cozy if the 23 spaces are accurate.

Mr. Cozy stated Mr. Belford spoke with Mr. David Hatfield and got the square footage and the issue is we have the ordinances in place and doesn't feel most of the downtown businesses conform.

Mr. Fellmeth stated it is a pre-existing, nonconforming use and the rules were passed after the fact. The Exchange Building has been there for a really long time. He stated when there is a situation with a zoning ordinance, which they are in violation thereof, there may not be the number of spaces, but the use authority has not interrupted for a period of one year time anywhere in history, so it is a pre-existing nonconforming use. It can't be held accountable to the present zoning code for parking spaces.

Mr. Bagocius asked if the police can monitor the 24 hour parking periodically so they don't have tenants using the lot on a consistent basis, because it is not what it is designed for. He stated he also sees this lot as a short-term solution, it resolves the immediate question of where do people park that are shopping downtown but he would like to see a long term solution and whether taking space along Walnut Street or others. He

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knew committees have previously looked at these options, but feels it needs reviewed again. He would be willing to serve on the committee and would like to see business people on the committee. He would request administration to put together an Administration/Business/Council committee to review the parking situation.

Mayor Grogan stated he doesn't want to see police man hours exhausted patrolling a parking lot.

Chief Frisone stated if there are complaints they respond and they chalk tires. The cars move when they see them doing this.

Mrs. Mayberry asked what the difference between resurfacing, and seal coating the parking lot. Mr. Mayberry gave an explanation. Mr. Fellmeth stated the lot will only be done as needed.

Mrs. Mayberry asked how many business owners were contacted. Mr. Cozy stated four and three have indicated they will contribute money to share in the cost. She felt all businesses should have been contacted and then once they knew who was going to commit to pay, to get an agreement together for them to sign.

Mrs. Mayberry stated she doesn't feel we should have to pay rent and do the maintenance.

Mr. Bagocius also felt all businesses should have been contacted.

Mr. Cozy stated the expectation of the lot, if a tenant parks there overnight, it would be freeing up a space on the street.

Resolution 5-11: A Resolution By the Council of the City of Canal Fulton, Ohio to Obtain A Commercial Surety Bond for the Finance Director.

STANDS AS A FIRST READING

Resolution 6-11: A Resolution By the Council of the City of Canal Fulton, Ohio to Enter Into A Contract with Teamsters Local 24, AFL/CIO Retroactive to January 1, 2011 and Declaring an Emergency (Under Suspension of the Rules).

Mrs. Cihon moved to suspend the rules on Resolution 6-11, seconded by Mrs. Mayberry. **ROLL: Yes, ALL**

Mr. Moellendick moved for passage under suspension, seconded by Mrs. Cihon. **ROLL: Yes, ALL.**

PURCHASE ORDERS

No purchase orders submitted.

BILLS: \$80,049.15 (Motion made earlier in meeting) Bills were submitted at meeting.

OLD/NEW/OTHER BUSINESS

Cub Scouts-Food Pantry: The cub scouts will be going door-to-door leaving a flier on April 9th letting residents know about an upcoming food drive. They ask residents to leave the food bags on their front porch on April 16, 2011.

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Council Rules (Amended): A recommendation was made to make a change. If the Mayor is going to make an appointment, he is to give Council members a seven day notice. The notification is to be done by email and city mailbox. These appointments are ones that are in the charter.

Mrs. Zahirsky moved to approve the Council Rules as amended on this date, seconded by Mrs. Mayberry. **ROLL: Yes, ALL.**

Mr. Bagocius moved to amend the Council Rules as previously amended, to insert ten calendar days, as opposed to seven days, seconded by Mrs. Mayberry. **ROLL: Yes, Mr. Losch, Mrs. Mayberry, Mr. Moellendick, Mr. Bagocius. No, Mrs. Zahirsky.**

REPORT OF PRESIDENT PRO TEMPORE (Linda Zahirsky) - No Report

REPORT OF SPECIAL COMMITTEES - None

CITIZENS COMMENTS-Open Discussion (Five-Minute Rule)

John Hatfield: Mr. Hatfield stated Hatfield Real Estate has been working to bring business to town. They have a long term lessee for the Blank House for the first floor and as of tomorrow, they will have a long term lessee for the second floor.

EXECUTIVE SESSION

Mrs. Zahirsky moved to adjourn to Executive Session at 8:45 PM from the regular meeting on April 5, 2011 authorized under Ohio Revised Code 121.22(G) for the purpose of the consideration of: Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees with Mayor, Council, City Manager, Law Director, Finance Directors, and Police Chief present, seconded by Mrs. Cihon. **ROLL: Yes, ALL.**

A motion was made by Mrs. Cihon to return to public session at 9:37 PM, seconded by Mrs. Mayberry. **ROLL: Yes, ALL.**

Mayor Grogan stated to reference the letter that all council members received, he asked if they were all in agreement that they will follow the contract and advise Mr. Seyer that they would like to issue a letter to the Ohio Labor Council to advise them that they are and have been waiting for a labor management meeting. Members stated yes.

The mayor stated that the law director has advised them to amend the executive session reason to include the discipline of a public employee or official.

Finance Director Position : Mrs. Mayberry moved to hire James Goffe as the Finance Director at a pay of \$48,000 per year effective April 10, 2011, seconded by Mrs. Cihon. **ROLL: Yes, ALL.**

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ADJOURNMENT

Mayor John Grogan moved to adjourn the April 5, 2011 meeting at PM. The next regular scheduled meeting is April 19, 2011 at Canal Fulton City Hall, Council Chambers.

Tammy Charlson, Clerk of Council John Grogan, Mayor



City Of Canal Fulton Community Service Report March 2011

March

- 3 Defendants currently sentenced to community service.
- 30 Hours worked by defendants this month.
- 1 Defendants completed their hours.
- 0 Defendants sent back to court for non-compliance.

During the month of March, only 30 hours were worked by defendants. Projects worked in March included the Swiss Steak Dinner at the Senior Center and some snow removal around the city. 20 hours were worked on replacing all the wood on the bow of the St. Helena 3 canal boat. Most of the Community Service work in the month of April will be focused on getting the canal boat cleaned and painted before May.

Respectfully submitted,

John Murphy
Community Service Coordinator

Canal Fulton Fire Department

Incident Type Report (Summary)

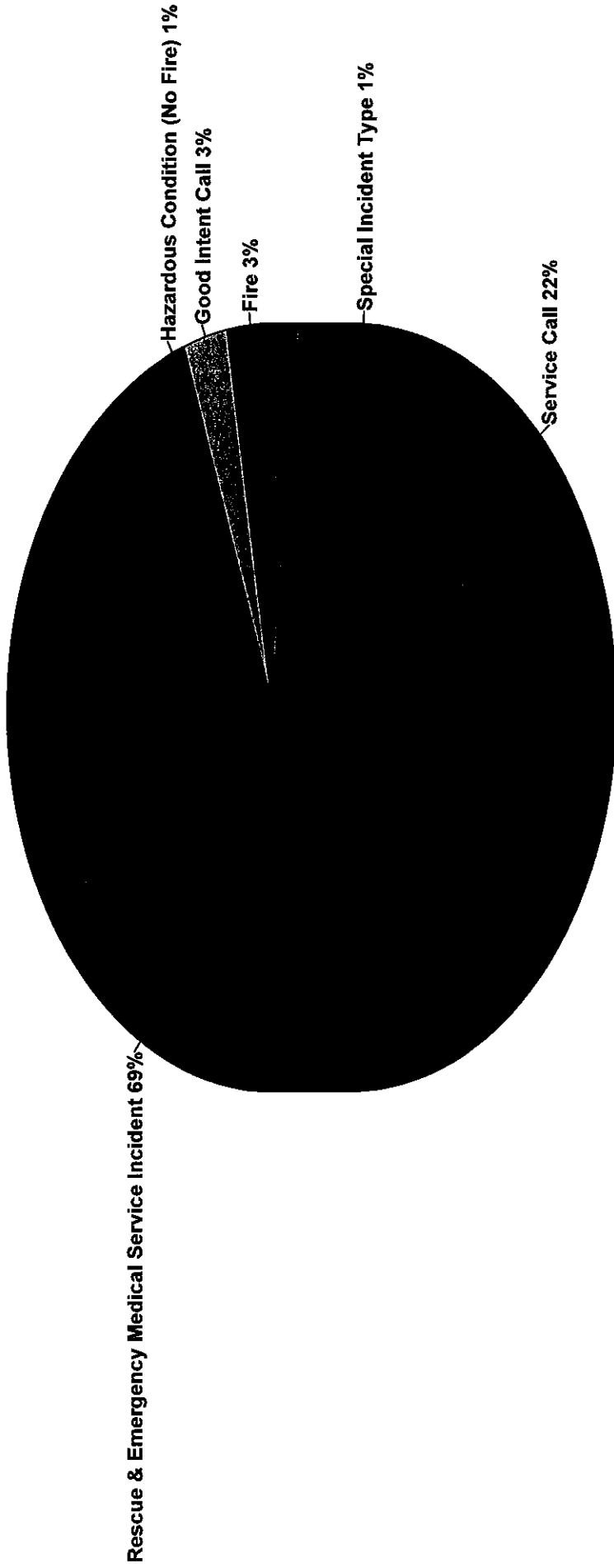
**Alarm Date Between {03/01/2011} And
{03/31/2011}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
143 Grass fire	2	2.78%	\$0	0.00%
	<u>2</u>	<u>2.78%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
3112 EMS Call handled by Mutual Aid	17	23.61%	\$0	0.00%
3211 EMS call	29	40.28%	\$0	0.00%
322 Motor vehicle accident with injuries	3	4.17%	\$0	0.00%
360 Water & ice-related rescue, other	1	1.39%	\$0	0.00%
	<u>50</u>	<u>69.44%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
442 Overheated motor	1	1.39%	\$0	0.00%
	<u>1</u>	<u>1.39%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
5001 Service Call, Handled by Mutual Aid	1	1.39%	\$0	0.00%
511 Lock-out	1	1.39%	\$0	0.00%
520 Water problem, Other	1	1.39%	\$0	0.00%
553 Public service	1	1.39%	\$0	0.00%
554 Assist invalid	4	5.56%	\$0	0.00%
571 Cover assignment, standby, moveup	1	1.39%	\$0	0.00%
5711 Station Coverage	7	9.72%	\$0	0.00%
	<u>16</u>	<u>22.22%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
622 No Incident found on arrival at dispatch address	2	2.78%	\$0	0.00%
	<u>2</u>	<u>2.78%</u>	<u>\$0</u>	<u>0.00%</u>
9 Special Incident Type				
9006 Investigation handled by mutual aid	1	1.39%	\$0	0.00%
	<u>1</u>	<u>1.39%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 72

Total Est Loss: \$0

Incident Type Summary
Alarm Date Between {03/01/2011} And {03/31/2011}



REPORTS, ARRESTS, CITATIONS & WARNINGS

March 1, 2011 - March 31, 2011

OFFENSES

Breaking & Entering and/or Burglary <i>(Includes Attempted)</i>	0
Robbery <i>(Includes Attempted)</i>	0
Theft <i>(Includes bad checks, identity and drive-offs)</i>	1
Domestic <i>(Includes Violence and Disputes)</i>	4
Juvenile Offenses	9
Criminal Mischief / Criminal Damaging	2
Drug Related Offenses	1
Menacing and Aggravated Menacing	0
Vandalism/Property Crimes	1
Harassment <i>(Includes Phone)</i>	2
Alcohol Related	10
Disorderly Conduct	1
Assault	0
Missing Persons	0
Shots Fired	0
Sex Offense	0
Solicitors	0
Stalking	0
Suicide	1
TOTAL OFFENSES	32

PUBLIC SERVICE

Public Service Calls	8
Disturbance Calls	1
Suspicious Activities <i>(Includes persons, vehicles, circumstances)</i>	18
Assist Lawrence Township Police Department	9
Assist Medical Squad / Fire	18
Assist Other P.D.	1
Alarms	17
911 Hang Ups	9
Attempted Suicide	1
Threats	0
Security Checks	159
TOTAL PUBLIC SERVICE CALLS	241

MISCELLANEOUS CALLS

Includes, but is not limited to:

lock-outs, animal complaints, fingerprinting, escorts, welfare checks, unwanted subjects, civil matters, loud music, neighbor disputes, disabled vehicles, follow-ups, lost and/or found property, notifications, open doors, trespassing, extra patrol, attempts to serve warrants.

TOTAL MISCELLANEOUS CALLS	75
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TRAFFIC INCIDENTS:

Speed and/or Assured Clear Distance	3
Stop sign and/or Traffic Signal	3
Juvenile Offense	0
Seat Belt Violation	0
Parking Problems (Total)	4
<i>Parking Citations Issued: 0</i>	
Written Warnings	4
Verbal Warnings	39
Driver's License Violations	2
Registration Violations	0
Failure to Control	0
Improper Backing	0
OVI	7
Marked Lanes	3
Failure to Yield	1
Improper Passing	1
Vehicle Violations	1
Left of Center	0
TOTAL TRAFFIC INCIDENTS:	68

ACCIDENTS

Property Damage Only:	3
Injuries:	2
Private Property Accident:	3
Hit/Skip Accident	2
TOTAL ACCIDENTS	10

TOTAL CALLS OF SERVICE:	426
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From all of the above calls, the following numbers represent the amount of arrests that resulted from said call:

ARRESTS MADE:	15
WARRANTS SERVED:	2
TOTAL	17

Mayor:
John Grogan
President Pro tem:
Linda Zahirsky



Council Members:
Paul Bagocius
Nellie Cihon
Danny Losch
Sue Mayberry
Matthew Moellendick

CITY OF CANAL FULTON

PUBLIC SERVICES DIRECTOR COUNCIL MEETING REPORT

April 19, 2011

P.O. Number 6378, to Craun Liebing Company: This purchase order in the amount of \$5,540.35 is after the fact due to an emergency repair to Wastewater Pumping Station "F" located across from Lock #4 Park on Erie Ave. The main moving pump component, the Rotating Assembly, experienced a bearing failure rendering the pump inoperable. Approximately 27 man hours were devoted to this repair.

Water Rate Study- The Administration has made much progress on this project in the past two weeks reviewing a five year study period of Expenses vs. Revenue. Revenue received through Consumption vs. Flat Rate Meter Charge will be analyzed next. The Flat Rate Meter Charge is the component in your bill that retires debt service.

EPA Annual Inspection- Wednesday, April 13: The Wastewater Treatment Works underwent the 2011 Annual Compliance Evaluation/Inspection performed by the Northeast District of Ohio EPA on Wednesday, April 13, 2011. Comments made by EPA during the Inspection indicated the plant is well maintained and operated. Utility Superintendent George Lukinac made application to renew the National Pollution Discharge Elimination System (NPDES) Permit earlier this year. The NPDES Permit outlines the criteria the City must meet to be compliant with Ohio Environmental Laws. It was learned that there may be two areas of change in the new permit including a reduction in Phosphorous Limits and a switch in bacteria testing from Fecal Coliform to E-coli. There will be the need for some minor lab equipment as it relates to the examination of E-coli; however, it is not known if the new limit on PO4 will result in increased treatment cost. We will keep Council informed as of these changes as necessary.

Chapel Hill Wastewater Pump Station: Emergency service was undertaken at the subject pumping station on Friday April 8. Approximately 9 man hours were spent removing the 4 inch suction pump from the lift station and reinstalling after electrical repairs.

Sewer/Water Inspections: With the spring weather has come increased need for construction inspection performed by the Utilities Dept.. Approximately 48 man hours has been spent inspecting installation of water and sewer lines at Northwest Middle School, 616 High Street and the new Verizon Store located on Locust at Canal Place. (approximately 40 of these hours were spent at Northwest Schools.

Sludge Press WWTP/Roots URAI Blower: Operators at the WWTP replaced the belt on the sludge press recently at a material cost of \$300.00. The new belt will last approximately two years and will process some 240 dry tons of sludge per year. A Roots 45URAI air blower was installed in the Grit Removal Facility at an equipment cost of \$1,445.00. These two projects involved approximately 14 man hours.

2011 Spring Street Sweeping: This project has been completed. Approximately 63 tons of debris was swept from all City Streets. This material will be stored at the WWTP Sludge Storage area prior to trucking to Republic Waste Solid Waste Landfill in Canton.

2011 Mowing Season: The subject work began on April 14, 2011 and will continue through mid November. It is estimated that approximately 2240 man hours will be devoted to grounds maintenance over a 28 week season. This work depletes one man from the Street Dept. as well as increases the need for one full time seasonal worker. Spring clean up of the grounds took place over the past two weeks at all locations involving 16 man hours.

Park Restrooms In Service: The park restrooms have been de-winterized and placed in service in Community Park, Muhlhauser Park and the Canal Fulton Dog Park this past week. General repairs are completed by the Canal Fulton Street Department with assistance from the Utilities Dept. as necessary.

Traffic Control Devices: The Street Department has been busy installing new STOP signs (15ea), SPEED LIMIT signs--35 MPH (5 ea) and 25 MPH signs (10 ea) at a material cost of \$950.00 and 24 man hours. I would like to point out that the Street Supt Utilizes old sign blanks with new laminated reflective faces as practical saving \$15.00 per sign posted.

2011 Paving Program: The Street Superintendent met with Lytle Construction, North Star Paving and Central Allied Paving, to discuss various approaches to the subject maintenance program. As you all may have seen the safety cones along Locust St. near Giant Eagle Grocery this is an area of great concern. If this area is not properly repaired this year it will not make it through another winter.

BY AUTHORITY OF

The Secretary of State of Ohio

PROCLAMATION

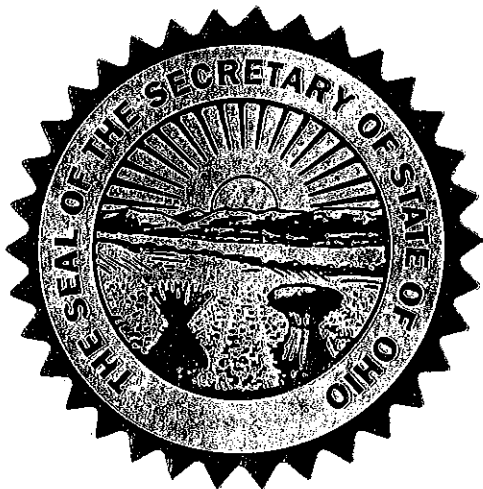
As a result of the Federal Census of Two Thousand Ten for the State of Ohio and the various political subdivisions having been officially made known to me, I, Jon Husted, Secretary of State of the State of Ohio, complying with the provisions of the Section 703.06 of the Revised Code of the State of Ohio, do hereby make proclamation that the municipality of

CANAL FULTON IN STARK COUNTY, OHIO

according to said Federal Census of Two Thousand Ten has a population of

5,479

and shall, from and after thirty days from date of this proclamation be known as a **CITY** by virtue of and in accordance with said Section 703.06 of the Revised Code of the State of Ohio.



IN WITNESS WHEREOF, I, Jon Husted, Secretary of State of the State of Ohio do hereby set my hand and affix the official seal of the Secretary of State of the State of Ohio at Columbus, this 30th of March, A.D. 2011.

Jon Husted
Jon Husted

RECORD OF ORDINANCES

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. 1-11

Passed _____, 20__

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE ZONING CODE OF THE CITY OF CANAL FULTON, OHIO TO AMEND CHAPTER 1146 CERTIFICATE OF OCCUPANCY TO CERTIFICATE OF COMPLIANCE, DELETE FIRE INSPECTION AND REPEALING ANY ORDINANCES IN CONFLICT THEREWITH.

WHEREAS, the Council of the City of Canal Fulton, Ohio has recommended that Chapter 1146 of the Codified Ordinances of the Zoning Code of Canal Fulton, Ohio regarding Certificates of Occupancy be amended, and

WHEREAS, the Council has recommended the amendment of Charter 1146 to Certificate of Compliance and deleting Fire Inspection, and

WHEREAS, a public hearing with notice as required by law has been held.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL FULTON OHIO THAT:

Chapter 1146 Certificate of Compliance is amended to read:

See attached Exhibit "A"

John Grogan, Mayor

ATTEST:

Tammy Charlson, Clerk-of-Council

I, Tammy Charlson, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Ordinance 1-11, duly adopted by the Council of the City of Canal Fulton, on the date of _____, 2011, and that publication of the foregoing Ordinance was duly made by posting true and correct copies thereof at five of the most public places in said corporation as determined by Council as follows: Post Office, Public Library, Giant Eagle Supermarket, Heritage Square Pharmacy, and entrances to Council Chambers each for a period of fifteen days, commencing on the _____ day of _____, 2011.

Tammy Charlson, Clerk-of-Council

SEF/bp

RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc. Form No. 30043

Resolution No. 4-11

Passed _____, 20____

A RESOLUTION BY THE COUNCIL
OF THE CITY OF CANAL FULTON,
OHIO TO DONATE \$1,000 TO THE
DOWNTOWN MURAL PROJECT

WHEREAS, the Council of the City of Canal Fulton, Ohio has expressed a desire to donate to the Downtown Mural Project.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

The City of Canal Fulton agrees to donate ONE THOUSAND AND NO/100 DOLLARS (\$1,000.00) to the Downtown Mural Project at High and Cherry Streets.

John Grogan, Mayor

ATTEST:

Tammy Charlson, Clerk-of-Council

I, Tammy Charlson, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Resolution ____-11, duly adopted by the Council of the City of Canal Fulton, on the date of _____. 2011, and that publication of the foregoing Resolution was duly made by posting true and correct copies thereof at five of the most public places in said corporation as determined by Council as follows: Post Office, Public Library, Giant Eagle Supermarket, Heritage Square Pharmacy, and entrances to Council Chambers each for a period of fifteen days, commencing on the ____ day of _____, 2011.

Tammy Charlson, Clerk-of-Council

SEF/bp

RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc., Form No. 30045

Resolution No. 5-11

Passed _____

20 _____

A RESOLUTION BY THE COUNCIL OF THE
CITY OF CANAL FULTON, OHIO TO
OBTAIN A COMMERCIAL SURETY BOND
FOR THE FINANCE DIRECTOR.

WHEREAS, the City of Canal Fulton, Ohio desires to make an application for a Commercial Surety Bond for the Finance Director of the City of Canal Fulton, and.

WHEREAS, said bond shall be in the amount of Twenty Thousand and no/100 Dollars (\$20,000.00).

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL FULTON, OHIO, THAT:

The City of Canal Fulton, Ohio agrees to obtain a Commercial Surety Bond for the Finance Director in the amount of \$20,000.00.

John Grogan, Mayor

ATTEST:

Tammy Charlson, Clerk-of-Council

I, Tammy Charlson, Clerk-of-Council of the City of Canal Fulton, Ohio, do hereby certify that this is a true and correct copy of Resolution ____-11, duly adopted by the Council of the City of Canal Fulton, on the date of _____. 2011, and that publication of the foregoing Resolution was duly made by posting true and correct copies thereof at five of the most public places in said corporation as determined by Council as follows: Post Office, Public Library, Giant Eagle Supermarket, Heritage Square Pharmacy, and entrances to Council Chambers each for a period of fifteen days, commencing on the ____ day of _____, 2011.

Tammy Charlson, Clerk-of-Council

SEF/bp

BILL TO:

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PURCHASE ORDER

P.O. NUMBER: RG006353
P.O. DATE: 03/10/11
DEPARTMENT: INCOME TAX
CREATED BY:
VENDOR NO.: 00647

LIVER:

CANAL FULTON INCOME TAX DEPT
155 EAST MARKET ST
SUITE #C
CANAL FULTON, OH 44614

ACCOUNT NUMBER	AMOUNT
200.140.5310	\$3,521.04

VENDOR:

SHAMROCK COMPANY
P.O. BOX 901999
CLEVELAND, OHIO 44190-1999

ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID #34-6000498

TITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		2010 FINAL RETURNS 3,490 QTY., FORMS POSTAGE, ENVELOPES, ETC.		\$3,521.04
ITEM IS A FIXED ASSET Yes <input type="checkbox"/> No <input type="checkbox"/>			TOTAL:	\$3,521.04

IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

CLERK'S CERTIFICATE

certified that the amount (\$ _____) required to meet the
reemement, obligation, payment or expenditure stated in this purchase order has been
ropriated, authorized or directed for such purpose and is in the Treasury or in the
ollection to the credit of the _____ Fund(s),
y obligation or certification now outstanding.

Director

Date

City Manager

Date

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND THE CITY MANAGER

INVOICE

BILL TO:



City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

PO. NUMBER RG006376
PO. DATE 04/10/11
DEPARTMENT LAND/BUILDINGS
CREATED BY
VENDOR NO. 00476

DELIVER TO:
CANAL FULTON ADMINISTRATION
155 E. MARKET ST.
SUITE #A
CANAL FULTON, OH 44614

VENDOR:
CLARKE MOSQUITO CONTROL INC.
159 N. GARDEN AVENUE
P.O. BOX 72197
ROSELLE, ILLINIOS 60172

THE ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID #34-6000498

ACCOUNT NUMBER	AMOUNT
101.170.5620	\$3,465.00

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		55 GALLON DRUM MOSQUITO SPRAY		\$3,465.00
ITEM IS A FIXED ASSET Yes <input type="checkbox"/> No <input type="checkbox"/>			TOTAL:	\$3,465.00

CIRCLE IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

CLERK'S CERTIFICATE

I hereby certified that the amount (\$ _____) required to meet the contract, agreement, obligation, payment or expenditure stated in this purchase order has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the _____ Fund(s), free from any obligation or certification now outstanding.

Finance Director

Date

City Manager

Date

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND THE CITY MANAGER

INVOICE

PURCHASE ORDER

BILL TO:

City of Canal Fulton
 155 East Market Street, Suite #A
 Canal Fulton, Ohio 44614-1305
 (330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER RG006378
 P.O. DATE 04/15/11
 DEPARTMENT SEWER
 CREATED BY
 VENDOR NO. 01423

LIVER

CANAL FULTON WASTE WATER
 TREATMENT PLANT
 5500 BUTTERBRIDGE ROAD
 CANAL FULTON, OH 44614

IDOR:

CRAUN LIEBING CO.
 11801 CLIFTON BLVD., SUITE 2
 CLEVELAND, OHIO 44614

ACCOUNT NUMBER	AMOUNT
551.330.5447	\$5,540.35

ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
 Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID #34-6000498

TITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		Rotating Assembly for Wastewater Pump at Lift Station F		\$4,854.50
		Wear Plate		\$610.85
		Shipping and Handling		\$75.00
ITEM IS A FIXED ASSET Yes <input type="checkbox"/> No <input type="checkbox"/>			TOTAL:	\$5,540.35

IF APPLICABLE: Now and then P.O. – the purchase was made before approval of P.O. Funds were available then as they are available now.

CLERK'S CERTIFICATE

certified that the amount (\$) required to meet the
 reement, obligation, payment or expenditure stated in this purchase order has been
 appropriated, authorized or directed for such purpose and is in the Treasury or in the
 collection to the credit of the Fund(s),
 by obligation or certification now outstanding.

Director

Date

City Manager

Date

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE FINANCE DIRECTOR AND THE CITY MANAGER

INVOICE

BILL TO:

PURCHASE ORDER

City of Canal Fulton

155 East Market Street, Suite #A
Canal Fulton, Ohio 44614-1305
(330) 854-2225 • FAX (330) 854-6913

P.O. NUMBER **RG006382**

P.O. DATE **04/13/11**

DEPARTMENT **FINANCE**

LIVER

CANAL FULTON ADMINISTRATION
155 E. MARKET ST.
SUITE #A
CANAL FULTON, OH 44614

CREATED BY

VENDOR NO. **00557**

IDOR:

AUDITOR OF STATE
ACCTS RECEIVABLE OFFICE
P O BOX 711825
CINCINNATI OH 45271-1825

ACCOUNT NUMBER	AMOUNT
101.130.5330	\$7,800.00
541.310.5310	\$7,200.00
551.330.5310	\$9,000.00
	0

ABOVE PURCHASE ORDER NUMBER MUST APPEAR ON ALL BILLS AND PACKAGES.
Material on this order is exempted from the Ohio Sales Tax and Federal Excise Taxes.

FEDERAL ID #34-6000498

QTY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		2010 Audit Fees		\$24,000.00
ITEM IS A FIXED ASSET Yes <input type="checkbox"/> No <input type="checkbox"/>			TOTAL:	\$24,000.00

CIRCLE IF APPLICABLE: Now and then P.O. - the purchase was made before approval of P.O. Funds were available then as they are available now.

CLERK'S CERTIFICATE

I certify that the amount (\$ _____) required to meet the obligation, payment or expenditure stated in this purchase order has been appropriated, authorized or directed for such purpose and is in the Treasury or in the account to the credit of the _____ Fund(s), obligation or certification now outstanding.

for

Date

City Manager

Date