

**CITY OF CANAL FULTON
PARK & RECREATION BOARD**

October 9, 2008

PARKS & RECREATION BOARD:

Mr. Fleming called the October 9, 2008 Parks & Recreation Board meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

CALLING OF THE ROLL

Present: Mr. Fleming, Mary Ann Higgins, Ian Losch, Barbara Hupp. Mrs. Hupp arrived late.

Absent: Ed Fousek

Others Present: Kathy McConnell, Canalway Center.

CORRECTIONS TO AGENDA - None

APPROVAL OF MINUTES

Minutes will need to be approved at the next meeting due to lack of quorum. Mr. Fleming and Mrs. Allman was absent from the September 11 meeting.

OLD BUSINESS

PUFFENBERGER PROPERTY:

Recreation Center Update: None

Engineering for Topography Grading: None

OFF LEASH PARK:

Broken Seats on Picnic Benches: Mr. Fleming stated he will be routing the ends of the seats when the City gets him a generator to the site.

BRICK DONATIONS: No Report.

PARKS & RECREATION PROGRAMMING:

Haunted Canal Fulton: Ms. McConnell stated Sheri Brake-Recco hosted this event at the Canalway Center. There were fifty people registered and forty people showed up. It was a no cost event. All in attendance enjoyed the event.

Senior Campfire Night: There was one scheduled for September 24. There were only two individuals signed up so they were transferred to the October 23 date.

Lil Kickers Program: This Saturday will be the last day for the program. It was very well received. Ms. McConnell stated she made up some certificates for Mrs. Higgins to give to the children.

Holiday Event (Christmas on the Canal): Ms. McConnell stated she has been meeting with the downtown merchants. The event is being expanded from last year. It will be three Saturdays in December. The Park Board will sponsor the Santa. It will be December 6, 13, and 20. Santa will be at the Warehouse on the Canal from 11:30 – 4:00 PM. There is no cost to the participants. Studio Rhoades Photography will be taking pictures. If the participants want a photo the cost will be \$5. They will have the option to buy additional photos from him.

Mr. and Mrs. Roberts have indicated they will do the craft with the children and assist the children who come in to see Santa.

Tree Lighting Ceremony: The tree lighting ceremony will be held on December 6. The tree lights go on at 6:30 PM and Santa will be there. In the past the Mayor has given a speech. Mr. and Mrs. Claus will also be in attendance.

Ms. McConnell stated it is \$75 per day for Santa. The total fee will be \$300. The Board is also paying for the supplies for the craft. She stated she has submitted the purchase order for Santa and one for the craft up to \$150.

Ms. McConnell stated the Roberts' are having the MECCA Group in their facility and have a party for the MECCA families. They will be giving away holiday packages.

The merchants are having a raffle, with the grand prize being a \$1,000 cash card. Shoppers receive a raffle ticket for each \$10 spent at the shops.

Mrs. Higgins asked if anyone has coordinated to have the children color an ornament to hang in the downtown shop windows. Ms. McConnell stated they could coordinate that through Ken and Margarita Roberts.

Ms. McConnell stated Mr. Downing is in charge of the parade and setting up the surrey rides.

Halloween Event: Ms. McConnell stated she met with Mr. Derry, True Life Community Church. He has requested help from the Board with set up and tear down on their Halloween event. The event will be held on October 31 in conjunction with the City's trick or treating.

Sweetheart Dance: Ms. McConnell stated she has the Senior Center and DJ service reserved for this event. She contacted the DJ service and let them know that they would need to contact Administration in a couple of weeks to see if they still planned to have this event.

TENNIS COURTS:

Build Your Own Drinking Fountain: No Report.

Muhlhauser Park:

Sign: The sign for out front should be done this week.

Restrooms: Dominion East Ohio stained the outside of the restroom.

Gazebo: Dominion replaced all the railing, spindles, posts and steps on the small gazebo. They supplied all materials for this project.

CANALWAY CENTER:

Center Hours: The Center is open on Saturdays and Sundays from 10:00 AM – 4:00 PM through the end of October and then closed for the season.

Reservation Procedure & Instructions: Ms. McConnell stated she gave Mrs. Higgins her file.

DISCOVERY PARK:

Benches: The benches have not been installed yet.

NEWSLETTER ITEMS:

Report: No Report.

BUDGET:

COMMUNITY SERVICE COORDINATOR:

Project Suggestions: Mr. Fleming stated Mr. Murphy has been doing an outstanding job on projects.

OLDE CANAL DAYS: Ms. McConnell stated the committee held a meeting regarding the disbursements of the funds from the 2008 Olde Canal Days Festival.

PRIORITY LIST:

Report: No Report.

ST. HELENA HERITAGE PARK: No Report.

Olde School Yard Park:

KaBOOM!/The Home DePot Blitz Project: Mr. Fleming stated he saw one of the managers that worked on the project. He no longer works for Home Depot, as well

as the girl that was in charge of the project is no longer employed. Mr. Fleming stated he will contact the store manager for an update.

New Student Advisors: Mr. Fleming asked Mr. Losch if he knew of any other students that would be interested in serving on the board. They are in need of one more student.

Mrs. Higgins asked Mr. Losch where they went to skate. He stated they usually go to Cuyahoga Falls.

NEW BUSINESS

Park Reservations: Mr. Fleming stated he received an email for Mr. Cozy. He stated he had a purchase order for a refund because of bad weather on September 13. Ms. McConnell stated she spoke to this family. She said the call was forwarded to her from Ms. Lawson. She stated this call came in a couple weeks ago and instead of making the family wait for the park board meeting, she had advised Ms. Lawson to refund the money minus a \$5.00 processing fee. She stated she didn't realize until later that the storm was on the 14th and not the 13th. She stated it was her mistake.

Mr. Fleming stated he didn't know if there was a policy that allowed them to refund monies due to weather. Ms. McConnell stated they have it on the back of the reservation form.

Mr. Fleming stated they will reimburse this. He stated he feels it isn't very often we have a hurricane come through or have flooding, so if these things happen where people are coming in from other places, they he can understand canceling.

Mrs. Higgins moved to refund to the person who reserved the pavilion and ballfield #1 at St. Helena Park on Saturday, September 13 due to the incoming weather from hurricane Ike and therefore she had to cancel due to guests traveling from out of town , seconded by Mrs. Allman. **ROLL: Yes, ALL.**

Mrs. Higgins thanked Ms. McConnell for her hard work and dedication.

ADJOURNMENT

Mr. Fleming adjourned the October 9, 2008 meeting. The next regularly scheduled meeting is November 13, 2008 at 7:00 PM.

Fred Fleming, Chairperson